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| **TURKGEO Style Checklist for Authors** |
| **Paper Title** |  |
| **Author(s)** |  |
|  | **Appropriate** | **Inappropriate** |
| **1** | Manuscripts should be typed single-spaced on A4 size paper in Cambria, with 20 mm margins including references, table titles and figure captions. |[ ] [ ]
| **2** | Plagiarism Report (It will be checked by the editors ) |[ ] [ ]
| **3** | Copyright form must be uploaded with the sign of author |[ ] [ ]
| **4** | The article should be arranged according to the journal **template**. |[ ] [ ]
| **5** | Abstract should not exceed **300** words. |[ ] [ ]
| **6** | Key words that will consist of at least 3 and maximum 6 words should be written. |[ ] [ ]
| **7** | Title should be 12 pt., left aligned, bold and in Cambria font. |[ ] [ ]
| **8** | Author names and surnames should be written in small letters and without a title, 10 pt. and bold. |[ ] [ ]
| **9** | All authors' institution information and ORCID number should be written (Cambria, 9 pt., italic). |[ ] [ ]
| **10** | The main sections of the manuscript should be written in 10 font size, justify, bold and capital letters. |[ ] [ ]
| **11** | The second level headings should be written with left aligned, 10 font size, first character capital, bold. |[ ] [ ]
| **12** | Third level heading (Cambria, only first letter capital, bold 10 font size) |[ ] [ ]
| **13** | Headings, figures and tables should not be shifted. |[ ] [ ]
| **14** | Figures should be left and right aligned and numbered. Figure caption should be written 10 font size, Cambria, first letter of first word capital. It should not be written as bold or italic. A dot should be placed after the figure number. |[ ] [ ]
| **15** | Figure resolutions must be at least 400 DPI and maximum figure width: 170 mm. |[ ] [ ]
| **16** | Tables should be numbered and the title of the table should be written in 10 pt. Table title should not be bold or italic. The table number should be followed by a period and the table name should be written. Tables should be written as editable. |[ ] [ ]
| **17** | Math equations as editable text and not as images, right numbered, italic. |[ ] [ ]
| **18** | All references should be cited in the text, and vice versa. All references must be referred in English. |[ ] [ ]
| **19** | All references should be arranged according to the journal template. |[ ] [ ]
| **20** | References should be written justified, 0.7 cm hanging, alphabetical order and single line spacing. |[ ] [ ]