

## INSTRUCTIONS FOR AUTHORS

“Biodiversity and Conservation (BioDiCon)” is an international, peer-reviewed scientific journal published in online and printed form, in accordance with the principles of independency and impartiality. This journal is a peer reviewed journal on the topics of biological diversity and conservation that uses independent, unbiased double-blinded peer review principles.

“Biological Diversity and Conservation” publishes experimental studies, compilations on current issues, case reports, editorial comments and editorial letters prepared in accordance with the ethical guidelines, about on all areas of biological diversities. Descriptive or experimental studies presenting clear research questions are accepted. The journal’s publication language are English and Turkish.

The manuscripts submitted to Biological Diversity and Conservation will go through a double-blind peer-review process. Each submission will be reviewed by at least two external, independent peer reviewers who are experts in their fields in order to ensure an unbiased evaluation process. The editorial board will invite an external and independent editor to manage the evaluation processes of manuscripts submitted by editors or by the editorial board members of the journal.

An approval of research protocols by the Ethics Committee in accordance with international agreements is required for experimental, clinical, and drug studies and for some case reports. If required, ethics committee reports or an equivalent official document will be requested from the authors.

A declaration text including the written consent should be added in the manuscripts concerning experimental research on humans related to that the patients and the volunteers were informed about the procedures of the performed and to be performed studies on them. In addition, information about patients’ approval, the name of the ethics committee, and the ethics committee approval number should be addressed in the Materials and Methods section of the manuscript. In the studies carried out on animals, the precautions taken to prevent pain and suffering of the animals should be clearly indicated.

### **Authorship Contribution Form**

The journal of Biological Diversity and Conservation, in order to protect the rights of the authors and to prevent such situations as ghost / honorary authorship, requires the author to submit a signed and a scanned copy of the **Authorship Contribution Form** (which can be downloaded from <http://www.biodicon.com>).

### **Policy of Screening for Plagiarism**

All submissions are checked by a similarity detection software iThenticate program for determination of plagiarism and non-ethical situations. In cases where the application is alleged or suspected as plagiarism, citation manipulation and data forgery/production, the Editorial Board will follow and act in accordance with the COPE rules.

If the editorial board gets suspicious about a case of ‘gift authorship’, the application will be rejected without being reviewed. As a part of article submission the responsible author should send a short statement text affirming that s/he takes all the responsibility of the article during the submission and review stages of the manuscript.

### **ICMJE Conflict of Interest form**

Biological Diversity and Conservation journal asks and encourages its authors and submitted articles to disclose any existing or potential conflicts of interests, including financial, consultant and institutional ones, that may lead to potential bias or conflicts among individuals involved in the evaluation process. Any material grants or other support received for a study sent from individuals or institutions should be reported to the Editorial Board. In order to disclose a potential conflict of interest, **The Potential Conflict of Interest Disclosure Form (ICMJE)** must be signed by all contributing authors and forwarded to the journal editorial board.

### **Appeals and Complaint**

All appeals and complaint cases are dealt with in the framework of the COPE trial rules by The Editorial Board of the journal. In such cases, the authors should directly make a contact with the editorial office in relation to their appeal and complaints.

### **Copyright**

When submitting an article to the journal of Biological Diversity and Conservation, the authors agree to give the copyright of their articles to the journal. If the publication is rejected, the copyright of the article will be assigned back to the authors. Biological Diversity and Conservation requires each article application to be carried out together with the **Copyright Transfer Form** (which can be downloaded from <http://www.biodicon.com>).

When using previously published content, permission from the copyright owner must be obtained by the authors.

The statements or opinions contained in the articles published in the Journal of Biological Diversity and Conservation reflect the views of the author(s); the editors, the editorial board, and the publisher don’t accept any responsibility or liability for such materials. All the responsibility belongs to the authors about the published content.

### **PREPARATION OF MANUSCRIPT**

Authors are required to prepare manuscripts in accordance with the STROBE guidelines for observational original research studies, STARD guidelines for studies on diagnostic accuracy, PRISMA guidelines for systematic reviews and meta-analysis, ARRIVE guidelines for experimental animal studies, TREND guidelines and CONSORT guidelines for randomized research studies for non-randomized public behaviour. The manuscripts should be prepared in accordance with ICMJE-Recommendations for the Conducting (<http://www.icmje.org/icmje-recommendations>).

Manuscripts can only be submitted through the journal’s online manuscript submission and evaluation system, available at <http://www.biodicon.com>. Submissions that do not comply with the rules of the journal will be returned to the submitting author with the requests of correction requests.

### Authors are required to submit the following

- a) Copyright Transfer Form,
- b) Author Contributions Form,
- c) ICMJE Potential Conflict of Interest Disclosure Form (should be filled in by all contributing authors) during the initial submission. These forms are available for download at <http://www.biodicon.com>
- d) Similarity Form (iThenticate: According to the Plagiarism Detection Software programme the similarity index of the article should not exceed 20% after all references and less than 1% matches have been removed.)

### Preparation of the Manuscript (General rules for all manuscript types)

**Title page:** The first page of the article should include the title of manuscript, authors' names and institutions, an abstract, and keywords. Title, abstract, and keywords must be provided both in English and Turkish. The corresponding author should be indicated by a footnote and besides his/her full open mail address, and an e-mail address should also be provided.

A separate title page should be submitted for all submissions and this page should include:

- ❖ Full title of manuscript as well as a short title of up to 50 characters (title)
- ❖ Name(s) , address and highest academic degree of the author (s),
- ❖ Providing information about supporting institutions (if any),
- ❖ Name, address, telephone, fax numbers and e-mail address of the corresponding author,
- ❖ Acknowledgment of the individuals who contributed to the preparation of the manuscript.

**Abstract:** The abstract of Original Articles should be structured with subheadings (Objective, Methods, Results, and Conclusion). Abstract should be written both in English and in Turkish up to 300 words. First the English name of the article, then the English abstract should be written. After that the Turkish name of the article and a summary in Turkish should be written. If the article is written in English and sent from outside Turkey, Turkish abstract it is not necessary. Please check Table 1 below for word count specifications.

**Keywords:** Key words should not exceed 3-5 words. Keywords should start with lowercase letters except for italic words and special names.

## MANUSCRIPT TYPES

### Original Research

The first page of the article should include the title of manuscript, authors' names and institutions, an abstract, and keywords. Title, abstract, and keywords must be provided both in English and Turkish. . If the article is written in English and sent from outside Turkey, Turkish Title, abstract and Keywords it is not necessary. The corresponding author should be indicated by a footnote and besides his/her full open mail address, and an e-mail address should also be provided.

**Title:** Must be provided both in English and Turkish.

**Abstract:** It should not include subheadings and should be limited to 350 words

**Keywords:** This section should contain at least three and at most six items and should be provided just below the abstract.

**Main Text:** The text should start with the Introduction, and be divided into appropriate sections. Sections must be numbered consecutively. Section headings must be written minisculely flush left and bold with their numbers (as, 1. Introduction, 2. Material and method, 3. Results, 4. Conclusions and discussion). Subsections must be numbered as "1.1", "1.2", etc., using the section number and must be written minisculely flush left. All acronyms and abbreviations used in the manuscript should be defined at first use, both in the abstract and in the main text. In the final section there must be Acknowledgements (if any) , References and Appendices (if any). Please check Table 1 for the limitations. It should include Introduction, other subheadings and Conclusion sections and should be limited to 5000 words except for the references.

**References:** The reference list should be placed just below the main text and the number of references should not exceed 50.

**Tables, Figures and Images:** The appearance of Tables, Figures and Images should be provided in the text. The visuals should be original or the written permission obtained from the copyright holder should be sent to the Editor-in-Chief's Office.

### Review

Reviews prepared by the authors who have a broad knowledge in a specific area and represented in the international literature by a high number of publications and citations, are evaluated.

**Title:** Must be provided both in English and Turkish.

**Abstract:** Abstract shouldn't include subheadings and should be limited to 350 words.

**Key words:** This section should include at least three and at most six items and should be provided just below the abstract.

**Main Text:** It should include Introduction, other subheadings and Conclusion sections and should be limited to 5000 words excluding the references.

**References:** The reference list should be placed below the main text and the number of references should not exceed 55.

**Tables, Figures and Images:** Tables, Figures and Images: The appearance of Tables, Figures and Images should be provided in the text. The visuals should be original or the written permission obtained from the copyright holder should be sent to the Editor-in-Chief's Office. Please check Table 1 for the limitations.

### Research note, Case Reports, Case Series and Literature Review

The text should include Introduction, Case reports, Discussion and Conclusion subheadings. Please check Table 1 for the limitations for Research Note.

### Letters to the Editor

Discusses important parts, unobserved aspects or missing parts of a previously published article. Letters to the Editor should not include Abstract, Keywords and Tables, Figures, Images, and other media. The text should be unstructured. The commented article must be properly identified in the letter to the editor (Table 1).

Table 1. Limitations for each manuscript type

Type of manuscript	Word limit	Abstract word limit	Reference limit	Table limit	Figure limit
Original Research	5000	350	35	7	maximum 20 images
Review Article	5000	350	55	7	maximum 20 images
Research note, Case Report	1000	250	15	No tables	maximum 15 images
Case Series	1500	250	20	maximum 15 images	maximum 15 images
Literature of Review	3500	250	35	maximum 15 images	maximum 15 images
Letter to the Editor	500	No abstract	7	No tables	No figure

### Tables

Tables should be included in the main document, and they should be numbered consecutively in the order they are referred to within the main text. Their appearance in the text should be provided. A descriptive title must be placed above the tables. Abbreviations used in the tables should be defined below the tables by footnotes. Tables should be created using the “insert table” command of the word processing software.

### Figures, Graphics and Photographs

Figures, graphics, and photographs should be submitted as separate files (JPEG format) through the submission system. The files should not be embedded in a Word document or in the main document. Any information within the images that may indicate an individual or institution should be blacked out. The minimum resolution of each submitted figure should be 300 DPI. All submitted figures should be clear in resolution and large in size. Figures, tables and illustrations should be inserted to the appropriate positions where they are mentioned in the text. All drawings, graphics, photographs, etc. should be regarded as figures. Figures should be numbered consecutively (as Figure 1.).

### References

While citing publications, the latest and the most current publications should be preferred. At least half (50%) of the references should be published within the last 10 years. Unpublished results and personal communications are not recommended in the reference list, but may be mentioned in the text. Journal titles should be abbreviated in accordance with the journal abbreviations in Index Medicus/MEDLINE/PubMed. When there are 6 or fewer authors, all authors should be listed. If there are 7 or more authors, the first 6 authors should be written, the space should be “...” left behind and the last author should be written. In the main text of the manuscript, references should be cited by using numbers in parentheses [as 3]. Authors are responsible for the accuracy of references. The reference styles for different types of publications are presented in the following examples. Reference must be made according to APA 6th. Please refer to the details; <https://libguides.library.curtin.edu.au/referencing/apa> ; <https://www.apastyle.org/>

### Reference form

#### No author

*Regional perspectives on aid for trade.* (2014). Paris, FR: Organisation for Economic Cooperation and Development.

#### Journal article with DOI

Author, A. (year). Title of article: *Title of Journal*, volume(issue), page range. Doi:xx xxxxxxxxxxxx.

Sengün, Y. (2012). The wild plants consumed as a food in Afyonkarahisar. *Biological Diversity and Conservation*, 5(2), 95-105. <https://doi:10.1242/jeb.103937>

Yücel, E., & Ezer, T. (2018). The bryophyte flora of Eskisehir Province (Turkey). *Arctoa* 27, 164–171. <https://doi:10.15298/arctoa.27.16>

#### Journal article with DOI

Eroğlu, G., Kaşık, G., & Öztürk, C. (2015). Three new myxomycete records from Turkey. *Biological Diversity and Conservation*, 8(1), 16-18.

Brown, L. F., Yeo, K., Berse, B., Yeo, T. K., Senger, D. R., Dvorak, H. F., & Van De Water, L. (1992). Expression of vascular permeability factor. *The Journal of Experimental Medicine*, 176(5), 1375-1379.

#### Journal article published in a supplement

Lock, M. (2015). Eclipse of the gene and the return of divination. *Current Anthropology*, 46(Suppl. 5), S47-S70. Retrieved from <https://www.jstor.org/stable/10.1086/432452>

**Books**

- Berkes, F. & Kışlalıođlu, M. (1990). *Ekoloji ve çevre bilimleri*. İstanbul: Remzi Kitabevi.
- Fleer, M. (2015). *Science for children*. Cambridge, UK: Cambridge University Press.
- Langlais, B., Reckhow, D. A., & Brink, D. R. (1991). *Ozone in water treatment*. London: UK: CRC Press.
- Shields, J., Brown, M., Kaine, S., Dolle-Samuel, C., North-Samardzic, A., McLean, P., ... O'Leary, P. (2016). *Managing employee performance and reward: Concepts, practices, strategies (2nd ed.)*. Port Melbourne, VIC: Cambridge University Press.

**eBook**

- Bull, M. (2015). *Punishment and sentencing: Risk, rehabilitation and restitution*. Retrieved from <http://CURTIN.ebib.com.au/patron/FullRecord.aspx?p=1985996>

**Chapter in an edited print book**

- Petermann, E. (2015). Monster mash-ups: Features of the horror musical. In L. Piatti-Farnell & D. L. Brien (Eds.), *New directions in 21st century gothic: The gothic compass* (4th ed., pp. 71-83). New York, NY: Taylor and Francis.

**Conference paper**

- Novak, D., & Verber, D. (2015, July 21). *Assessment of the influence caused by random events within real-time strategy game engine on a game bot gameplay*. Paper presented at the 8th Annual International Conference on Computer Games, Multimedia and Allied Technology, Singapore. [https://doi.org/10.5176/2251-1679\\_CGAT15.27](https://doi.org/10.5176/2251-1679_CGAT15.27)



### Hakem Değerlendirme Formu / Reviewer Evaluation Form

Makale adı / Article Title:

Makale No / Article No:

Lütfen sizin için uygun olan seçeneği "X" koyarak işaretleyiniz / Please indicate your answer with an "X".

1. Makale orijinal mi? / Is the article original?
  - Evet / Yes
  - Hayır / No
2. Problem uygun şekilde belirlenmiş mi? / Is the problem properly stated?
  - Evet / Yes
  - Hayır / No
3. Problem uygun şekilde ele alınmış mı veya çözülmüş mü? / Is the problem adequately treated or solved?
  - Evet / Yes
  - Değişiklikler veya ekler gerekli / Changes or elaborations required
  - Hayır / No
4. Belgeleme / Documentation:
  - Tablolar / Tables:
    - İyi / Good
    - Zor anlaşılır (Tablo no: ) / Unclear (Table no: )
    - Gereksiz (Tablo no: ) / Unnecessary (Table no: )
    - Doğru değil (Tablo no: ) / Incorrect (Table no: )
  - Grafikler / Graphs:
    - İyi / Good
    - Zor anlaşılır (Şekil no: ) / Unclear (Figure no: )
    - Gereksiz (Şekil no: ) / Unnecessary (Figure no: )
    - Doğru değil (Şekil no: ) / Incorrect (Figure no: )
  - Diğer çizimler / Other illustrations:
    - İyi / Good
    - Değişiklik gerekli (Şekil no: ) / Change needed (Figure no: )
    - Gereksiz (Şekil no: ) / Unnecessary (Figure no: )
    - Düşük kalitede (Şekil no: ) / Poor quality (Figure no: )
  - İstatistikler / Statistics:
    - Uygun / Suitable
    - Uygun değil / Unsuitable
5. Sonuçların yorumu / Interpretation of results:
  - Doğru veya uygun / Correct or appropriate
  - Düzeltilmeli / Should be amended
  - Bulunamadı / Not found
6. Literatür alıntısı / Literature cited:
  - Uygun / Appropriate
  - Çok geniş / Too broad
  - Tam değil / Incomplete
7. Dil ve üslup / Language and style:
  - İyi yazılmış / Well written
  - Daha kısa ve öz olmalı / Should be made more concise
  - Tekrar yazılmalı veya düzenlenmeli / Should be rewritten or edited
8. Makale başlığı / Article title:
  - Uygun / Appropriate
  - Çok uzun / Too long
  - Çok genel / Too general

9. Özet / **Abstract**:
- Uygun / **Appropriate**
  - Çok uzun / **Too long**
  - Çok genel / **Too general**
  - Makalenin içeriğini yansıtmıyor / **Does not reflect the paper's content**
10. Anahtar kelimeler / **Key words**:
- Uygun / **Appropriate**
  - Uygun değil / **Inappropriate**
11. Makale hakkında genel fikir / **General opinion about the paper**:
- Yeni bulgular sağlıyor / **Provides new findings**
  - Yeni bulgular sağlıyor ama az etkili / **Provides new findings but is of marginal interest**
  - Önceki bulguların gerekli bilgisini sağlıyor / **Provides needed confirmation of previous findings**
  - Önceden bilinen çalışmaların tekrarı / **Repeats already known work**
12. Öneriler / **Recommendations**:
- Değiştirilmeden basılmalı / **Should be published without changes**
  - Değişikliklerden sonra basılmalı / **Should be published after changes**
  - Yeniden yazım veya düzeltme sonrasında bir karar için yeniden sunulmalı / **Should be resubmitted for a decision after rewriting or editing**
  - Basılmamalı / **Should not be published**
13. Detaylı işaretlemeler (Lütfen eğer gerekliyse sayfaları ekleyin) / **Detailed remarks (Please attach pages if necessary)**:

-----  
Belirtmek istediğiniz diğer ayrıntılar (varsa) / **Other details wanted to be indicated (if exist)**  
-----

Hakemin adı / **Name of reviewer**:

Adres / **Address**:

Tel / Fax no:

e-mail:

**(Hakem adı gizli tutulur / Reviewer name is kept secret)**

**Telif Hakkı Devir Formu/ The Copyright Agreement Form**Biyolojik Çeşitlilik ve Koruma/*Biological Diversity and Conservation*

ISSN 1308-5301 Print; ISSN 1308-8084 Online

Prof. Dr. Ersin YÜCEL, P.K. 86, İki Eylül PTT Merkez, 26000 Eskişehir / Türkiye

Derginin Adı / *Journal Title*: Biyolojik Çeşitlilik ve Koruma/*Biological Diversity and Conservation*Makalenin Adı / *Manuscript title*: .....

.....

.....

Yazarların Adı / *Full Names of All Authers*: .....

.....

Yazışmaların Yapılacağı Yazarın Adı ve Adresi / *Name, Adres Of Corresponding Author*: .....

.....

TC Kimlik No. / *ID Number*: ..... e-posta: .....**Yazar(lar) / The Author(s) warrant(s) that:**

Sunulan makalenin orijinal olduğunu; makalenin başka bir yerde basılmadığını veya basılmak için sunulmadığını; diğer şahıslara ait telif haklarını ihlal etmediğini taahüt eder. /

*The manuscript submitted is his own orijinale work; the manuscript has not been published and is not being submitted or considered for publication elsewhere; the manuscript do not infringere upon any existing copyright.*“Telif Hakkı Devir Formu” tüm yazarlarca imzalanmalıdır. / *This copyright form must be signed by all authors.*TC Kimlik No. / *ID Number*:.....Adı Soyadı / *Full name*:.....Tarih / *Date*: ..... İmza / *Signature*.....TC Kimlik No. / *ID Number*:.....Adı Soyadı / *Full name*:.....Tarih / *Date*: ..... İmza / *Signature*.....TC Kimlik No. / *ID Number*:.....Adı Soyadı / *Full name*:.....Tarih / *Date*: ..... İmza / *Signature*.....TC Kimlik No. / *ID Number*:.....Adı Soyadı / *Full name*:.....Tarih / *Date*: ..... İmza / *Signature*.....TC Kimlik No. / *ID Number*:.....Adı Soyadı / *Full name*:.....Tarih / *Date*: ..... İmza / *Signature*.....TC Kimlik No. / *ID Number*:.....Adı Soyadı / *Full name*:.....Tarih / *Date*: ..... İmza / *Signature*.....TC Kimlik No. / *ID Number*:.....Adı Soyadı / *Full name*:.....Tarih / *Date*: ..... İmza / *Signature*.....**Address:**

Prof. Dr. Ersin YÜCEL

İki Eylül PTT Merkez, P.K. 86; 26000 Eskişehir / Turkey

Phone: +90364189988; E-mail: [biodicon@gmail.com](mailto:biodicon@gmail.com)



www.biodicon.com

ISSN: 1308-8084 Online

*Biological Diversity and Conservation*

Biyolojik Çeşitlilik ve Koruma

ISSN: 1308-5301 Print

**ABONE FORMU / SUBSCRIPTION FORM**

Adı / Name :  
 Soyadı / Surname :  
 Adres / Address :  
 Semt – İlçe / City- State :  
 Posta kodu / Postal Code :  
 İl / Country :  
 Telefon / Telephone :  
 Faks / Fax :  
 e-posta / e-mail :

\* Yurtiçi Abone Ücreti, **Yıllık 3 Sayı 150TL** / Annual Subscription Rate for Outside Turkey is **70 USD or 60 EUR for 3 issues.**

\*Abone olmayanlar için her bir sayı 100 TL 'dir (Türkiye içi) / Each volume is **50 USD or 40 EUR** for non-subscribers (Outside of Turkey).

Sadece belirttiğim sayıyı olmak istiyorum / I would like to have an issue;

Vol. 1/1.....( ), Vol. 1/2 ..... ( )  
 Vol. 2/1 .....( ), Vol. 2/2 ..... ( ), Vol. 2/3..... ( )  
 Vol 3/1. ....( ), Vol. 3/2..... ( ), Vol .3/3.....( )  
 Vol 4/1. ....( ), Vol. 4/2..... ( ), Vol .4/3.....( )  
 Vol 5/1. ....( ), Vol. 5/2..... ( ), Vol .5/3..... ( )  
 Vol 6/1. ....( ), Vol. 6/2..... ( ), Vol .6/3..... ( )  
 Vol 8/1. ....( ), Vol. 8/2..... ( ), Vol .8/3..... ( )  
 Vol 9/1. ....( ), Vol. 9/2..... ( ), Vol .9/3..... ( )  
 Vol 10/1. ....( ), Vol. 10/2..... ( ), Vol .10/3..... ( )  
 Vol 11/1. ....( ), Vol. 11/2..... ( ), Vol .11/3.....( )

Abone olmak istiyorum / I would like to have an annual subscription;

..... ( ) 2019.....( ) 2020

Dergi isteğiniz ile ilgili ücreti “

**AKBANK, Ersin Yücel, IBAN: TR24 0004 6011 0088 8000 0256 06**” numaralı hesaba yatırdıktan sonra bu formu “**biodicon@gmail.com**” adresine ulaştırınız. Dergi adresinize posta ile adresinize gönderilecektir.

The payment of the article offering, please transfer total amount to the following bank account: “**AKBANK, Ersin Yücel, IBAN: TR24 0004 6011 0088 8000 0256 06**”. After that, this form is going to be sent the following address “**biodicon@gmail.com**”. The journal with cash on delivery will be sent your address.

Tarih / Date: ...../...../2020

İmza / Signature:

(Abone formunu Word belgesi olarak gönderiniz/Please send subscription form as a Word document)