**Add the Title Here In This Format, At Most 12-Words and Only First Letters Capital**

**Add the English Title Here In This Format, At Most 12-Words and Only First Letters Capital**

Name Surname\*, Name Surname\*\*

**Abstract:** It is written in 150-200 words, 10 font size, single line spacing and justified. If the article is written in English, **Abstract** is placed just after authors’ names.

It covers purpose of the study,–for empirical studies- its method (research model, qualifications of participants, data collection tools, data analysis), findings, results and suggestions in short.

*Keywords:* The title Keywords is written italic and 10 font size. The keywords are written in lower case between 3-5 words and separated by a comma (,).

**Abstract:** It is written in 150-200 words, 10 font size, single line spacing and justified. If the article is written in English, **“Öz”** is placed in this part.

*Keywords:* The title Keywords is written italic and 10 font size. The keywords are written in lower case between 3-5 words and separated by a comma (,).

**Introduction**

**Titles** (The main section titles are written in 11 pt, bold, and the first letter is centered, without making any numbering.)

**Subtitles**

* **Bold, sentence case and left-justified**
* ***Bold, italic and sentence case***
* *Italic and sentence case*
* *Italic, sentence case and text continues.*

The text starts without a line spacing and a paragraph indent after the title.

The new paragraph starts with a line spacing without paragraph indentation It is applied for all new paragraphs except for the ones just below the titles.

The problem of the study is stated clearly in introduction part. That is, why the study is important in terms of academic field, practitioners and society and what kind of results can be obtained through it. The problem is explained in light of the literature. In this part, theoretical dimensions of the subject are discussed, conceptual definitions and explanations are given in addition to limitations, assumptions and abbreviations if required.

**Intext citation**

Intext citation should be in accordance with the “APA 6 Publication Manual” publication guidelines.

**Method**

In the method section, it is given to the readers as detailed as possible that convincingly coincides with the reasons why the methods, tools and analysis techniques to be applied are selected in the direction of the research purpose. Detailed explanations are given in such a way that the researcher can carry out it again.

**Sample/Study group**

It is specified in this section who the sample / study group of the study is made of. Descriptive explanations *(age, gender, title, branch, professional information, etc.)* about the group that data were collected from are indicated in this part.

**Data collection**

Data Collection Methods / Data Collection Techniques. It is stated which methods and tools are used in collecting data for the research.

***Measurement tool.*** If data collection tools have already been developed, the information about previous studies is given. *(the number of dimensions of the measuring tool, the purpose and scope of this dimensioning, the validity-reliability studies, etc.)*

**Process**

Data collection procedures can be specified in this section. *(information about who, where and how the data are collected, etc.)*

**Analysis of data**

The information about the analysis of data obtained can be stated in this section.

**Findings**

*(For research articles)* The findings are prepared in accordance with statistical analysis output of the data as clearly as readers can understand.

In the presentation of the data, the citations, tables, graphics and figures can be used in line with APA 6 at relevant points in the text, together with the author’s inferences.

***Tables and Figures***

Preparing intext tables and figures should be in accordance with the “APA 6 Publication Manual” publication guidelines.

**Discussion, Conclusions and Suggestions**

Research findings are associated with the literature and the author’s conclusions are given about similarities and differences. In light of these conclusions, suggestions are given to the practitioners and policy makers.

**Contributors**

The people, institutions and organizations that have contributed to the study are stated in this part.

**The Ethical Committee Approval**

**Conflict of Interest**

**Financial Support**

**Author Contributions**

**References**

References are prepared in line with “APA 6 Publication Manual” publication guidelines.

**Extended Abstract / Uzun Öz**

“Extended Abstract” should be added following references in articles written in **Turkish**, and likewise, “Uzun Öz” in articles written in **English**.

“Extended Abstract / Uzun Öz” is composed of 1500 words, 11 fonts, single line spacing, and no font formatting.

Extended Abstract covers the subtitles of “Introduction”, “Method” and “Result and Discussion”.

“Uzun Öz” covers the subtitles of “Giriş”, “Yöntem” and “Bulgular ve Tartışma/Sonuç”.