



## GENERAL INFORMATION

**Phoenix Medical Journal** is a scientific journal that publishes retrospective, prospective or experimental research articles, review articles, case reports, editorial comment/discussion, letter to the editor, surgical technique, differential diagnosis, medical book reviews, questions-answers and also current issues of medical agenda from all fields of medicine and aims to reach all national/international institutions and individuals.

The journal is published three times a year, in March, July, and November. The official languages of the journal are Turkish and English.

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Any processes and submissions about the journal can be made from the website [www.acilx.com](http://www.acilx.com). Past issues of the journal are also available at this website.

## SCIENTIFIC POLICIES

### *Scientific and Ethics Responsibility*

The author(s) undertake(s) all scientific responsibility for their manuscript. All the authors must actively participate in the study. The author(s) guarantee(s) that neither the manuscript itself nor any substantially similar content thereof has been published considered for publication elsewhere. or is being. If the manuscript had been presented in a meeting before; the name, date, and province of the meeting should be noted.

The ICMJE suggests that the authors meet the following four criteria: 1. To contribute to the content of the work/design and collection, analysis and interpretation of data for study; 2. To have drafted the writing essay or have made critical reviews with an important intellectual content; 3. To have reviewed and approved the last version of the article before its publication; 4. To accept the responsibility for all aspects of working to ensure that questions concerning the validity and validity of any part of the work are properly investigated and resolved.

The protocol of the clinical investigations must be approved by the appropriate ethics committee of the related institution. All manuscripts dealing with human subjects must contain, in the Materials and Methods section, a statement indicating that the study has been approved by the committee or there should be a statement that the research was performed following the Declaration of Helsinki principles (<http://www.wma.net/e/policy/b3.htm>). In research work which includes humans, informed consent must be obtained before the study and this should be stated in the text.

All papers reporting experiments using animals must include a statement in the Material and Methods section giving assurance that all animals have received humane care in compliance with the *Guide for the Care and Use of Laboratory Animals* ([www.nap.edu/catalog/5140.html](http://www.nap.edu/catalog/5140.html)) and indicating approval by the institutional ethical review board.

**Review Process:** Upon submission, all manuscripts are reviewed to check for requirements requested by the Journal. Manuscripts that do not comply with these requirements will be sent back to authors without further evaluations. All the papers are first evaluated by the editor; later the papers are sent to advisory board members. If needed, some questions can be asked to the authors to answer; or some defaults may have to be corrected by the authors. The result can be acceptance, minor revision, major revision or rejection. Accepted manuscripts are forwarded for publication; in this stage, all information and data are checked and controlled properly; the proof of the article to be published by the journal are forwarded to the writers for proofreading and corrections.

This journal uses **double-blind peer review**, which means that both the reviewer and author identities are concealed from the reviewers, and vice versa, throughout the review process. To facilitate this, authors need to ensure that their manuscripts are prepared in a way that does not give away their identity.

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## MANUSCRIPT PREPARATION

Authors are encouraged to follow the following principles before submitting their article:

- Research articles and article collections should not exceed 15 pages including the text, figures, tables, and references, while short announcements and case report presentations should not be longer than 5 pages and for image presentation, the word count must be maximum 500.
- Author number for review articles should not exceed three.
- Author numbers for case report presentations should not exceed five.
- Author number for image presentations should not exceed three.
- The reference number for image presentations should not exceed five.
- Articles should be written with double space in 10 font size and right, left, upper and lower margins should all be 2,5 cm. writing style should be Arial.

Manuscripts should have double-line spacing, leaving a sufficient margin on both sides.

- Manuscripts should be written with Microsoft Word.
- Abbreviations that are used should be defined in parenthesis where the full word is first mentioned.

**Title Page:** The title should be concise and informative (in Turkish and English). The title page should include a list of all contributing authors and all of their affiliations. Positions of authors and names of departments and institutions to which they are attached and the province should be written. Supply full correspondence details for the corresponding author, including phone, mobile phone, fax number, and e-mail address.

## ARTICLE SECTIONS

The text file should include the title in Turkish, keywords, the title in English, keywords in English, abstract, the text of the article, references, tables (only one table for one page) and figure legends (if any), respectively. Within the text file, the names of the authors, any information about the institutions, the figures and images should be excluded.

**Abstract:** Turkish and English abstracts should be given together with the article title. It should be divided into four sections in the following order: Objectives, Materials, and Methods, Results and Conclusion. Abstracts should not exceed 250 words. Abstracts for case reports should be unstructured and shorter (average 100-150 words; without structural divisions in Turkish and English).



## Keywords:

- They should be minimally 2 and maximally 6, and should be written English.
- The key words should be separated by a semicolon (;), from each other.
- English keywords should be appropriate to "Medical Subject Headings (MESH)" ([www.nlm.nih.gov/mesh/MBrowser.html](http://www.nlm.nih.gov/mesh/MBrowser.html)).
- Turkish keywords should be appropriate to "Turkey Science Terms" ([www.bilimterimleri.com](http://www.bilimterimleri.com)).

## References

When cited, the most recent publications should be preferred. All sources must be shown in the main text by numbering them where appropriate. The authors are responsible for the correctness of the references. If possible, the DOI numbers of online articles that have been cited before must be provided. Journal titles should be abbreviated according to journal abbreviations at Index Medicus/Medline/PubMed. When there are six or fewer authors, all author names should be listed. If there are seven or more authors, then the first six authors should be put "et al.". For writing in the text, Arabic numbers should be used in brackets when referring to sources in the main text for example (1,2).

The spelling styles for resources must be compatible with the AMA style. ([www.ncbi.nlm.nih.gov/books/NBK7282/](http://www.ncbi.nlm.nih.gov/books/NBK7282/), <https://www.ncbi.nlm.nih.gov/books/NBK7282/#A32680>)

Reference styles for different publication types are shown in the following examples:

### Journal article

1. Ercan S, Yazkan R, Kolcu G, Başer Kolcu M, Gülle K, Koşar A. Süleyman Demirel Üniversitesi Tıp Fakültesi Dergisi'nin Son 10 Yılı'nın Bibliyometrik Analizi. SDÜ Tıp Fakültesi Dergisi. 2019; 26(2): 123-129.
2. Akdeniz YS, Cakmak F, Ipekci A, Ikizceli I, Karatas KF, Berberoglu DB, et al. Videoscopic assisted retroperitoneal debridement in infected necrotizing pancreatitis. Phnx Med J. 2020;9(2):156-9. DOI: 10.1080/13651820701225688.

### Book section

Ipekci A, Cakmak F, Akdeniz YS. Cell death: the significance of apoptosis. In: Ikizceli I, eds. International review of cytology. Istanbul: BTM; 2019. pp. 251–306.

### Single authored book

Akdeniz YS. Health economics: fundamentals of funds. Istanbul: Kara Tren Yayınevi; 2019.

### Editor(s) as author

Cakmak F, Ipekci A, editors. Mental health care for elderly people. Istanbul: Fatih Yayınevi; 2019.

### Written at the meeting

Berberoglu D, Kocman AY, Cakmak K, Kanbakan A. Cannabinoids and pain. In: Ikizceli I, editor. Proceedings of the 10th World Congress on Emergency; 2020Aug 17-22; Istanbul, IASP Press;2020. p. 437-68.

### Thesis

Memoglu F. Acil Servise Başvuran 65 Yaş Üzeri Travma Hastalarının İncelenmesi. Cerrahpaşa Tıp Fakültesi: İstanbul Üniversitesi; 2019.

### Text published in electronic format

U.S. Department of Health and Human Services: The Health Consequences of Involuntary Exposure to Tobacco Smoke: A Report of the Surgeon General. Atlanta: U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health, 2006.

[http://www.cdc.gov/tobacco/data\\_statistics/sgr/2006/pdfs/what-is-shs.pdf](http://www.cdc.gov/tobacco/data_statistics/sgr/2006/pdfs/what-is-shs.pdf). Accessed 30 Nov 2014.

### Figures, Pictures, Tables, and Graphics:

- All figures, pictures, tables, and graphics should be cited at the end of the relevant sentence.
- Explanations about figures, pictures, tables, and graphics must be placed at the end of the article.
- Figures, pictures/photographs must be added to the system as separate .jpg or .gif files.
  - The manuscripts containing color figures/pictures/tables would be published if accepted by the Journal. In the case of publishing colorful artwork, the authors will be asked to pay extra printing costs.
  - All abbreviations used, must be listed in the explanation which will be placed at the bottom of each figure, picture, table and graphic.
  - For figures, pictures, tables, and graphics to be reproduced relevant permissions need to be provided. This permission must be mentioned in the explanation.
  - Pictures/photographs must be in color, clear and with appropriate contrast to separate details.

**Conflict of interest:** If any of the writers have a relationship based on self-interest, this should be explained.

**Acknowledgment:** Only acknowledge persons and institutions who have made substantial contributions to the study, but was not a writer of the paper.

### Checklist for Submitted Articles:

Articles must be complete. They must include the following:

- Title Page
- Article sections
  - § Turkish and English titles
  - § Abstract (250 words) (Turkish and English)
  - § Keywords (minimum 3; maximum 6)
  - § Article divided into appropriate sections
  - § Complete and accurate references and citations
  - § List of references styled according to "journal requirements"
  - § All figures (with legends) and tables (with titles) cited.
- "Copyright Form" signed by all authors.
- Manuscripts lacking any of the above elements will be rejected from the production process.