## AUTHOR GUIDELINES

### Publishing Principles

International Journal of Education in Architecture and Design (IJEAD) is an electronic, international, double-blind peer-reviewed, open-access, scientific journal. The journal is published twice a year in March and September. Manuscripts in English are accepted. All the articles accepted in the journal are published open-access. No fee is charged and authors are not paid for any of the stages of article submission, evaluation and publication. The journal's aim is to publish articles written on curriculum models, course syllabus models, formal and informal studies/works, experimental works, assessments / reviews on quality of education on the areas of architectural education, design education, urban planning education, interior architecture education, industrial design education, landscape design education and other related disciplines. The journal includes research articles, discussion articles, and review articles on the above-mentioned topics. These sections are double-blind peer-reviewed.

### Writing Rules

The type of the text (research article, discussion article and review articles) will be proposed by the author; it will be negotiated with the author and decided by the editorial board. The first page of the manuscript should include the title of the manuscript, the names, surnames, titles, affiliation, ORCID numbers, and email addresses of the authors. In addition, only the corresponding author's mailing address and a contact number should be noted. If the submitted manuscript is produced from an article presented at a scientific meeting, it has to be indicated together with the name of the meeting, the date, title of the work and the city where it was organized. Likewise, if the article is produced from a master's thesis or PhD dissertation, it has to be indicated with the name of the author, title of the thesis, the year of the thesis, the university, and the supervisor's name. In addition to the information mentioned above, on the first-page, abstract and 5 keywords should be given and the following pages should contain full text. The abstract should preferably be 200 words. The last page of the manuscript should include the statement of "Acknowledgments" indicating any individual and / or institutional sponsorship and / or support, and wheather the submitted manuscript is produced from an article presented at a scientific meeting (it has to be indicated together with the name of the meeting, the date, title of the work and the city where it was organized). Likewise, if the article is produced from a master's thesis or PhD dissertation, it has to be indicated with the name of the author, title of the thesis, the year of the thesis, the university, and the supervisor's name. Additionally, it should include the statement of "Declaration of Competing Interest". Authors also should add their short biographies not longer than 200 words. "Copyright Transfer Form" should be completed and sent together with the manuscript. Images should be both placed into the manuscript and saved seperately. See "Author Guidelines" and "Submission Checklist".

### The Main Manuscript

Preferred writing length for articles is maximum 8000 words including footnotes and bibliography. Manuscripts should be prepared in "Times New Roman" font with 12 font size and 1.5 line spacing. 2.5 cm margins should be left on each side of the pages and all pages should be numbered. The sub-titles in the text should be bold. They should be numbered and the first letters of each of the word should be a capital letter.

### Figures and Tables

Photographs, pictures, diagrams and graphics in the text should be named "Figures" and should be numbered. The first letter of the "figure text" should be a capital letter. It should continue as lower case. Tables and charts should be named as "Table" and should be numbered (Example: Table 1. Inside the text reference sources). Figure captions should be placed under the figure and table captions should be at the top of the table. The figures in the text should be prepared in JPEG format, 300 dpi resolution and the short edge of the image should not be less than 15 cm.

The tables in the text should be prepared and saved in the separate WORD files; they should not be sent as "pictures". The figures and tables should be uploaded to the system as separate files as they are in the text.

## Referencing

Abbreviated references in the text "in-text source" should be given in parentheses together with the surnames of the authors and the year of the study. As far as possible, master's theses and online sites should not be used as references.

Author(s) should use Harvard style for references. The author(s) may benefit from the Harvard style in the link provided for references
style: http://eshare.edgehill.ac.uk/5337/5/Havard%20Referencing%202014%20v2.5.pdf

## CITATION IN TEXT

| FORMAT | -The author's surname and year of publication are cited in the text.<br>- If there is a quotation from another source, the page number should be included.<br>- If more than three authors are cited, give the name of the first author then "et al." in your essay text. You should list all of the authors in your bibliography. |
|---|---|
| Paraphrasing | Gardner's theory (1983) state that several intelligence types exist. |
| Quotations | Gardner claims that "the death may involve anywhere from 15 percent to 85 percent of the initial neuronal population" (Gardner, 1983: 46). |
| Joint or Multiple Authors | Batty and Longley (1994) focus on...<br>Tomko, Winter and Claramunt (2008) claim that... |
| More Than Three Authors | Sjölinder et al. (2005)...<br>... (Sjölinder et al., 2005). |
| Several Authors Who Have Made Similar Points in Different Texts | Some of the studies focusing on wayfinding strategies have used highly schematic and virtual environments (see for example, Cubukcu, 2005; Sjölinder, 2005; Castelli, 2008; Spiers, 2008).<br>*In text citations with more than one source, use a semicolon to separate the authors. |
| The Author's Different Books which are Published in the Same Year | ...(Harvey, 1985a).<br>...(Harvey, 1985b).<br>* Use the term "a" for the firstly mentioned source in the text and use the term "b" for the secondly mentioned source in the text. |

## SECONDARY CITATION

| FORMAT | If you want to cite a source within a source, you should try to trace the original reference. If this is not possible, you should acknowledge both sources in the text, but only include the item you actually read in your reference list. |
|---|---|
| In Text | Markova (1979, cited in Gardner, 2011: 408) refers to...<br>* Note that, Gardner, not Markova, will go in the references list because you have not read Markova's original work: You read about it in Gardner's book. |
| In Reference List | GARDNER, H., 2011. Frames of mind: the theory of multiple intelligences. 3rd ed. New York: Basic Books. |

REFERENCES LIST

| BOOK | |
|---|---|
| **Format** | AUTHOR, Year. *Title* (in Italics). Edition (if not the 1st). Place of publication: Publisher. |
| **One Author** | GARDNER, H., 2011. *Frames of mind: the theory of multiple intelligences.* 3rd ed. New York: Basic Books. |
| **Two Authors** | BATTY, M. and LONGLEY, P., 1994. *Fractal cities: a geometry of form and function.* London: Academic Press. |
| **More Than Three** | SARTAIN, A. Q., NORTH, A. J., STRANGE, J. R. and CHAPMAN, H. M., 1967. *Psychology: understanding human behavior.* New York: McGraw-Hill Book Company. |
| **The Author's Different Books which are Published in the Same Year** | HARVEY, D., 1985a. *Consciousness and the urban experience.* USA: The John Hopkins University Press. <br> HARVEY, D., 1985b. *The urbanization of capital.* USA: The John Hopkins University Press. |
| **Information About the Edition** | LYNCH, K. and HACK, G., 1971. Site planning. 2nd ed. Cambridge MA and London: MIT Press. <br> *You should include information about the edition of a book where it is given. This is because different editions of books may contain different materials or have different page numbering. |

| CHAPTER IN AN EDITED BOOK | |
|---|---|
| **Format** | CHAPTER AUTHOR surname and initials., Year of chapter. Title of chapter. In: BOOK EDITOR **initials first followed by surname** with ed. or eds. after the last name. *Title of book.* Place of publication: Publisher. First and last page numbers followed by full stop. |
| **One Author** | BRISTOL, G., 2018. The trouble of architecture. In: H. SADRI, ed. *Neo-liberalism and the architecture of the post professional era.* Cham: Springer. pp. 11-29. |

| CONFERENCE (PUBLISHED PAPER) | |
|---|---|
| **FORMAT** | AUTHOR, Year. Title of paper. In: AUTHOR (if applicable), *Title of conference*, date of conference, location of conference. Place of publication: Publisher. Page number(s). |
| **One Author** | MCGUIRE, K., 2007. Theory of complexity. In: *10th Generative Art Conference GA*, 12-14 December 2007, Milano. Italy: Generative Design Lab. pp. 1-8. |

| JOURNAL ARTICLE | |
|---|---|
| **FORMAT** | AUTHOR, Year. Title of article. *Title of Journal (in italics).* Volume (Issue number in brackets), Pages where article starts and ends (p. or pp.) |
| **One Author** | APPLEYARD, D., 1969. Why buildings are known: a predictive tool for architects and planners. *Environment and Behavior.* 1 (2), pp. 131-156. |
| **Two Authors** | ATTOE, W. and MUGERAUER, R., 1991. Excellent studio teaching in architecture. *Studies in Higher Education.* 16 (1), pp. 41–50. |
| **More Than Three** | HADDAD, N. A., JALBOOSH, F. Y., FAKHOURY, L. A. and GHRAYIB, R., 2016. Urban and rural Umayyad house architecture in Jordan: a comprehensive typological analysis at Al-Hallabat. *International Journal of Architectural Research.* 10 (2), pp. 87-112. |

| JOURNAL ARTICLE (Online) | |
|---|---|
| FORMAT | AUTHOR, Year. Title of article. *Title of Journal (in italics)* [online]. Volume (Issue number in brackets), Pages where article starts and ends (p. or pp.). Available from: URL [Accessed date]. |
| One Author | TEMEL, C. S., 2020. Spatial usage and qualifications of outdoor recreation areas in primary schools: a case study from Üsküdar. *GRID-Architecture Planning and Design Journal* [online]. 3 (1), pp. 74-96. Available from: https://dergipark.org.tr/tr/download/article-file/945997 [Accessed 20 February 2020]. |

| WEBSITE | |
|---|---|
| FORMAT | AUTHOR, The date that the document or image created. *Title of document or webpage* [online]. Available from: URL [Accessed date]. |
| Without Author | BBC NEWS, 2019. *Council estate wins architecture award* [online]. Available from: https://www.bbc.com/news/av/entertainment-arts-49981682/council-estate-wins-architecture-award [Accessed 11 January 2020]. |
| With Author | HARRISON, G., 2013. *School league tables: most miss Baccalaureate target. BBC news: education and family* [online]. Available from: https://www.bbc.co.uk/news/education-12163929 [Accessed 11 January 2020]. |

| DISSERTATION / THESIS | |
|---|---|
| FORMAT | AUTHOR, Year. *Title*. Designation Level, e.g. MSc, PhD. Institution. |
| | MANAHASA, O., 2017. *Children participation and post occupancy evaluation in developing a communicative language to (re)design educational environments.* Unpublished PhD thesis. Istanbul Technical University. |

| ARCHIVE DOCUMENTS (Photo, Picture, Drawing, Map, Manuscript etc.) | |
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| FORMAT | CREATOR / OWNER OF THE MATERIAL, Year. *Title of the material* [type of the material]. Number of material, collection. Association / Owner of the material, Place. |
| In Text | *If creator / owner of the material is not known<br>…(Anonymous, 1940).<br>*If date of the material is not known (nd: not dated)<br>…(Anonymous, nd).<br>* If there are more than one "anonynoums" sources and if their dates are not known use numbers after the expression "nd" to differentiate them.<br>…(Anonymous, nd1).<br>…(Anonymous, nd2). |
| In Reference List | * If creator / owner of the material is not known<br>ANONYMOUS, 1940. *İstanbul maps* [photo]. Istanbul Archive, Istanbul.<br>* If date of the material is not known (nd: not dated)<br>ANONYMOUS, nd. *İstanbul maps* [photo]. Istanbul Archive, Istanbul.<br>* If creator / owner of the material is known<br>YILMAZ, A., 1940. *İstanbul maps* [photo]. Istanbul Archive, Istanbul.<br>* If date of the material is not known (nd: not dated)<br>YILMAZ, A., nd. *İstanbul maps* [photo]. Istanbul Archive, Istanbul.<br>* If there are more than one "anonynoums" sources and if their dates are not known use numbers after the expression "nd" to differentiate them.<br>ANONYMOUS, nd1. *İstanbul maps* [photo]. Istanbul Archive, Istanbul.<br>ANONYMOUS, nd2. *Çanakkale bridges* [photo]. City Archive, Çanakkale. |

| NEWSPAPER (Manuscript or Image) | |
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| In Reference List | * If author of the document is not known and date is known<br>ANONYMOUS, 1940. *İstanbul's bridges* [manuscript]. Istanbul Newspaper, Istanbul. Date of the news: 12 January 2015.<br>* If author and date of the document is not known (nd: not dated)<br>ANONYMOUS, nd. *İstanbul's bridges* [manuscript]. Istanbul Newspaper, Istanbul. Date of the news: 12 January 2015.<br>* If author of the document is known<br>YILMAZ, 1940. *İstanbul's bridges* [manuscript]. Istanbul Newspaper, Istanbul. Date of the news: 12 January 2015.<br>* If author is known and date of the document is not known (nd: not dated)<br>YILMAZ, nd. *İstanbul's bridges* [manuscript]. Istanbul Newspaper, Istanbul. Date of the news: 12 January 2015. |

## REFERENCES LIST

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