

## **InTraders Journal**

InTraders International Trade Academic Journal is peer reviewed academic journal, open access and accepts "PRINCIPLES OF TRANSPARENCY", follows the practice guidelines prepared by the Publication Ethics Committee (COPE).

### **Aim**

InTraders International Trade Academic Journal aims to be able to publish scientific research of researchers; aims to create a platform that will contribute to academic development and increase the number of qualified academic studies.

### **Scope**

InTraders International Trade Academic Journal is a well-known international journal that publishes original and scientific research in the field of international trade in English. The journal has free and open access to all researchers. The language, science, legal and ethical responsibility of the articles published in the journals belong to the authors. Articles published in the journal can not be used without reference.

### **Review Process**

The articles to be submitted for publication in InTraders must have never been published before, have not been accepted for publication, and have not been submitted for publication.

Review process includes "Preliminary Review "and" Scientific Board "process. The aim is to complete the entire process within maximum 5 months. The ethics committee report should be provided by the writer's institution and / sampling is necessary for studies involving humans and/or animals.

In the Pre-Exam process, the article consists of three phases; formal, academic and written. In the formal review, the "similarity report", the keyword, the JEL code and the author information are checked. The preliminary examination is carried out by the secretariat board. At each stage, the writer is contacted and requested to complete the necessary transactions, and each subsequent step is passed to the next step. It is targeted to complete within 10 days according to the speed of the author.

The Scientific Control is carried out by the co-editor and/or editor with 2 blind referee members in the pre-process completed document. The referees will be provided with the dissemination of the article by "similarity report". It is aimed to complete the referee process in 4,5 months in

total by taking preliminary information about the judiciary evaluation process within 1 week. This period may vary in the direction of completion of the author's revisions as necessary.

At least two scientific board member approval needs in favor of accepting the journal. If one of the referees is positive and the other is negative, the article is sent to a third science board member. Publication of the referee review process is completed with the approval of the editorial board of the journal.

### **Plagiarism Control**

Plagiarism check is done using software.

### **Publishing Periods**

It is published twice a year. It is published in July and December. If it is deemed necessary, specific numbers / supplements may be issued for specific topics and for expanded notifications qualified by InTraders subject to conventions. Articles may always be accepted by InTraders.

### **Free Open Access Policy**

InTraders accepts the Open Access Principles outlined in the [Budapest Open Access Initiative \(BOAI\)](#), and accordingly, the journal provides instant open access to its content, adopting the principle that making scientific publications accessible to researchers will increase the global sharing of knowledge.

### **Privacy Policy**

Information such as names, titles and contact addresses shared through the InTraders website will only be used for the purposes set forth by InTraders; for any other purpose or for the use of third parties.

### **Copyright and Licensing**

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The author(s) has/have; Patent rights, intellectual property rights, including copyright, of the author(s) or, if any, of the author(s) employer are reserved.

## **Ethical Principles and Publication Policy**

### **1. General Ethical Principles**

1.1. Obtaining the necessary permissions from the ethics committees or commissions for studies that require permission from the Ethics Committee (for studies that require the application of a questionnaire or scale, including interviews and observations; documents, pictures, questionnaires, etc., developed by others and require permission to use), and these should be stated in the article content. or as an addendum. In the absence of these permissions, the publication is returned to the author at the preliminary examination stage.

1.2. It is essential that the raw data regarding the research in the peer-reviews be submitted when requested by the referees. It is obligatory to provide the data after the publication of the article when necessary.

1.3. The authors accept that the contact information (mail, institution, ORCID) specified in their article will be included in their article to be published/published in InTraders. InTraders agrees not to publish the information of the authors anywhere other than the journal issues, and not to share them with third parties for commercial and advertising purposes.

### **2. Ethical Principles for Authors**

2.1. Authors guarantee that their work is original, and when they include ideas, languages, pictures, graphics and tables of other researchers in their work, they must indicate this as a quotation. Quoting without specifying the source is plagiarism.

2.2. Each author named in the study is equally responsible for the content of the study. It is unacceptable to not include the name of the researcher who contributed to the study or to include his name unjustly even though he did not contribute.

2.3. Authors should stick to the findings of their research. It is out of the question to change the findings, to make up findings and results and conduct research based on them. Situations such as tampering with data and materials, deleting, removing or skipping the interpretation of difficult data are distrustful.

2.4. Simultaneous submission of the study to journals is not possible. Authors cannot send their previously published works to the journal.

As of 2020, the TR Index-Journal Evaluation criteria have been updated and the articles related to the ethics committee permission, which should be in scientific research, in particular, have been detailed.

The "documents and information requested for studies requiring ethics committee approval" is not expected to be applied to studies submitted in previous years, the evaluation process of which has been completed but has not yet been published, and for which research data before 2020 has been used, although the evaluation process is still ongoing. The process will start in 2020 and research data will be mandatory for articles from 2020. The articles for which Ethics Committee Permission Document is required are explained below.

#### EXPLANATION AND INFORMATION on the Ethical Rules Made by TR Index

The articles related to the Code of Ethics, which were included in the previous years in the criteria, were detailed with explanations in 2020, and the issue of "include information about the permission in the article" was added to the criteria, assuming that the permissions were obtained for the studies requiring ethics committee permission in the research field.

QUESTION: Is ethics committee approval required for all articles?

No. In the criteria, it is stated as "articles that require the permission of the Ethics Committee".

Studies that require the approval of the Ethics Committee are as follows:

- All kinds of research conducted with qualitative or quantitative approaches that require data collection from the participants by using survey, interview, focus group work, observation, experiment and interview techniques.
- The use of humans and animals (including material/data) for experimental or other scientific purposes,
- Clinical studies on humans,
- Research on animals,
- Retrospective studies in accordance with the law on the protection of personal data,

Also;

- Indicating that an "informed consent form" was received in case reports,
- Obtaining and specifying permission from the owners for the use of scales, questionnaires, photographs belonging to others,
- Indication of compliance with copyright regulations for the intellectual and artistic works used

QUESTION: Should a retrospective Ethics Committee Permission be obtained for publications produced from studies and thesis completed in previous years?

Retrospective ethics committee approval is not required for articles that were published before 2020, produced from master's/doctoral studies (must be specified in the article), submitted an application for publication to the journal in the previous year, and accepted but not yet published.

**QUESTION:** Are there any restrictions on publications made outside universities with these rules of the TR Directory?

No. Non-university researchers can also apply to the Ethics Committees in their regions.

Also;

In articles to be published in journals, it should be stated in the article whether ethical committee permission and/or legal/special permission is required. If it is necessary to obtain these permissions, it should be clearly stated from which institution, on what date and with which decision or number the permission was obtained.

If the study requires the use of human and animal subjects, an international declaration, guide, etc. should be declared appropriate.

### **3. Ethical Principles for Referees**

3.1. Referees should be aware that the evaluation process is confidential and should not be shared with third parties.

3.2. The referees must submit an objective, impartial, scientific, understandable and constructive evaluation report about the study within the specified time.

3.3. Referee reports will also include an assessment of the scientific nature of the article (the subject covered, the method used, or the appropriate use of the relevant literature). This evaluation must be made about the content, whether positive or negative.

3.4. It is not recommended and considered unethical for the reviewer to request citations for their own work. If the referee's studies are related to the study he is examining, he can specify 1 or 2 studies, but the studies mentioned are advisory and it is up to the author whether to use the specified studies or not.

3.5. When it is understood that the work is plagiarized or has been previously published elsewhere, the referees should notify the editor.

### **4. Publication Policy**

4.1. InTraders International Trade Journal (InTraders) is an international, peer-reviewed and scientific journal. It publishes in accordance with the publication principles listed below.

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[www.intraders.org](http://www.intraders.org)

4.2. InTraders aims to contribute to the development of science at the national and international levels by creating a platform where scientific studies can be published.

4.3. InTraders; It publishes original scientific research in the fields of international trade, economics, business, supply chain management, law and international relations, presenting congress papers, book reviews, and letters to the editor.

4.4. InTraders publishes scientific studies in English and Turkish languages, with the default language being English.

4.5. InTraders are published electronically twice a year, in the Summer (July) and Autumn (December) terms. It also publishes a special issue if deemed necessary.

4.6. InTraders does not accept articles for any issue. Articles can be submitted to the journal at any time.

4.7. InTraders publishes using the TÜBİTAK ULAKBİM DergiPark system. All transactions related to the article are carried out through the DergiPark system.

4.8. InTraders publishes at <https://dergipark.org.tr/tr/pub/intraders>. In addition, it offers all issues in the archive section of its congress pages free of charge to open access. <https://www.intraders.org/turkce/>

4.9. The author/authors declare and undertake that the article submitted to InTraders for evaluation for publication has not been published, accepted for publication, or sent to another journal for publication, in Turkey and/or abroad, in Turkish or any other language before.

4.10. Author(s) has/have; Patent rights, intellectual property rights, including copyright, of the author(s) or, if any, of the author(s) employer are reserved.

4.11. All legal and scientific responsibilities regarding the content of the articles published in InTraders belong to the author(s).

4.12. InTraders does not pay royalties for work.

4.13. InTraders is free of charge for authors and readers.

4.14. InTraders published articles can be quoted by showing the source.

4.15. InTraders permits readers to read, download, copy, distribute, print and use for any legal purpose the articles in the journal by citing the source.

4.16. InTraders undertakes not to publish in violation of publication ethics and all articles submitted to the journal are subject to plagiarism/similarity control by the editor.

4.17. Whether the article submitted to InTraders is covered by the journal; The editor checks whether it is uploaded to the system correctly/completely and whether the article is prepared properly.

4.18. InTraders double-blind referee evaluation system is used. The "positive" opinion of at least two referees is sought for the acceptance of the article for publication. If one of the referees gives a "positive" and the other a "negative" opinion, the article is sent to a third referee. The editor completes the referee evaluation process by sending two "positive" referee opinions to the Editorial Board.

4.19. The Editorial Board makes the final decision for the publication of all articles that have two "positive" referee opinions.

4.20. For the articles accepted for publication, a "Certificate of Acceptance for Publication" signed by the editor is sent upon the request of the author.

4.21. Uses information such as names, titles and e-mail addresses shared on the journal website only for the stated purposes of this journal; It is not used for any other purpose or made available to other people.

4.22. InTraders accepts the Open Access Principles set forth in the Budapest Open Access Initiative. The journal has accepted the Budapest Open Access Initiative.

4.23. InTraders is committed to applying publication ethics to the highest standards and to following the practise guide prepared by the Committee on Publication Ethics (COPE: Committee on Publication Ethics).

4.24. Artifacts in InTraders are archived with the Dergipak system.

4.25. InTraders is licensed under a Creative Commons (CC) Attribution 4.0 International License.

### **Archive**

The archiving system is provided by DergiPark and InTraders' own web pages.