

HACETTEPE UNIVERSITY JOURNAL OF TURKISH STUDIES

Aim and Scope

Hacettepe University Journal of Turkish Studies (HUTAD), is a referred journal published semi annually since 2004, by the Institute of Turkish Studies at Hacettepe University. The Journal covers theoretic and/or practical studies on historical, social, cultural, economic, political aspects related to Turkish Studies as well as contemporary issues in an interdisciplinary approach.

Evaluation

The articles sent to the journal for publication are scanned with the Turnitin program and their similarity indexes are checked. Articles with a similarity rate of more than 10% are not accepted to the journal. Those with a similarity rate of less than 10% and those found suitable as a result of the preliminary evaluation of the Editorial Board are sent to two field experts, with the name of the author hidden, to be reviewed and reported. In line with double-blind review, authors cannot see referee names and referees cannot see author names under no circumstances. In cases where both reports are positive, the article is accepted to the journal; If one of the reports is negative, the opinion of a third expert is sought. Articles, for which two negative reports have been issued, cannot be published in the journal. Authors are expected to take the criticism, evaluation and suggestions of the Editorial Board or experts into account; however, the authors also have the right to examine the reports and express their own opinions. Referee reports are kept for a period of two years. Articles sent to the journal are not returned whether they are published or not. The authors bear full responsibility for their opinions expressed in published articles.

General Rules

Contact: Authors should use the following address for their communication with the Journal:

Hacettepe University
Institute of Turkish Studies
Beytepe Campus 06532 Ankara
Tel: + 90.312.2977182 / 2976771
Fax: + 90.312.2977171
E-mail: hutad@hacettepe.edu.tr / hacettepehutad@gmail.com
HUTAD Web Page: <http://hutad.hacettepe.edu.tr>

Important Points to be Considered by the Authors

The articles should be sent to the address <http://dergipark.gov.tr/turkiyat>. The authors should indicate their affiliation, titles, contact information and ORCID number at the bottom of first page of articles. The type fonts (PC –compliant) used in the texts that consist of special translation writings should be added to the e-mail message.

Articles sent to HUTAD should not been previously published or sent to another journal.

Title: Not longer than 12 words, the title should be written in bold and capital letters. The translation in English should be accurate and placed above the English abstract in bold and small letters with capitalised initials.

Author's Name: The name and the surname in bold and italic capitals should be written in the middle under the title. The authors should indicate their affiliation, titles, contact information and ORCID number at the bottom of first page of articles.

Abstract: It should be between 100 and 200 words and prepared in a manner that reflects the article's content. In the abstract, there should not be any quotation, source material, form and chart. Two abstracts should be written in both Turkish and English for each article; however, if the articles have been prepared in a different language other than these languages, there should be a third abstract in the relevant language. The abstracts should have the same content.

Key words: At least 5, at most 10 key words should follow the abstract, written in Turkish, English or a third language if relevant.

Article Text: The texts should have width 16,5 cm and height 23,5 cm written single-spaced and with 11 point letter size. The indent should be 2cm and page numbers begin in the second page (considering the title page as the first page). The texts should not be longer than 10.000 words typed in MS Word program and Times New Roman font or another typeface similar to it. At the beginning of the paragraphs the tab key and between the paragraphs the enter key should not be used.

Citation/Bibliography: References and quotations follow the APA system. Citation for quotations and references should be shown using the short citation system in the text, in other words (Tekin, 1988, s. 68), (Davletov, 2008, ss. 83-85), not in a footnote style and the bibliography should be arranged at the end of the article in alphabetical order and with the whole tag. Interviews include the persons' name and surname and the date and place the interview was held. When electronic source material is used, the date accessed should definitely be indicated.

For Article

Çınar, B. (2008). Teşbih (Benzetme) Sanatına Dilbilimsel Bir Yaklaşım. *Modern Türklük Araştırmaları Dergisi*, 5 (1), 129-142.

For Books

Gülsevin, G. (1997). *Eski Anadolu Türkçesinde Ekler*. Ankara: TDK.

Eckmann, J. (2003). Çağatayca. O. F. Sertkaya (Ed.), *Harezmi, Kıpçak ve Çağatay Türkçesi Üzerine Araştırmalar*. Ankara: TDK.

Translated Books

Assman, J. (2001). *Kültürel Bellek* (A. Tekin, Trans.). İstanbul: Ayrıntı Publishing.

Books in a Foreign Language

Dadrian, V.N. (2004). *The History of the Armenian Genocide: Ethnic Conflict from the Balkans to Anatolia to the Caucasus*. the USA: Berghahn Books.

Part from Edited Books

McGowan, B. (1995). The Age of The Âyâns, 1699-1812. *An Economic and Social History of The Ottoman Empire, 1300-1914*, (H. İnalcık and D. Quataert, Ed.) (ss. 639-757). Cambridge.

For Master and PhD Thesis

Üstündağ, N. (2004). *Osmanlı Toplum ve Devlet Yapısının Dönüşümü Sürecinde Balkanlarda Âyanlık (XVII.-XVIII. Yüzyıllar)*. Unpublished Master Thesis, Hacettepe University, Ankara.

Elektronic Sources

Atasözleri ve Deyimler Sözlüğü. TDK, retrieved: 23 July 2012 tdkterim.gov.tr/atasoz/?kategori=atalst&kelime=gibi&hng=

Quotations: Three-lined or less quotations should be given in the text using inverted commas. Longer quotations should be indented 1cm on both sides in a block that is single-spaced and 10-point letter type.

Footnote: General clarifications apart from quotations are given in numbered footnotes. The footnotes should be written in letter point size 10 and appear on the relevant page.

Tables and Graphics: Each table should have be numbered and bear a name title. The explanation for symbols should be shown right under the table. The graphic explanations should be numbered and arranged in order. The tables and the graphics that are prepared should not exceed the signified page sizes and they should be properly put in the relevant text sections.

Pictures to be published should be either professional drawings or photographs. The number of graphics, the author and the ‘topic’ should be clearly pointed out following each graphic. Their last digitalised two-coloured-white/black- and colourful pictures’ resolution should be 300dpi whereas line drawings should be 800-1200 dpi. The pictures added to the article are required to be in the .gif and .jpeg formate.

Language and Writing

The language of *Hacettepe University Journal of Turkish Studies* is Turkish, but upon Editorial Board approval, articles in Turkic Languages, and English, French, German and Russian are published up to one third of the journal. Articles written in Turkish ought to be follow the rules of the Turkish Language Association’s Dictionary.

Copyright

The author agrees that he/she has transferred the copyright of his/her published article to *Hacettepe University Journal of Turkish Studies*. Articles or part of them cannot be reproduced without the written permission of the publisher. Third parties can quote articles, pictures and shapes provided that they will give full reference. Permission for the copy of the pictures, tables, and shapes are the exclusive right of the author.