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Based on *Publication manual of the American Psychological Association* (6th ed.) (2010)
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Books

Single author

Waller, B. N. (2011). *Consider ethics: Theory, readings, and contemporary issues* (3rd ed.). Upper Saddle River, NJ: Prentice Hall.

In-text: Paraphrase: (Waller, 2011). Quotation: (Waller, 2011, pp. 74-75).

Two authors

Thorne, B. M., & Henley, T. B. (2005). *Connections in the history and systems of psychology* (3rd ed.). Belmont, CA: Wadsworth.

In-text: Paraphrase: (Thorne & Henley, 1990). Quotation: (Thorne & Henley, 1990, p. 24).

Three to five authors

Marquart, J. W., Olson, S. E., & Sorensen, J. R. (1994). *The rope, the chair, and the needle: Capital punishment in Texas, 1923 - 1990*. Austin: University of Texas Press.

In-text:

Paraphrase: Marquart, Olson, & Sorensen (1994) in first citation when a source has more than five authors; Marquart et al. (1994) in subsequent citations;

Quotation: (Marquart, Olson, & Sorensen, 1994, p. 8). in first citation; (Marquart et al., 1994, p. 8). in subsequent citations.

Six authors or more

Roeder, K., Howdeshell, J., Fulton, L., Lochhead, M., Craig, K., Peterson, R., ... Johnson, K. (1967). *Nerve cells and insect behavior*. Cambridge, MA: Harvard University Press.

In-text: Paraphrase: Roeder et al. (1967) in first citation per paragraph; Roeder et al. in second and later subsequent citations per paragraph. Quotation: (Roeder et al., 1967, pp. 24-25).

No author

Writing strategies for first time writers (6th ed.). (1998). Springfield, IL: Writers Association.

In-text: Paraphrase: (*Writing Strategies*, 1990). Quotation: (*Writing Strategies*, 1990, pp. 23-24).

Organization as author

American Hospital Association. (1993). *American Hospital Association guide to the health care field*. Chicago, IL: Author.

In-text:

Paraphrase: First instance (American Hospital Association [AHA], 1993). All subsequent citations: (AHA, 1993).

Quotation: (American Hospital Association, 1993, p. 4). all subsequent citations: (AHA, 1993, p. #).

Editor considered Author

Williams, J. (Ed.). (1997). *Money: A history*. New York, NY: St. Martin's Press.

In-text: Paraphrase: (Williams, 1997). Quotation: (Williams, 1997, p. 5).

Author and Translator

Esquivel, L. (1992). *Like water for chocolate: A novel in monthly installments, with recipes, romances, and home remedies*. (C. Christensen & T. Christensen, Trans.). New York, NY: Doubleday.

In-text: Paraphrase: (Esquivel, 1992). Quotation: (Esquivel, 1992, p. 34).

Edition

Mitchell, T. R., & Larson, J., Jr. (1987). *People in organizations: An introduction to organizational behavior* (3rd ed.). New York, NY: McGraw-Hill.

In-text: Paraphrase: (Mitchell & Larson, 1987). Quotation: (Mitchell & Larson, 1987, pp. 10-11).

Book from a set (several volumes)

Inge, M. T. (Ed.). (1989). *Handbook of American popular culture* (2nd ed., Vol. 103). New York, NY: Greenwood Press.

In-text: Paraphrase: (Inge, 1998). Quotation: (Inge, 1998, p. 23).

Chapter or essay in a collection

Rachels, J. (1992). God and human attitudes. In B. N. Waller, *Consider ethics: Theory, readings, and contemporary issues* (3rd ed., pp. 11-15). Upper Saddle River, NJ: Prentice Hall.

In-text: Paraphrase: (Rachels, 1992). Quotation: (Rachels, 1992, p. 13).

Government publication

U. S. Attorney General's Commission on Pornography. (1986). *Attorney General's Commission on Pornography: Final report*. Washington, DC: U.S. Government Printing Office.

In-text: Paraphrase: (U. S. Attorney General's Commission on Pornography, 1986). Quotation: (U. S. Attorney General's Commission on Pornography, 1986, pp. 10-11).

E-books

From library

Zeinert, K. (1997). *Those courageous women of the Civil War*.

Retrieved from eBooks on EBSCOhost.

In-text: Paraphrase: (Zeinert, 1997). Quotation: (Zeinert, 1997, p. 34).

From open web

Seton, E. T. (1911). *The Arctic prairies: A canoe-journey of 2,000 miles in search of the caribou*.

Retrieved from Project Gutenberg: <http://www.gutenberg.org/etext/6818>

In-text: Paraphrase: (Seton, 1911). Quotation: (Seton, 1911, pp. 38-39).

Downloaded in an eReader

Yin, R. K. (2008). *Case study research design and methods: Applied social research methods* (4th ed., Vol. 5). [Kindle version]. Retrieved from Amazon.com

In-text: Paraphrase: (Yin, 2008). Quotation: (Yin, 2008, Location no. 257).

Articles

Scholarly Journal

From library database

Hunsaker, P. L. (2004). Learning to manage intergroup dynamics in changing task environments: An experiential exercise. *Journal of Management Education*, 28(6), 790-805. Retrieved from ABI/INFORM Complete.

In-text: Paraphrase: (Hunsaker, 2004). Quotation: (Hunsaker, 2004, p. 799).

From print copy: consecutive pagination (Issue number not necessary)

Cole, T. B. (1999). Case management for domestic violence. *Journal of the American Medical Association*, 282, 513-514.

In-text: Paraphrase: (Cole, 1999). Quotation: (Cole, 1999, pp. 513-514).

From print copy: Pagination by issue. (Include issue number)

Klimosky, R., & Palmer, S. (1993). The ADA and the hiring process in organizations.

Consulting Psychology Journal: Practice and Research, 45(2), 10-36.

In-text: Paraphrase: (Klimosky & Palmer, 1993). Quotation: (Klimosky & Palmer, 1993, p. 27). Running text: Klimosky and Palmer (1993) indicate....

Magazine

From library database

Wingert, P. (2003, October 27). Education: Legislating legacies. *Newsweek*, 10. Retrieved from Opposing Viewpoints in Context database.

In-text: Paraphrase: (Wingert, 2003). Quotation: (Wingert, 2003, p. 10).

From print copy

With author and date

Stone, R. (1999, August 6). A long march to save Africa's dwindling wild lands. *Science*, 285, 825.

In-text: Paraphrase: (Stone, 1999). Quotation: (Stone, 1999, 825).

With author & date: consecutive pages

Frank, M. (1993, June). The wild, wild west. *Architectural Digest*, 50, 180-185, 193.

In-text: Paraphrase: (Frank, 1993). Quotation: (Frank, 1993, pp. 184, 193).

No author: start with the title

The decade of the spy. (1994, March 7). *Newsweek*, 123, 26-27.

In-text: Paraphrase: ("The Decade," 1994). Quotation: ("The Decade," 1994, p. 27).

Newspaper

From library database

With author

Oppenheimer, M. (2001, June 15). His words redefined a nation's expectations. *The Hartford*

Courant, p. A1. Retrieved from InfoTrac Newsstand.

In-text: Paraphrase: (Oppenheimer, 2001). Quotation: (Oppenheimer, 2001, p. A1).

No author: start with the title

Strenuous exercise won't hurt your sleep. (2003, June 8). *The Washington Times*, p. C11.

Retrieved from InfoTrac Newsstand.

In-text: Paraphrase: ("Strenuous Exercise," 2003). Quotation: ("Strenuous Exercise," 2003, p. C11).

From website

With author and date

Hilts, P. J. (1999, February 16). In forecasting their emotions, most people flunk out. *New York*

Times. Retrieved from <http://www.nytimes.com>

In-text: Paraphrase: (Hilts, 1999). Quotation: (Hilts, 1999, para. 7).

No author: start with the title

Executive pay could add tension to talks: Base salaries rise as cuts sought. (2008, March 25).

Detroit Free Press. Retrieved from <http://www.freep.com/>

In-text: Paraphrase: ("Executive Pay," 2008). Quotation: ("Executive Pay," 2008, para. 5).

via commercial search engine

Obituaries in the news. (2007, February 21). *Associated Press*. Retrieved from Yahoo News

Online.

In-text: Paraphrase: ("Obituaries," 2008). Quotation: ("Obituaries," 2008, para. 5).

Editorial/Review

Schillinger, L. (1999, August 8). Arbor days [Review of the book *Life in the treetops: adventures of a woman in field biology*, Margaret D. Loman]. *The New York Times Book Review*, 104, 4.

In-text: Paraphrase: (Schillinger, 1999). Quotation: (Schillinger, 1999, p. 4).

News service website

Kirby, A. (1999, February 11). Apes in line for legal rights. *BBC News*. Retrieved from <http://news.bbc.co.uk/1/hi/sci/tech/277031.stm>

In-text: Paraphrase: (Kirby, 1999). Quotation: (Kirby, 1999, para. 3).

Newswire service

Strong voter support for California Medical Privacy Law. (2012, July 2). *PR Newswire*. Retrieved from InfoTrac Newsstand.

In-text: Paraphrase: ("Strong Voter," 2012). Quotation: ("Strong Voter," 2012, para. 7).

Internet-only journal

Booth, M. (1997, January 6). Protecting quality under Medicaid managed care. *Online Journal of Issues in Nursing*. Retrieved from http://www.nursingworld.org/ojin/tpc2_4.htm

In-text: Paraphrase: (Booth, 1997). Quotation: (Booth, 1997, para. 5).

Electronic magazine (e-zine)

Connelly, E. (2012, July 13). What does organic food mean? Retrieved from <http://ezinearticles.com/?What-Does-Organic-Food-Mean?&id=7176117>

In-text: Paraphrase: (Connelly, 2012). Quotation: (Connelly, 1999, para. 5).

Library Databases

ABI/INFORM Complete & other ProQuest databases

Hunsaker, P. L. (2004). Learning to manage intergroup dynamics in changing task environments: An experiential exercise. *Journal of Management Education*, 28(6), 790-805. Retrieved from ABI/INFORM Complete database.

In-text: Paraphrase: (Hunsaker, 2004). Quotation: (Hunsaker, 2004, p. 799).

Academic OneFile & other Gale/InfoTrac databases

Marino, S. (1999, June 7). The difference between managing and leading. *Industry Week*, 248(11), 10. Retrieved from Academic OneFile database.

In-text: Paraphrase: (Marino, 1999). Quotation: (Marino, 1999, p. 10).

ACM Digital Library

Butz, A., Beshers, C., & Feiner, A. (1998). Of vampire mirrors and privacy lamps: Privacy management in multi-user augmented environments. In *Proceedings of the 11th annual ACM symposium on User Interface Software and Technology*, 171-172. Retrieved from ACM Digital Library database.

In-text: Paraphrase: (Butz, Beshers, & Feiner, 1998). Quotation: (Butz, Beshers, & Feiner, 1998, p. 172).

A-Z (World Trade Press)

Presentation

NASA Global View Maps. (2000, March). *Carbon monoxide* [Presentation]. Retrieved from A to Z Maps Online database.

In-text: (NASA Global View Maps, 2000).

Individual Map

NASA Earth Observatory - Climate Change Maps. (2004, December 1 - 2005, January 1). *NASA Earth Observations (NEO): Blue marble: Next generation* (Terra/MODIS). Retrieved from A to Z Maps Online database.

In-text: (NASA Earth Observatory, 2004).

Business & Company Resource Center

Freeman, S., Hutchings, K. & Chetty, S. (2012, May). Born-globals and culturally proximate markets. *Management International Review*, 52(3), 425-460. Retrieved from Business & Company Resource Center database.

In-text: Paraphrase: (Freeman, Hutchings & Chetty, 2012). Quotation: (Freeman, Hutchings & Chetty, 2012, para. 7).

Campus Research (Westlaw)

Roe v. Wade, 404 U.S. 981, 92 S.Ct. 442. No. 70-18 (U.S. December 7, 1971). Retrieved from Campus Research (Westlaw) database.

In-text: Paraphrase: (*Roe v. Wade*, 1971). Quotation: (*Roe v. Wade*, 1971, para. 12).

Checkpoint (RIA)

Federal tax alert: Listing of tax breaks that weren't extended. (2010, December 30). *Tax Alerts Developments (RIA)*. Retrieved from Checkpoint (RIA) database.

In-text: Paraphrase: ("Federal Tax Alert," 2010). Quotation: ("Federal Tax Alert," Section: Qualified motor vehicle taxes).

Chronicle of Higher Education

McCabe, D. L. & Drinan, P. (1999, October 15). Toward a culture of academic integrity. *Chronicle of Higher Education*. Retrieved from <http://chronicle.com>

In-text: Paraphrase: (McCabe & Drinan, 1999). Quotation: (McCabe & Drinan, 1999, para. 3).

CINAHL

Leow, Q., Drury, V., & Poon, W. (2010). A qualitative exploration of patients' experiences of music therapy in an inpatient hospice in Singapore. *International Journal of Palliative Nursing*, 16(7), 344-350. Retrieved from CINAHL Plus with Full Text database.

In-text: Paraphrase: (Leow, Drury, & Poon, 2010). Quotation: (Leow, Drury, & Poon, 2010, p. 346).

CQ Researcher

Hatch, D. (2003, June 6). Drug company ethics. *The CQ Researcher Online*, 13(22), 521-544.

Retrieved from CQ Researcher database.

In-text: Paraphrase: (Hatch, 2003). Quotation: (Hatch, 2003, p. 530).

CREDOreference

Article

Wang, M. (2004). Fuel cycle analysis of conventional and alternative fuel vehicles. In Cutler Cleveland (Ed.), *Encyclopedia of Energy*. Oxford: Elsevier Science Technology.

Retrieved from CREDOreference database.

In-text: Paraphrase: (Wang, 2004). Quotation: (Wang, 2004, para. 9).

Image

Max Planck in 1895 [Photograph]. (2002). In D. Millar, I. Millar, J. Millar, & M. Miller (Eds.), *The Cambridge Dictionary of Scientists*. Retrieved from CREDOreference database.

In-text: (Max Planck, 2002).

E-books from EBSCOhost

Zeinert, K. (1997). *Those courageous women of the Civil War*.

Retrieved from eBooks on EBSCOhost.

In-text: Paraphrase: (Zeinert, 1997). Quotation: (Zeinert, 1997, p. 34).

ERIC

Breda, C. S. (1999). *The organizational context of courts' treatment referrals for juvenile offenders*. Tampa: University of South Florida, Louis de la Parte Florida Mental Health Institute. Retrieved from ERIC website:

<http://www.eric.ed.gov/PDFS/ED445469.pdf>

In-text: Paraphrase: (Breda, 1999). Quotation: (Breda, 1999, p. 45).

Films on Demand

Whole Movie

Films Media Group. (2006). *Information literacy: The perils of online research* [Online video].

Available from <http://digital.films.com>

In-text: Paraphrase : (Films Media Group, 2006). **Quotation:** (Films Media Group, 2006, Segment title).

Segment of a Movie

Films Media Group. (1996). Short-time memory exercise [Segment 7] in *The Study of Memory* [Online video]. Available from <http://digital.films.com>

In-text: Paraphrase: (Films Media Group, 1996).

Gale Virtual Reference Library

With author

Maryanski, A., & Turner, J. (2001). Functionalism and structuralism. In E. F. Borgatta, R. J. V. Montgomery (Eds.), *Encyclopedia of Sociology* (2nd ed., Vol. 2, pp. 1029-1037). New York: MacMillan Reference USA. Retrieved from Gale Virtual Reference Library database.

In-text: Paraphrase: (Maryanski & Turner, 2001). Quotation: (Maryanski & Turner, 2001, p. 1030).

No author

SIC 3721 aircraft. (2005). In L. Pearce (Ed.), *Encyclopedia of American industries, Vol. 1: Manufacturing industries* (4th ed., pp. 1154-1164). Detroit: Gale. Retrieved from Gale Virtual Reference Library database.

In-text: Paraphrase: ("SIC," 2001). Quotation: ("SIC," 2001, pp. 1156-1157).

IBISWorld

IBISWorld. (2010, August 27). Consumer sentiment index in the US - Business Environment Report. In *Business Environment*. Retrieved from IBISWorld database.

In-text: Paraphrase: (IBISWorld, 2010). Quotation: (IBISWorld, 2010, para. 4).

Issues and Controversies

Author NOT identified; no date

Plate tectonics. (n.d.). In *Encyclopedia*. Retrieved from Issues & Controversies database.

In-text: Paraphrase: ("Plate Tectonics," n.d.). Quotation: ("Plate Tectonics," n.d., p. 678).

Author NOT identified; with date

Insanity defense. (2009, February 17). In *Issues & Controversies on File*. Retrieved from Issues Controversies database.

In-text: Paraphrase: ("Insanity Defense," 2009). Quotation: ("Insanity defense," 2009, para. 9).

InfoTrac Newsstand

Strenuous exercise won't hurt your sleep. (2003, June 8). *The Washington Times*, p. C11.

Retrieved from InfoTrac Newsstand database.

In-text: Paraphrase: ("Strenuous Exercise," 2003). Quotation: ("Strenuous Exercise," 2003, p. C11).

Mergent Online

General Electric Capital Corporation. (2001). *Annual income statement*. Retrieved from Mergent Online database.

In-text: Paraphrase: (General Electric Capital Corporation, 2001). Quotation: (General Electric Capital Corporation, 2001, p. 12).

MyiLibrary

Dul, J. & Hak, T. (2008). *Case study methodology in business research*. Oxford: Butterworth-Heinemann. Retrieved from My iLibrary database.

In-text: Paraphrase: (Dul & Hak, 2008). Quotation: (Dul & Hak, 2008, p. 56).

OmniFile Full Text Select

McKnight-Tutein, G., & Thackaberry, A. (2011). Having it all. *Distance Learning*, 8(3), 17-22.

Retrieved from OmniFile Full Text Select database.

In-text: Paraphrase: (McKnight-Tutein, G., & Thackaberry, A., 2011). Quotation: (McKnight-Tutein, G., & Thackaberry, A., 2011, p. 19).

Opposing Viewpoints in Context

Magazine Article

Wingert, P. (2003, October 27). Education: Legislating legacies. *Newsweek*, 10. Retrieved from Opposing Viewpoints in Context database.

In-text: Paraphrase: (Wingert, 2003). Quotation: (Wingert, 2003, p. 10).

Reprint under a different title

Insanity should be a medical, not a legal, determination. (2009). *Mental Illness and Criminal Behavior*. Reprint of Olin, D. (2003, 18 November). Nuts to whom? The insanity defense is crazy. In *Slate Magazine*. Retrieved from Opposing Viewpoints in Context database.

In-text: Paraphrase: ("Insanity Should," 2009). Quotation: ("Insanity Should," 2009, para. 5).

ReferenceUSA

Capital Manor, Salem, OR. (2011). In *Reference USA: U.S. Businesses*. Retrieved from ReferenceUSA database.

In-text: (Capital Manor, 2004).

RIA Checkpoint

Federal tax alert: Listing of tax breaks that weren't extended. (2010, December 30). *Tax Alerts Developments (RIA)*. Retrieved from Checkpoint (RIA) database.

In-text: Paraphrase: ("Federal Tax Alert," 2010). Quotation: ("Federal Tax Alert," Section: Qualified motor vehicle taxes).

Salem Press Resources

Sexson, L. (2004). The Bhagavad Gita is created. In M. W. Chavalas (Ed.), *Great Events from History: The Ancient World, Prehistory-476 c.e.* (2 vols). Pasadena, CA: Salem Press. Retrieved from Salem History database.

In-text: Paraphrase: (Sexson, 2004). Quotation: (Sexson, 2004, para. 3).

ScienceDirect

Reiss, M. J. (2002). Ethical dimensions of therapeutic human cloning. *Journal of Biotechnology*, 98(1), 61-70. Retrieved from ScienceDirect database.

In-text: Paraphrase: (Reiss, 2002). Quotation: (Reiss, 2002, p. 2).

Stat!ref

Edge, S. B. (Ed.) (2010). Chapter 3: Lip and oral cavity. In *AJCC Cancer Staging Handbook* (7th ed.). Retrieved from STAT!Ref Online Electronic Medical Library database.

In-text: Paraphrase: (Edge, 2010). Quotation: (Edge, 2010, para. 7).

Today's Science

Fire and ice: Global warming and Antarctica. (2008, March). *Today's Science*. Retrieved from Today's Science.

In-text: Paraphrase: ("Fire and Ice," 2008). Quotation: ("Fire and Ice," 2008, para. 2).

Wall Street Journal

Power, S. (2008, March 17). EPA says carbon caps won't harm economy much. *Wall Street Journal*, p. A.2. Retrieved from Wall Street Journal.

In-text: Paraphrase: (Power, 2008). Quotation: (Power, 2008, para. 5).

Westlaw

Roe v. Wade, 404 U.S. 981, 92 S.Ct. 442. No. 70-18 (U.S. December 7, 1971). Retrieved from Campus Research (Westlaw) database.

In-text: Paraphrase: ("Roe v. Wade", 1971). Quotation: ("Roe v. Wade", 1971, para. 12).

Web / Internet Documents

Individual pages

Personal author; with date

Reiter, P. (2007, November). *Human ecology and human behavior: Climate change and health in perspective*. Retrieved from the GlobalWarming.org website:

http://www.csccc.info/reports/report_22.pdf

In-text: Paraphrase: (Reiter, 2007). Quotation: (Reiter, 2007, para. 3).

No author; with date

(e.g. news commentary on an Internet news website)

New child vaccine gets funding boost. (2001). Retrieved from

http://news.ninemsn.com.au/health/story_13178.asp

In-text: Paraphrase: ("New Child Vaccine," 2001). Quotation: ("New Child Vaccine," 2001, para. 2).

No author; with date

Webs of wonder. (n.d.). Retrieved from <http://www.analogsf.com/wow/>

In-text: Paraphrase: ("Webs of Wonder," n.d.). Quotation: ("Webs of Wonder," n.d., para. 5).

Organization as author; with date

Center for Academic Integrity. (1999, October). *Fundamental values of academic integrity*.

Retrieved from <http://www.academicintegrity.org/icai/assets/FVProject.pdf>

In-text: Paraphrase: (Center for Academic Integrity, 1999). Quotation: (Center for Academic Integrity, 1999, para. 8).

Organization as author; no date

United States Sentencing Commission. (n.d.). *1997 sourcebook of federal sentencing statistics*.

Retrieved from

http://www.ussc.gov/Data_and_Statistics/Annual_Reports_and_Sourcebooks/1997/sbtoc97.htm

In-text: Paraphrase: (United States Sentencing Commission, n.d.). Quotation: (United States Sentencing Commission, n.d., Conclusion section, para. 1).

Chapter or a section

McKenzie, W. (2008). Naturalist. In *Multiple intelligences in education: Intelligence profiles*.

Retrieved from <http://surfaquarium.com/mil/profiles/naturalist.htm>

In-text: Paraphrase: (McKenzie, 2008). Quotation: (McKenzie, 2008, p. 67).

Document from an academic website

Henderson, J. (2011). *IC>YouSee: A guide to critical thinking about what you see on the web*.

Retrieved from Ithaca College Library website:

<http://www.ithaca.edu/library/training/think.html>

In-text: Paraphrase: (Henderson, 2011). Quotation: (Henderson, 2001, Exercise: Peak Oil).

By item type

Annual/Corporate/Company Report

Electronic

NIKE, Inc. (n.d.). *Corporate Responsibility Report: FY 07 08 09*. Retrieved from NIKE, Inc.

website: <http://www.nikebiz.com/crreport/content/pdf/documents/en-US/full-report.pdf>

In-text: Paraphrase: (NIKE, n.d.). Quotation: (NIKE, n.d., Business Overview section, pp. 8-9).

Print

Home Depot. (2001). *Home Depot 2000 annual report*. Atlanta, GA: Author.

In-text: Paraphrase: (Home Depot, 2001). Quotation: (Home Depot, 2001, p. 34).

Article obtained via Interlibrary Loan

Cite as article from a print source.

Article with DOI

Naidu, C. V., Sathyanarayana, G. C., Durgalakshmi, K., Malleswara Rao, L., & Nagaratna, K.

(2010). Is winter monsoon rainfall over South Peninsular India increasing in global warming era? *Global and Planetary Change*, 72(1-2), 69-72.

doi:10.1016/j.gloplacha.2010.04.002

In-text:

Paraphrase: Naidu, Sathyanarayana, Durgalakshmi, Malleswara Rao & Nagaratna (2010) in first citation per paragraph;

Naidu, et al. (2010) in first subsequent citation per paragraph;

Naidu et al. in second and later subsequent citations per paragraph.

Blogs/Wikis May not be accepted as scholarly sources

Shoemaker, S. (2006, June 8). In praise of Netflix [Web log message]. Retrieved October 19, 2006 from <http://lagunalacuna.blogspot.com/search?q=in+praise+of+netflix>

In-text: Paraphrase: (Shoemaker, 2006). Quotation: (Shoemaker, 2006, para. 4).

Brochure/pamphlet

American Institute for Cancer Research. (2010). *Start where you are* [Brochure]. Washington, DC: Author.

In-text: Paraphrase: (American Institute for Cancer Research, 2000). Quotation: (American Institute for Cancer Research, 2000, p. 4).

Class/Course Documents Syllabus, Lecture Documents, Bb Discussions

Bb classroom: Course Syllabus

Baker College. (2008, Summer). *PSY101 Human Relations* [Course syllabus]. Available from Baker College Blackboard website: <https://ol.baker.edu/>

In-text: Paraphrase: (Baker College, 2008). Quotation: (Baker College, 2008, pp. 1-2).

Bb classroom: Course Document

Baker College. (2008, Summer). *Developing a time management plan* [COL 112 Course document]. Available from Baker College Blackboard website: <https://ol.baker.edu/>

In-text: Paraphrase: (Baker College, 2008). Quotation: (Baker College, 2008, para. 3).

Bb classroom: Discussion Board Posts

Smith, A. B. (2008, March 22). *Time management strategies*. Message posted to COL 112 Seminar Three Discussion Board at Baker College Blackboard website: <https://ol.baker.edu/>

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