Title of Your Article (Times New Roman, 12 pt, Centered)

Author Name 1\*1, Author Name 22, Author Name 33, Author Name 44

**Abstract**

The abstract of your article should be written in “Times New Roman” font, size 8, with single line spacing. A left indent of 1.27 cm has been set. The “Abstract” style from the styles menu should be used. The summary should be between 150 and 200 words. It should clearly state the purpose of the article, the research method used, the main findings reached, the conclusion, and recommendations. The abstract of your article should be written in “Times New Roman” font, size 8, with single line spacing. A left indent of 1.27 cm has been set. The “Abstract” style from the styles menu should be used. The summary should be between 150 and 200 words. It should clearly state the purpose of the article, the research method used, the main findings reached, the conclusion, and recommendations. The abstract of your article should be written in “Times New Roman” font, size 8, with single line spacing. A left indent of 1.27 cm has been set. The “Abstract” style from the styles menu should be used. The summary should be between 150 and 200 words. It should clearly state the purpose of the article, the research method used, the main findings reached, the conclusion, and recommendations.

Keywords: 3-5 items should be written in lowercase letters, separated by commas.

**Received:** XX/XX/202X | **Accepted:** XX/XX/202X

**Suggested Citation:** Surname1, A., & Surname2, A. (202X). Type title of your article in sentence format. Manisa Celal Bayar University Journal of the Faculty of Education. volume(issue). #-#, https:/doi.org/xxx

\***Corresponding author:** please write the e-mail address of corresponding author here.

**Note:** This section will be written after the article is accepted. If the study is an extended version of a paper presented at a Symposium/Congress, the product of a project-supported study, or an article derived from a thesis, provide the necessary information here.

Title of Your Article (Times New Roman, 12 pt, Centered, 6nk after)

# Introduction (Times New Roman, Bold, 11 pt, 3nk after, 18nk before)

Paragraph: The first line of the paragraphs in the main body of your article will be written without indentation. There will be a space before the paragraph, and it will be written in 1.5 line spacing and justified alignment. The font type will be "Times New Roman," and the font size will be 10. You can apply these changes by selecting the "Paragraph" style from the Style tab.

New Paragraph: When you start a new paragraph, it will be written with a 1.27 cm indentation. You can apply this by selecting the "New Paragraph" style from the Style tab.

Numbered list:

1. When you want to use a numbered list, the current numbers should start with a 1-point indent. You can apply this by selecting the "Numbered List" option from the Style tab.

Bulleted list:

* Use bullet points for a bulleted list. The bullet points should start with a 1-point indent. You can apply this by selecting the "Bulleted List" option from the Style tab.

## Second-level subheading (Heading 2, Times New Roman, 11pt, Bold, Italic, 3nk after, 18 nk before)

For second-level subheadings, use the "Times New Roman" font in italic and bold, with a font size of 11. You can apply this by selecting the "Heading 2" option from the Style menu.

### Third-level subheading (Heading 3, Times New Roman, 11 pt, Italic,3nk after, 18 nk before)

For third-level subheadings, use the "Times New Roman" font in italic, with a font size of 11. You can apply this by selecting the "Heading 3" option from the Style menu.

**Table 1.** Write the name of your table here in sentence case. There should be 1.5 line spacing. No space should be left between the table name and the table itself. You can apply this by selecting the "Table title" option from the Style tab. The table should be written with 1 line spacing.

|  |  |  |  |
| --- | --- | --- | --- |
| **Participant** | **Age** | **Field** | **Level of education** |
| P1 | 27 | Preschool | Doctorate |
| P2 | 25 | Classroom | Master’s degree |

Tables must be left-aligned, and table titles should be written in bold. Tables in image format are not accepted. Therefore, the author must submit the tables in an editable format when sending the first draft. When writing information in a table, only the first letter should be capitalized. If needed, you may reduce the information in the table to as small as 9-point font size. And, tables should not be split whenever possible.

**Figure 1.** Write the name of your figure here in sentence case. There should be 1.5 line spacing. No space should be left between the figure name and the figure itself. You can apply this by selecting the "Figure caption" option from the Style tab.

Figures must be left-aligned. You need to keep in mind that due to legal usage requirements for figures/visuals if taken from another source, the source must be cited.

# Method

In the Method section, how the research was conducted should be explained in detail. First, the research design and the methods used should be specified. Information about the participants or sample should be provided, explaining how these individuals or data were selected. The tools used during the data collection process (such as surveys, interviews, observations, etc.) should be detailed, followed by an explanation of the data analysis methods applied to the collected data. Additionally, the ethical considerations of the study should be highlighted, explaining how the confidentiality and security of the participants were ensured. Finally, a clear summary of how the research progressed step by step, including the data collection and analysis processes, should be provided.

# Findings

In the Findings section, it is essential to present the data and analyses obtained during the research in an objective manner. Raw data or summarized versions should be displayed using tables, charts, or figures. Key results that answer the main research questions and significant patterns or trends in the data should be emphasized. Additionally, comparisons between the findings and previous studies or expectations should be made, and if applicable, the results of statistical analyses should be explained. This section should focus solely on reporting the results without any interpretation.

If your findings include quotes gathered from participants, they should be written in Times New Roman font, size 10, and centered. You can apply this by selecting the "Quotation" option from the Style tab.

# Discussion, Conclusion and Recommendations

In the Discussion section, the interpretation and evaluation of the findings obtained in the research should be presented. This section should explain how the findings relate to the main research questions and hypotheses. The results should be compared with previous studies, highlighting both similarities and differences. Additionally, the theoretical and practical implications of the findings should be emphasized. If there are any unexpected results, these should also be analyzed. Finally, it should be indicated what kind of recommendations these findings offer for future educational research and practices.

# Limitations

In the Limitations section, the constraints and challenges encountered during the research are addressed. Factors such as a limited sample size or the representation of a specific demographic group may affect the generalizability of the research. Additionally, limitations of data collection methods, the accuracy of participants' responses, or the restricted duration of observations can influence the results of the study. Lack of time and financial resources may narrow the scope of the research. Furthermore, the inadequacy of the technological tools or analysis methods used could be another limitation. Since all these limitations can impact the accuracy and generalizability of the research findings, they should be mentioned in this section, and brief recommendations for overcoming these challenges in future educational research should be provided.

# Declarations

**Ethical statement:** The author(s) declare that the necessary ethical statements for the research and provide details of the ethics review board, including the *name of the committee*, the *date of the ethics review decision*, and *the reference number of the ethics approval document*. If the author(s) conduct their studies in schools affiliated with the Ministry of National Education, they should also write the MNE approval date and permit number. Sample:

Before collecting the research data within the scope of the research, permission dated \_\_/\_\_/\_\_ and numbered \_\_\_ was obtained from XXX University, Social and Human Sciences Ethics Committee. And, the permission dated \_\_/\_\_/\_\_ and numbered \_\_\_ was obtained from the relevant Provincial Directorate of National Education.

**Conflict of interest:** If the author(s) have any conflicts of interest, they should be declared here. Alternatively, you can include the statement, "The author(s) have no conflicts of interest.".

**Data availability:** Write an information statement regarding the availability of your data. The following paragraph is provided as an example.

Data are available upon request from the authors.

Data are available in the article or in its supplementary materials.

Data are openly available in a public repository that publishes datasets with DOIs.

# References

References should be written in APA 7 style. The font should be Times New Roman, and the font size should be 10 points. There should be a 6 pt space before each reference, and the text should be written with 1.15 line spacing. The second line should have a 1.27 cm indentation and the text should be justified. You can apply this by selecting the "References" option from the Style tab.

## Example

### For two authors:

Gozukucuk, M., & Gunbas, N. (2022). Preservice teachers’ design of technology–based reading texts to improve their tpack. *Journal of Education*, *202*(1), 92-102. <https://doi.org/10.1177/0022057420966763>

In-text citation (Parenthetical citation): (Gozukucuk & Gunbas, 2022)

In-text citation (Narrative citation): Gozukucuk and Gunbas (2022)

### More than two authors:

Surname1, N1., & Surname2, N2., Surname3, N3. (2024). Title of the article. *Name of the* *Journal*, *volume*(issue), ##-##. <https://doi.org/XXX>

In-text citation (Parenthetical citation): (Surname1 et al., 2024)

In-text citation (Narrative citation): Surname1 et al. (2024)

## Author name and publication date

The source should begin with the author's last name. Then, the publication year should be written in parentheses.

Examples for the intext references:

* If there is one author, state as Author (Year)
* If there are two authors, state as Author and Author2 (Year)
* If there are three authors, state as Author et al. (Year)

## Title of the publication

Article titles should be written in sentence case, with only the first letter capitalized. Journals in which articles are published should be written in italics, with the first letter of each word capitalized. Additionally, book titles should be written in sentence case, with only the first letter capitalized, and in italics. In the publisher information for books, the first letter of each word should be capitalized.

Example for the journal reference:

* Author, N. (2024). Title of the article. *Manisa Celal Bayar University Journal of the Faculty of Education*, 42(3), 123-135. <https://doi.org/xx.xxx/yyyy>

Example for the book reference:

* Author, N. (2024). *Psychology of learning.* Book Press.

## Multiple authors

When citing a source in the text, if there are two authors, both authors' last names are written with "and" (in English) or "ve" (in Turkish) between them. If there are three or more authors, the first author is written, followed by "et al." (in English) or "vd." (in Turkish).

For two authors:

* English: Author and Author2 (2024)
* Turkish: Author ve Author2 (2024)

More than two authors:

* English: Author et al. (2024)
* Turkish: Author vd. (2020)

## Examples for References

### Book

Author, N. (2024). *Introduction to referencing* (5th ed.). Book Press.

### Journal article

Author, N. & Author2, N2 (2024). Title of the article. *Manisa Celal Bayar University Journal of the Faculty of Education*, *13*(1), 12-13. https://doi.org/xxx

### Web page

American Psychological Association (2020). *APA 7th edition guidelines*. https://apastyle.apa.org/instructional-aids/reference-guide.pdf

# Appendices

Appendices must always start on a new page. The titles of the appendices should be specified using the second-level heading style (Heading 2).