

EDITORIAL PRINCIPLES AND RULES OF ARTICLE WRITING OF THE JOURNAL OF KARABUK TURKOLOJI (KATUD)

A. Editorial Principles

1. KATUD, which is published two issues in each year in the four periods of publishing that is declared by the Chancellery of Karabuk University, is a scientific journal with an international editorial board.
2. KATUD includes unpublished scientific articles related with Turkish language, literature and culture which are dependent on research and will make original contributions to the field.
3. The conformity of the articles that will be published in KATUD is evaluated by The Editorial Board of the journal. The relevant articles are sent to be evaluated to three referees from different universities who are specialist on their fields. The articles that are accepted by at least two referees are published in KATUD.
4. The articles which are not accepted by The Editorial Board or The Committee of Referees are not given back to the writer.
5. The legal, scientific and ethical responsibility of the articles that are published in KATUD belongs to their writers.
6. The articles that are published in KATUD can be quoted in a limited way.
7. The publication language of KATUD is Turkish. Yet the articles in foreign languages can be published with the decision of the Editorial Board with the condition of not being over one-third of the existing articles.

B. The Rules of Writing Article

1. The articles have to be written with 11 point Times New Roman font (Special writing fonts can be only used partially.)and single space.
2. In the articles, the title in English written with capital letters (10 points), the Abstract and five keywords have to be right below the title in Turkish written with capital letters (14 points). The Turkish abstract and the English abstract part should be a maximum of 700 words.
3. The name of the writer have to be below the title and his/her title and the institution he/she works have to be written with the footnote “*”.

4. The articles have to be sent with their three-copies printout and disk.
5. The articles mustn't be over 70 pages.
6. The Spelling Dictionary of the Institution of the Turkish Language have to be abided in the articles and abbreviations.
7. In the studies of texts with transliteration, one of the fonts of Timesefras, Munevver, Oktay New Transkripsiyon or Timestrans will be used. The transliteration studies with the fonts other than those will not be accepted. Those fonts will only be used in the text part. Times New Roman will be used in the Introduction, Analysis and Conclusion parts as stated in the first topic. Moreover, the photocopy or CD of the text that was studied have to be sent (to send the referees and be used for the evaluation of the texts).
8. The people that send translation have to also send a sample of the original text and bibliographical info.
9. In the articles, while making citation or preparing bibliography, these rules must be obeyed:
 - a. The footnote system will be used in the citations and references in the text itself. The footnotes will be written with the font Times New Roman and 10 points.

If an article will be refereed;

The name and surname of the writer, "the name of the article", *the name of the journal that the article was published in*, the volume and number, the place and date of publication, the page.

Example: Faruk Kadri Timurtaş, "Eski Anadolu Türkçesi", *Türk Dünyası El Kitabı*, C. II, 2. bs., Türk Kültürünü Araştırma Enstitüsü Yayınları, Ankara 1992, s. 120-145.

- a. The resources in the bibliography section that will be in the end of the article have to be written as stated above but with the only difference as "the surname, name of the writer", alphabetically and with 10 points.

Example:

CAFEROĞLU, Ahmet, *Türk Dili Tarihi I*, İstanbul 1970.

KÖPRÜLÜ, M. Fuat, *Türk Edebiyatı Tarihi*, 2. bs., Ötüken Yayınları, İstanbul 1980.

TİMURTAŞ, Faruk Kadri, “Eski Anadolu Türkçesi”, *Türk Dünyası El Kitabı*, C. II, 2. bs., Türk Kültürünü Araştırma Enstitüsü Yayınları, Ankara 1992, s. 120-145.

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