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### ABOUT JOURNAL

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Koşuyolu Heart Journal is a peer-reviewed, open access e-journal that has been published three times a year in April, August and December. This is the scientific journal of the Health Sciences University Kartal Koşuyolu High Specialization Training and Research Hospital, (namely in Turkish, Sağlık Bilimleri Üniversitesi, Kartal Koşuyolu Yüksek İhtisas Eğitim ve Araştırma Hastanesi, İstanbul, Türkiye).

The aim of the Koşuyolu Heart Journal; is to present advances in the field of cardiology, cardiovascular surgery, congenital cardiac surgery and cardiovascular anesthesia to the readers. Koşuyolu Heart Journal publishes research articles, reviews, original case reports and images, letters and critiques on cardiovascular medicine. The target reader population are the doctors specialized to the cardiovascular medicine. As an open access journal, all content is freely available.

Koşuyolu Heart Journal currently has an acceptance rate of 58%. The average time between submission and final decision is 40 days and the average time between acceptance and final printed publication is 13 weeks. However, provisional copy of submissions are published online within 1 month after acceptance.

Journal History :

- Koşuyolu Heart Journal, ISSN 1300-8706, 1990 2007.
- Koşuyolu Kalp Dergisi, ISSN 1300-8706, 2009 2014.
- Koşuyolu Heart Journal, ISSN 2149-2972, eISSN 2149-2980, 2015-2021.
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#### Indexing/Abstracting

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### **EDITORIAL POLICIES**

#### Aims and Scope

Koşuyolu Heart Journal aims to present advances in the field of cardiology, cardiovascular surgery, congenital heart surgery, and cardiovascular anesthesia to the readers. In order to achieve this goal, Koşuyolu Heart Journal publishes research articles (for the clinical or laboratory studies), reviews (by invitation only), case reports, original images, original techniques for cardiovascular surgery or cardiovascular interventions and letters/critiques on cardiovascular medicine. Koşuyolu Heart Journal publishes, after double blinded peer review, the articles for the target reader population consisting of cardiologists, cardiovascular surgeons and cardiac anesthesiologists. The articles should be submitted in English, while the title and abstract should be written in both English and Turkish. Editorial and publication process of Koşuyolu Heart Journal are congruent with the standards of ICMJE, WAME, and COPE. Koşuyolu Heart Journal is an open access journal.

#### **Originality of Manuscript**

The corresponding author must certify that their article is original, has not been published previously, and is not under consideration for publication by another journal. The corresponding author should affirm originality of the work in the Article Submission Form. If the work has been presented previously at a meeting as an oral or poster presentation, corresponding author must state the name, date and place of the meeting at the Title Page.

#### Autorship

An individual who has made substantial intellectual contributions to the article should be an author. Each author must have a role in all of the following areas:

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- 2. Writing article or revising it substantially.
- 3. Final approval of the submitted version.

Other contributors who perform technical support, identify patients for study, translate the texts, supply materials, provide funding have not been qualified as author. These contributions may be acknowledged in the manuscript. Author roles are stated at Article Submission Form.

#### Human Rights

The Koşuyolu Heart Journal accepts the Declaration of Helsinki Principles as the policy of the Journal. Therefore, all studies concerning human subjects must be approved by the Institutional Review Board. All study subjects should be informed and written consent should be obtained. The editor may ask for a copy of the approval document.

#### **Animal Rights**

All studies dealing with animal subjects must be performed according to The Guide for the Care and Use of Laboratory Animals (https://www.nap.edu/catalog/5140/guide-for-the-care-and-use-of-laboratory-animals) with the approval of the Institutional Review Board. The editor may ask for a copy of the approval document.

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- 1. Tecnical review by the Editorial Secretary.
- 2. 1<sup>st</sup> review and similarity check by the deputy editor in chief (reject, sending technical revision or further evaluation)
- 3. Review by the Section Editor

- 4. Review by two external or more reviewers.
- 5. Review by Bioistatics Consultant (if required)
- 6. Revisions (if required)
- 7. Evaluation by the Section Editor (reject or accept)
- 8. Evaluation by the Editor-in-Chief (approval or reevaluation)
- 9. Assignment of DOI number
- 10. Appearance of article title and list of authors in Journal's website
- 11. English language editing
- 12. Galley proof preparation
- 13. Epub ahead of print
- 14. Publication

Authors and referees do not know each other's identities, journals follow a double-blind peer review process. All manuscripts submitted for publication are reviewed for their originality, methodology, ethical nature and suitability for the Koşuyolu Heart Journal. The editor has the right to format or reject the manuscripts which do not follow the rules or send them back to the author for correction. Authors who wish to withdraw their manuscripts need to state this to the editor in written form. All manuscripts received are submitted to iThenticate, a plagiarism checking system. Manuscripts judged to be plagiarised will not be considered for publication.

Submitted papers are reviewed by, the editor, the associated editors, and at least two reviewers. The editor and associated editors may decide to send the manuscript to a third reviewer. The editor and associated editors is the complete authority regarding reviewer selection. The reviewers may be selected from the Journals Advisory Boards or independent national or international reviewers may be selected when required for the topic of the manuscript. There are no submission and processing charges.

#### Instructions for Authors

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### **PUBLICATION ETHICS STATEMENT**

The publication of an article in a peer-reviewed journal occurs with the scientific and ethical efforts of authors, reviewers, editors and publishers. Koşuyolu Heart Journal expects to carry out the stakeholders the following ethical responsibilities.

#### Authors' Responsibilities

- The work submitted for publication must have not been published in another journal or submitted at the same time. Each application can be started following the completion of the previous application. Published work in another journal can not be sent to Koşuyolu Heart Journal.
- 2. Author(s) are required to make use of and / or quote in a complete and accurate way in order to benefit from other studies or to use other studies.
- 3. If all work submitted for publication is to constitute a conflict of interest, and if relevant, should be indicated.
- 4. The author(s) may request raw data on their framing of evaluation processes; in such a case the author(s) should be ready to submit the expected data and information to the editorial board.
- The author(s) must have evidence that they have the necessary permissions for the use rights of the data used, research / measurement tools / analyzes.
- The author(s) has an obligation to cooperate with the editor in informing, correcting or withdrawing the journal editor or publisher if he / she finds a mistake or error related to his / her early published or evaluation work.

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- 3. If he / she thinks that he / she is confronted with a conflict of interest during the evaluation process, he / she should refuse to examine the work and inform the editor of the journal.

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- 4. The privacy policy should destroy the work that has been reviewed by the review process. Only the final versions of the studies can be used after publication.
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- 2. The publisher provides the editors with similarity check reports for all submissions to our editorial systems.
- 3. The publisher should not interfere with the editorial decision.

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### **INSTRUCTIONS for AUTHORS**

#### Scope of the Journal

The Koşuyolu Heart Journal is published three times a year (april, august, and december). The journal accepts articles in English language. However, the articles have the titles and abstracts written in English and Turkish language. Terms written in another language should be indicated within quotation marks in articles.

All manuscripts submitted for publication should comply with Uniform Requirements for Manuscripts Submitted to Biomedical Journals produced and updated by the International Committee of Medical Journals Editors (http://www.icmje.org/).

The Koşuyolu Heart Journal accepts the Declaration of Helsinki Principles (http://www. wma.net/en/30publications/10policies/b3/index.html) as the policy of the Journal. Therefore, all manuscripts concerning human subjects must contain a statement in the Materials and Methods section, indicating that the study was approved by the Institutional Review Board. All study subjects should be informed and written consent should be obtained and this should be declared in the Materials and Methods section. All manuscripts dealing with animal subjects must contain a statement indicating that the study was performed according to The Guide for the Care and Use of Laboratory Animals (https://www.nap.edu/catalog/5140/guide-for-the-care-and-use-oflaboratory-animals) with the approval of the Institutional Review Board, in the Materials and Methods section. The Editor may ask for a copy of the approval document. The journals editorial and publication process are also congruent with COPE (https:// publicationethics.org/guidance/Guidelines) standards.

#### Submission Process

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#### Forms

An "Article Submission Form" consisting of author role, originality, and conflict of interest disclosure, signed by the corresponding author, declaring that the manuscript has not been published or is not currently submitted to another journal and that the manuscript is approved by all the authors. The Article Submission Form should be simultaneously uploaded together with manuscript files.

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#### Manuscript Preparation

Style and Format: The manuscript text should be written in Times New Roman font, 12 point-type, double-spaced with 2 cm margins on the left and right sides. The article should be prepared with Microsoft Words. The pages should be numbered starting with the title page. Page numbers should appear at the bottom right corner of every page. The main text file should not contain any information regarding author names and affiliations.

Symbols, Units, and Abbreviations: In general, the Journal follows the conventions of Scientific Style and Format, The CSE Manual for Authors, Editors, and Publishers, Council of Science Editors, Reston, VA, USA (7<sup>th</sup> ed.). Please use SI units. Abbreviations should be internationally accepted and should be defined accordingly in the text in parenthesis when first mentioned and used in the text. The abbreviated form should be used all throughout the article.

**Title Page:** Title page of the manuscript should include the Turkish and English title of the article, Turkish and English running title not exceeding 40 characters including spaces as well as the full names, surnames and academic degrees of the authors. The department, division and institution of the authors should be indicated. Title page should also include address, e-mail, phone and fax number of the corresponding author. Authors should indicate the name, the date, and the place of the meeting if the research has been presented previously in a congress or symposia. Title page should be submitted as a separated file.

Abstracts: All manuscripts should be in Turkish and English abstracts. Abbreviations should be avoided as much as possible. References, figures, tables and citations should not be used.

Keywords: There should be two to five key words complying with the Index Medicus Medical Subject Headings (MeSH) and Türkiye Bilim Terimleri for Turkish. Refer to https://meshb.nlm.nih.gov/search and https://www.bilimterimleri.com for English and Turkish key words, respectively.

**Original Investigations** are clinical or experimental research articles. They should include; Turkish title, Turkish structured abstract (limited to 300 words structured as Giriş, Hastalar ve Yöntem, Bulgular and Sonuç), Turkish key words and English title, English structured abstract (limited to 300 words structured as Introduction, Materials (or Patients) and Methods, Results and Conclusion), English key words. The other sections of the manuscript should include Introduction, Materials (or Patients) and Methods, Results, Discussion, Acknowledgement (if required) and References. All sections of the manuscripts should start on a new page. Research articles are not referred to exceed 5000 words and 40 references.

**Reviews:** Manuscripts in the form of Reviews are accepted when invited since 2009. In case of wishing to write a review about a current topic without being invited, the editor and the associate editors should be contacted before the manuscript is submitted. Review Articles should include; Turkish title, Turkish abstract, Turkish key words and English title, English abstract and English key words. The abstract should be prepared as one paragraph in Review type articles and limited to 300 words. Structured abstract is not required. Number of references should be limited to 40 if possible.

**Case Reports** should include Turkish title, Turkish abstract, Turkish key words, English title, English abstract, English key words, Introduction, Case presentation, Discussion and References. Introduction and Discussion sections of the Case reports should be short and concise and the abstract should be prepared as one paragraph. Structured abstract is not required. Case reports should not exceed 1500 words and the number of references should not exceed 20.

**Original Techniques** should include Turkish title, Turkish abstract, Turkish key words, English title, English abstract, English key words, Introduction, Technique, Discussion and References. Introduction and Discussion sections of the Original Techniques should be short and concise and the abstract should be prepared as one paragraph. Structured abstract is not required. Original Surgical Techniques should not exceed 1500 words and the number of references should not exceed 10.

**Original Images** in cardiovascular system are images dealing with related subjects. The title should not contain more than eight words. No more than three authors may be listed. The legend should not exceed 150 words. The legend to the image should succinctly present relevant clinical information, including a short description of the patients history, relevant physical and laboratory findings, clinical course, response to treatment (if any), and condition at last follow-up. All labeled structures in the image should not exceed 3 and not include an abstract. Running title is not required.

Letter to the Editor: Readers are encouraged to write about any topic that relates to cardiology, cardiovascular surgery, and cardiovascular anesthesiology and may include discussions on material previously printed in the Journal. Letter to the Editor should be short and concise limited to 1000 words and 5 references. Abstract is not required.

Tables and Figures: Tables, figures, graphics and pictures should be numbered with Arabic numbers in order of reference in the text. Localization of tables, figures, graphics and pictures should be indicated.

Each table should be prepared with double spacing on a separate page. Tables should have a brief title. Authors should place explanatory matter in footnotes not in the heading. Explanations should be made for all nonstandard abbreviations in footnotes. The following symbols should be used for abbreviations in sequence: \*,

#. Each table should be cited in text.

Figures should be either professionally drawn or photographed, and these items should be submitted as photographic-quality digital images. Figures should be submitted in a format that will produce high-quality image (for example, JPEG or GIF). Authors should control the images of such files on a computer screen before submitting them to be sure they meet their own quality standards. Information on staining and microscopic images, the magnification ratio.

X-ray films, scans and other diagnostic images, as well as pictures of pathology specimens should be submitted as sharp, glossy, black-and-white or color photographic images. Letters, numbers, and symbols on figures should be clear and consistent





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throughout, and large enough to remain legible when the figure is reduced for publication. Figures should be made as self-explanatory as possible. For recognizable photographs of patients, signed releases of the patient or of his/ her legal representative should be submitted; otherwise, patient names or eyes must be blocked out to prevent identification.

Legends for figures, graphics and pictures should be typed starting on a separate page, double spaced, indicating the corresponding illustrations with numbers. When symbols, arrows, numbers or letters are used to identify parts of illustrations, define each one clearly under the illustration. If quoted parts, tables, figures, graphics, pictures etc exist in the manuscript, the authors should obtain written permission from the author and copyright holder and indicate this.

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Reference numbers should be indicated at the end of the sentences in the text as superscripts and references should be numbered consecutively in the order they are mentioned in the text. Journal names should be abbreviated as listed in "Index Medicus" or in "ULAKBIM/Turkish Medical Index". References should be typed in consistence with the following examples. Native references should be used as much as possible.

#### If the reference is a journal;

Author(s)' surname and initial(s) of the first name (all authors if the number of authors are 6 or less, first 6 authors if the number of authors of an article is more than 6 followed by "et al."). Title of the article, title of the manuscript abbreviated according to Index Medicus (http://www.ncbi.nlm. nih.gov/sites/entrez/query.fcgi?db=nlmcatalog). Year;Volume:First and last page number.

**Example:** Suárez De Lezo J, Medina A, Pan M, Romero M, Segura J, Pavlovic D, et al. Transcatheter occlusion of complex atrial septal defects. Catheter Cardiovasc Interv 2000;51:33-41.

#### If the reference is a journal supplement;

Author(s)' surname and initial(s) of the first name. Title of the article. Title of the manuscript abbreviated according to Index Medicus (http://www.ncbi. nlm.nih. gov/sites/entrez/query.fcgi?db=nlmcatalog). Year;Volume(Suppl Supplement number):First and last page number.

**Example:** Parsonnet V, Lean D, Bernstein AD. A method of uniform stratification of risk for evaluating the results of surgery in acquired adult heart disease. Circulation 1989;79(Suppl 1):S3-S12.

#### If the reference is a book;

Author(s)' surname and initial(s) of the first name. Title of the book. Edition number. City of publication, Country: Publisher, Year of Publication: Page numbers.

Example: Borrow K, Braunwald E. Heart Disease. 1st ed. Philadelphia, PA, USA: WB Saunders, 1988:976.

#### If the reference is a book chapter;

Surname and initial(s) of the first name of the author(s) of the chapter.Title of the chapter. In: Surname and initial(s) of the first name(s) of the editor(s) (ed) or (eds). Title of the book. Edition number. City of publication, Country: Publisher,

Year of publication: First and last page numbers of the chapter.

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**Example:** Nguyen A, Imoto E, Eklof BGH. Pulmonary embolism. In: Barros DSa AAB, Chant ADB (eds). Emergency Vascular and Endovascular Surgical Practice. 2<sup>nd</sup> ed. London, UK: Hodder Arnold, 2005:251-60.

#### If the reference is an article presented in a meeting;

Author(s)' surname and initial(s) of the first name (all authors if the number of authors are 6 or less, first 6 authors if the number of authors of an article is more than 6 followed by "et al." in international references). Title of the article, If applicable In:Surname and initial(s) of the first name(s) of the editor(s) (ed) or (eds). Title of the book. Title of the meeting; Date; City of the meeting; Country.

#### Publisher; Year. Page numbers.

**Example:** Bengtsson S, Solheim BG. Enforcement of data protection, privacy and security in medical informatics. In: Lun KC, Degoulet P, Piemme TE, Reinhoff O (eds). MEDINFO 92. Proceedings of the 7th World Congress on Medical Informatics; 1992 Sep 6-10; Geneva, Switzerland. North-Holland; 1992. p. 1561-5.

#### If the reference is an online journal;

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**Example:** Morse SS. Factors in the emergence of infectious disease. Emerg Infect Dis 1995;1(1). Available from: http://www/cdc/gov/ncidoc/ EID/eid.htm. Accessed date: 25.12.1999.

#### If the reference is a website;

Name of the web site. Access date. Available from: address of the web site.

**Example:** World Health Organization (WHO). Access date: 9 July 2008. Available from: http://www.who.int

#### If the reference is a thesis;

Author's surname and initial of the first name. Title of the thesis (Thesis). Name of the university (or educational hospital, institution, etc), City, Country, Year.

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1. Substantial contribution to conception and design; or acquisition of data; or analysis and interpretation of data.

2. Drafting the article or revising it critically for important intellectual content.

3. Final approval of the version to be published.

If someone has contributed to the manuscript but does not meet these criteria, they should be listed in the Acknowledgements section rather than on the author byline.

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