HACETTEPE UNIVERSITY
JOURNAL OF TURKISH STUDIES AS A FOREIGN LANGUAGE

Aim and Scope

Hacettepe University Journal of Turkish Studies as a Foreign Language, which has been published since 2014 Summer term, is a refereed, periodic and local journal. The aim of the Journal is to encourage the studies in the field of teaching Turkish as a foreign language and share the results and the discussed-created methods of the scientific works with the science environment in a very short time. The Journal whose abbreviation is HUYDOTAD, published twice a year as Summer and Fall issues.

Evaluation

The articles to be sent for publishing which are approved as a result of the pre-assessment of the Editorial Board are submitted to two referees who are the experts of their subjects, in order to be analysed and reported. In the case that the two reports are found to be positive, the article is accepted to the journal; if one of the reports is negative, a third expert's opinion is asked for. Those articles which have two negative reports are not accepted to the journal. The authors are expected to take the criticism, evaluation and advice of the Editorial Board and the experts into consideration; however, the authors have the right to analyse the reports and declare their own points of view. Whether the articles that have been sent to the journal are published or not, they are not returned. The responsibility of the opinions in the articles published belongs to the authors.

General Rules

Contact: Authors should make all kinds of communications with the following address:

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The Points to be Considered by the Authors

The articles should be sent to the address https://dergipark.org.tr/huydotad. The authors should indicate their affiliation, titles, contact information and ORCID number at the bottom of first page of articles. The type fonts (PC –compliant) used in the texts that consist of special translation writings should be added to the e-mail message.

It's essential that the articles sent to HUYDOTAD have not been previously published or should not be sent to another media organ. The notices presented in a scientific convention can be accepted under the condition that they will be separately stated and have not been published before.

Title: It should not be over 12 words, should be written with bold and capital letters, the words equaled to the second language should be included in advance of the English abstract with bold and small letters whose initials are to be capitals.

Author's Name: The name with the surname in bold and italic capitals should be written in the middle under the title.

Abstract: It should be prepared at least between 100 and 200 words and in a way that reflects the article's content. In the abstract, there should not be any quotation, source material, form, chart etc.. Two abstracts should be written in both Turkish and English for each article; however, if the articles have been prepared in a different language apart from these languages, there should be a third abstract in relevant language. The abstracts should be the same as one another in terms of the content.

Key words: At least 5, at most 10 key words are to be given following the abstract. The key words should be written in Turkish, English and in a third language if any.

Article Text: The texts should be typed on the papers whose width is 16,5 cm and height is 23,5 cm in a single-spaced way and with 11 point size, and there should be a 2cm space from the page sides and page number is to be given beginning from the second page (considering the title page as the first page). The texts should not include words more than 10.000 and they should be typed through the MS Word program and with Times New Roman or another typeface similar to it. At the beginning of the paragraphs the tab key and between the paragraphs the enter key should not be used.

Citation/Bibliography: Citation for quotations and references should be shown using the short citation system in the text, in other words (Tekin, 1988, s. 68), (Davletov, 2008, ss. 83-85), not in a footnote style and the bibliography should be arranged at the end of the article in alphabetical order and with the whole tag. When electronic source materials are used, the date accessed should definitely be indicated.

For Article

Çınar, B. (2008). Teşbih (Benzetme) Sanatına Dilbilimsel Bir Yaklaşım. *Modern Türklük Araştırmaları Dergisi*, *5* (1), 129-142.

For Books

Gülsevin, G. (1997). *Eski Anadolu Türkçesinde Ekler*. Ankara: TDK.

Eckmann, J. (2003). Çağatayca. O. F. Sertkaya (Ed.), *Harezm, Kıpçak ve Çağatay Türkçesi Üzerine Araştırmalar*. Ankara: TDK.

Translated Books

Assman, J. (2001). *Kültürel Bellek* (A. Tekin, Trans.). İstanbul: Ayrıntı Publishing.

Books in a Foreign Language

Dadrian, V.N. (2004). *The History of the Armenian Genocide*: *Ethnic Conflict from the Balkans to Anatolia to the Caucasus.* the USA: Berghahn Books.

Part from Edited Books

McGowan, B. (1995). The Age of The Âyâns, 1699-1812. *An Economic and Social History of The Ottoman Empire, 1300-1914*, (H. İnalcık and D. Quataert, Ed.) (ss. 639-757). Cambridge.

For Master and PhD Thesis

Üstündağ, N. (2004). *Osmanlı Toplum ve Devlet Yapısının Dönüşümü Sürecinde Balkanlarda Âyanlık (XVII.-XVIII. Yüzyıllar).* Unpublished Master Thesis, Hacettepe University, Ankara.

Elektronic Sources

Atasözleri ve Deyimler Sözlüğü. TDK, retrieved: 23 July 2012 tdkterim.gov.tr/atasoz/?kategori=atalst&kelime=gibi&hng=.

Quotations: Three-lined and less quotations should be given between the lines and in inverted commas whereas the quotations longer than three line should be written by leaving 1 cm from both right and left sides of the line, in a block with point size 10 and in a single-spaced way.

Footnote: The statements apart from the citation which have a direct connection with the article's main topic, can be made through footnote beginning from the first number. The footnotes should be written in point size 10 and on the page that they are given.

Tables and Graphics: Each table should have a table number and a title including its name. If it's necessary, the explanations for the symbols should be shown right under the table. The graphic explanations should be numbered and arranged in order. The tables and the graphics that are prepared should not exceed the signified page sizes and they should be properly put in the sections that they will take place in the text.

It is required that the pictures to be published should be the professional drawings or photographs. The number of graphics, the author and the 'topic' should be clearly pointed out following the each graphic. Their last resolution is to be 300dpi and line drawings should be 800-1200 dpi after giving the sizes of the two-colored-white/black-and colorful pictures in the electronic environment. The pictures added to the article are required to be in the .gif and .jpeg formate.

Language and Writing

The language of *Hacettepe University Journal of Turkish Studies as a Foreign Language* is Turkish of Turkey, but as long as the Editorial Board finds it acceptable, the articles in particularly Turkic Languages, and English, French, German and Russian are allowed to take place in the one third of the journal. The articles written in Turkish of Turkey ought to be befitted to Spelling Dictionary by Turkish Language Agency in terms of spelling rules.

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