

## **DOKUZ EYLUL UNIVERSITY E-JOURNAL OF NURSING FACULTY**

### **Guide for Authors**

#### **Manuscript Style:**

The following format rules should be followed in the articles submitted to the journal for publication:

All manuscripts should be written in Microsoft Word program, with 12 pt font size and 1.5 line spacing on A4 paper size, with 1.5 cm margins from each side. Research and review articles should not exceed 20 pages, including references and tables/figures. Dokuz Eylül University E-Journal of Nursing Faculty adheres to the APA style.

#### ***Title page***

Each page should be numbered consecutively, starting from 1 in the upper right corner of the page, excluding the cover page. The title page should be submitted separately to the main file. Also, a Running Head, a shortened form of the title that introduces the article to the reader should be placed in the title case letters at the top right of the Title Page and each page of the Manuscript. The running head can be up to 50 characters, maximum of 4 words, and should be written in title case with 9 pt. The running head should be placed in the page header of the document, together with a page number and there should be a 5 character space between the running head and the page number. On the title page, the Turkish and English titles of the article should be written with the title case, bold, and centered. Recommended article title length is 10-12 words. Abbreviations should not be used in the title. Author names, titles, institutional affiliations and addresses, and the name of the corresponding author with contact details should be included. The title, author names, and institution names should be left-aligned with double space between them. All information on the title page should be written in 12 pt. Any previous presentation of the work must be declared with the place and date of the presentation. If any, funding from individuals or organizations should be declared. The ORCID number of the authors should be included.

#### **Research Article**

Research articles consist of Title page (to be uploaded separately), Abstract in Turkish and English, Introduction, Purpose, Method, Results, Discussion, Implications for Practice, and References. If necessary, Acknowledgments should be placed before the References section; Abbreviations and Appendices should be placed after the References section.

#### **Abstract**

The abstract should be a comprehensive summary of the paper. It should be written in Turkish and English and should not exceed 250 words. Turkish and English abstracts should be on separate pages and should be divided into paragraphs with the following headings: Background, Purpose, Methods, Results, Conclusion, and Keywords. Three to five keywords should be provided in English and Turkish.

#### **Main text**

The main text should include Introduction, Purpose, Method, Results, Discussion, Implications for Practice, References sections, and Appendices, if any. Section titles should be in uppercase and sub-headings in lowercase and bold.

### **Introduction:**

The purpose and the approach in the literature on the subject studied should be included. This section should include the purpose or research question/hypothesis (Purpose may or may not be in a separate heading).

### **Materials and Methods:**

In the Material and Method Section, the Type of the Research, the Place of the Research, the Universe/Sample of the Research, Data Collection Instrument-Validity and reliability information, Action/Intervention (must be if the research is experimental or quasi-experimental), Evaluation of the Data and Ethical Aspect of the Research (Ethics committee permission/institutional permission-date and number, obtaining written/verbal consent from the individuals, information regarding the permission for use from the scale holders) should be included in the form of sub-headings. The article should include a statement that research and publication ethics are complied with.

### **Results:**

In the results section, descriptive statistics of the data obtained (number, percentage, mean, standard deviation, etc.), statistical tests used, test, and probability (p) values should be provided clearly.

No leading zeros should be used when reporting Cronbach Alpha ( $\alpha$ ), correlation coefficients (r), and p values. p values should be given as three decimal, Factor loads, Alpha, and r values should be given as two decimal.

(Correct use:  $r = .34$ ,  $p = .001$ )

If the ratio is written as "Percentage" in the table headings, the % sign should not be used.

### **Tables and Figures:**

Tables should be prepared in Microsoft Word. The table number and the title of the table should be written in title case, above the table. Tables should not contain vertical lines. Each table must be cited in the text.

Example table

Table 1. Item-Total Score Correlation

<b>Items</b>	<b>Item-total score correlation</b>	
	<b>r</b>	<b>p</b>
Item 1	.70	.001
Item 2	.90	.001

Item 3	.53	.001
Item 4	.68	.001

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- Figures/graphics should be numbered and titled, and the titles should be written in title case.
- The source should be indicated under the tables and figures taken from another source. Permission must be obtained for use.
- The number of tables or figures should not exceed 6. Figures must be in JPEG format. Tables should not be larger than one page. Tables larger than one page should be shortened.
- Abbreviations and related explanations should be given in 12 pt, using (\*) under tables and figures.
- Tables and figures should be placed throughout the text, shortly after the parts of the text that refer to them.

#### **Discussion:**

The results of the study should be discussed and interpreted in the light of the literature, with the results of other studies.

**Limitations:** Limitations of the study (factors that researchers encountered for reasons beyond their control, which may affect the results of the study).

**Implications for Practice:** The contributions of the results obtained from the study to the field of practice should be explained, and recommendations should be made based on the results.

**Disclosure:** It should be stated that the researchers do not have a conflict of interest and if any organization provided funding for the project, should be stated. At the end of the manuscript, as a separate paragraphs, the authors' contribution rate, the repetition of the name of the ethics committee, the date, and the decision number (must be included twice; in the method section and at the end of the manuscript), conflict of interest statement, acknowledgment and support (project-fund, etc.) statement should be included. Acknowledgments of the authors should be included if any.

#### **Appendices**

This section includes appendices such as scales and questionnaires used in the research. It should be given on a new page.

#### **Review Articles**

**Turkish and English Abstract:** The importance of the subject, the purpose of the study, and the structure related to the subject should be indicated. Turkish abstract should not exceed 200 words.

Three to five keywords should be provided in English and Turkish.

Main text: The main text should consist of Introduction, Development, Conclusion, and References sections.

In the introduction section, the subject frame should be drawn, and the importance of the subject and the purpose of the review should be explained. A structure related to the subject area should be created in the development section.

### **Case Report**

The aim/focus of the study and the “case report” should be included in the title.

**Turkish and English Abstract:** A structure should be created regarding the importance of the case report, the purpose of the study, and the subject it covers. The abstract should fully reflect the general content of the study and should not contain subheadings.

Turkish Abstracts should contain 150 to 200 words.

Three to five keywords should be provided in English and Turkish.

**Main Text:** The main text should consist of Abstract, Introduction, Case Report, Discussion, and References sections. It should be no more than 2000 words.

In the introduction, the importance and originality of the case and the purpose of the case report should be explained.

The case report section should include patient information, main problems and symptoms, past interventions and results, physical examination, clinical results, diagnostic evaluations, treatment plan, patient follow-up, appropriate nursing interventions, and patient outcomes.

In the discussion section, the relevant literature, implications for practice, the contribution of the results to nursing science, the difficulties and limitations of the case report, and the main conclusions drawn from this case report should be included.

In case reports, it is obligatory to obtain written informed consent from the patient.

The required number of figures or tables related to the case can be included.

### **Systematic Review**

It should be indicated in the study title that the article is a systematic review.

**Turkish and English Abstract:** The importance of the subject and the purpose of the study should be indicated, and a structure related to the subject should be created. Turkish abstract should not exceed 200 words.

Three to five keywords should be provided in English and Turkish.

**Main text:** The main text should consist of Introduction, Methods, Results, Discussion, Results, Implications for Practice, and References sections.

The rationale/purpose of the systematic review should be explained in line with the literature, and the goal/research question of the study should be stated in line with the PICOS (participants, interventions, comparisons, outcomes, and study design) framework.

In the method section, it should be indicated that the study is a systematic review, the inclusion criteria of the studies, the problem of the studies, the interventions, and comparisons should be explained.

In the Results section, the characteristics of the extracted data for each study (sample size, PICOS, follow-up time) should be indicated. All results should be cited for each study included in the systematic review.

The discussion section should summarize the main results and discuss the strength of the evidence (for example, considering its relevance to healthcare providers, healthcare recipients, and policymakers) within the framework of the research question and purpose.

In the Limitations section, limitations regarding the screening, study, and results should be indicated.

In the conclusion, a general interpretation of the results in the context of other evidence and recommendations for future studies are expected.

### **Ethical Rules**

Studies submitted to the journal for publication should not have been previously published in a journal as a full-text paper or article in any congress, should not have been accepted for publication, and should not have been evaluated.

Studies published abroad can be submitted to the journal for consideration by obtaining written permission from the editor of the published journal. Studies presented at the congress or symposium should be mentioned on the title page.

The authors are requested to upload a plagiarism report (iThenticate scan) with a maximum of 20%, "Excluding Abstract, Bibliography, Tables, and Figures".

The ethics committee document and copyright transfer form must be uploaded to the system.

All research submitted for publication in the journal must comply with the Declaration of Helsinki, Guide for the Care and Use of Laboratory Animals, COPE, and ICMJE.

It should be stated in the submitted Manuscript that informed consent was obtained from the participants. For individuals (children, comatose patients, etc.) who are not competent to make a decision, it should be stated that informed consent was obtained from the legal guardian or another person with legal authority to act on the individual's behalf.

If any funding has been provided, the authors should declare whether they have a conflict of interest with the institutions providing this support.

The compliance of the manuscripts with ethical, scientific, legal, etc. rules is the responsibility of the authors.

Submission of manuscripts that are under consideration elsewhere is rejected.

During the submission, the author(s) accept that the manuscript has not been submitted for consideration in another journal; otherwise, all responsibility belongs to the author(s). The journal reserves the right to take necessary official actions.

**LEGAL NOTICE: The copyright of all manuscripts published or to be published in the journal belongs to Dokuz Eylül University E-Journal of Nursing Faculty. Full text or any part of the manuscripts cannot be published without the approval of the editorial board.**

## REFERENCES

### Citation to the author or authors in the text

Include an in-text citation when you refer to, summarize, paraphrase, or quote from another source. For every in-text citation in your paper, there must be a corresponding entry in your reference list.

APA in-text citation style uses the author's last name and the year of publication, for example: (Field, 2005). For direct quotations, include the page number as well, for example: (Field, 2005, p. 14). For sources such as websites and e-books that have no page numbers, use a paragraph number.

#### One author:

According to Baysal (1982)

(Baysal, 1982)

#### Two authors:

According to Wegener and Petty (1994) (...)

(Wegener and Petty, 1994)

#### Three to five authors:

All authors' names are listed when citing for the first time;

(Kernis, Cornell, Sun, Berry, and Harlow, 1993)

In subsequent citations, only the name of the first author is indicated and "et al." The expression is used

(Kernis et al., 1993)

#### In texts with six or more authors, only the first author's name is used, followed by "et al." The expression is used:

Harris et al. (2001) stated (...)

Harris et al. (2001) according to (...)

(Harris et al., 2001)

#### In cases where the author's name is not known or specified, the first or two words in the text should be used in parentheses and quotation marks:

Politicians and bureaucrats stated that the results were unacceptable and scandalous ("Die Pisa-Analyse", 2001).

If the author is an organization or government agency, reference is made as in the first reference; if it is a well-known institution, the abbreviation is preferred for later usage:

According to the American Psychological Association (2000).

First attribution: (Mothers Against Drunk Driving [MADD], 2000)

Second citation: (MADD, 2000)

When citing more than one work in the same parentheses, they should be listed in alphabetical order and the two works should be separated by semicolons:

(Akar, H. 2010; Çalışkan, 2008; Dinçer and Kolaşın, 2009; Engin-Demir, 2009; Tunç, 2007)

For authors with the same surname, the first letter of the name is also used to avoid confusion:

(E. Johnson, 2001; L. Johnson, 1998)

If two or more articles of the same author published in the same year are cited; the letters (a, b, c) are used after the year:

According to the study of Berndt (1981a) (...)

In the interviews, letters, e-mails reached through personal communication, the name of the person with whom the personal contact was made and the date of the interview should be stated. However, data obtained through personal communication should not be included in the bibliography:

(N. AISayyad, personal communication, 25 March 2012)

N. AISayyad globalization and neoliberalism (...) (Personal communication, 25 March 2012)

## **Footnotes and endnotes**

In APA writing style, the use of footnotes and endnotes is not preferred. Therefore, as few footnotes as possible should be used. A footnote should be used only when a very essential explanatory note is required.

## **References Entry**

### Basic Principles:

#### One author:

Berndt, T. J. (2002). Friendship quality and social development. *Current Directions in Psychological Science*, 11, 7-10.

#### Two authors:

Wegener, D. T. and Petty, R. E. (1994). Mood management across affective states: The



hedonic contingency hypothesis. *Journal of Personality and Social Psychology*, 66, 1034-1048.

Three to seven authors:

Kernis, M. H., Cornell, D. P., Sun, C. R., Berry, A., Harlow, T., and Bach, J. S. (1993).

There's more to self-esteem than whether it is high or low: The importance of stability of self-esteem. *Journal of Personality and Social Psychology*, 65, 1190-1204.

If more than seven authors; After the names of the first six authors are listed, an ellipsis is added and the name of the last author is added. No more than seven names should be included:

Miller, F. H., Choi, M. J., Angeli, L. L., Harland, A. A., Stamos, J. A., Thomas, S. T., . . .

Rubin, L. H. (2009). Website usability for the blind and low-vision user. *Technical Communication*, 57, 323-335.

Where the organization is the author:

American Psychological Association. (2003).

If the author is unknown:

Merriam-Webster's collegiate dictionary (10th ed.). (1993). Springfield, MA: Merriam Webster.

If two or more works by the same author are used; Sources should be listed in chronological order:

Berndt, T. J. (1981).

Berndt, T. J. (1999).

If the author is the sole author on one study and a co-author on another, the single-authored work should be listed first:

Berndt, T. J. (1999). Friends' influence on students' adjustment to school. *Educational Psychologist*, 34, 15-28.

Berndt, T. J. and Keefe, K. (1995). Friends' influence on adolescents' adjustment to school. *Child Development*, 66, 1312-1329.

If an author has works with a different author, the order is alphabetical by the second or next name:

Wegener, D. T. Kerr, N. L., Fleming, M. A., and Petty, R. E. (2000). Flexible corrections of juror judgments: Implications for jury instructions. *Psychology, Public Policy, and Law*, 6, 629-654.

Wegener, D. T., Petty, R. E., and Klein, D. J. (1994). Effects of mood on high elaboration attitude change: The mediating role of likelihood judgments. *European Journal of Social Psychology*, 24, 25-43.

*If an author has two or more works published in the same year, letters like (a, b, c) are used:*

Berndt, T. J. (1981a). Age changes and changes over time in prosocial intentions and behavior between friends. *Developmental Psychology*, 17, 408-416.

Berndt, T. J. (1981b). Effects of friendship on prosocial intentions and behavior. *Child Development*, 52, 636-643.

*The introduction, preface, and afterwords are referenced like a book chapter:*

Kumar, R. and Hill, D. (2009). Introduction, : Neoliberal Capitalism and Educaiton. D. Hill and R. Kumar (Ed.). In *Global Neoliberalism and Education and its Consequences* (pp. 1-11). New York: Routledge.

### **Journals and periodicals:**

*Basic Format:*

Author, A. A., Author, B. B., and Author, C. C. (Year). Article name. *Journal name*, vol. No (number no), page/s. doi:<http://dx.doi.org/xx.xxx/yyyy>

Articles in volume-only journals:

Harlow, H. F. (1983). Fundamentals for preparing psychology journal articles. *Journal of Comparative and Physiological Psychology*, 55, 893-896.

*In journals where issue and volume are specified:*

Scruton, R. (1996). The eclipse of listening. *The New Criterion*, 15(3), 5-13.

*Articles in magazines:*

Henry, W. A. (1990, April 9). Making the grade in today's schools. *Time*, 135, 28-31.

*Newspaper articles (printed):*

Schultz, S. (2005, December 28). Calls made to strengthen state energy policies. *The Country Today*, p. 1A, 2A.

*Letter to the editor:*

Moller, G. (2002, August). Ripples versus rumbles [Letter to the Editor]. *Scientific American*, 287(2), 12.

Book review:

Baumeister, R. F. (1993). Exposing the self-knowledge myth [Book review The self knower: A hero under control, by R. A. Wicklund and M. Eckert]. *Contemporary Psychology*, 38, 466-467.

**Writing the books in the bibliography:**

Basic format:

Author, A. A. (Year of publication). Study name. Location: Publisher.

Cuban, L. (2001). *Oversold and underused: computers in the classrooms*. Cambridge: Harvard University Press.

Compilation book:

Duncan, G. J. and Brooks-Gunn, J. (Ed.). (1997). *Consequences of growing up poor*. New York, NY: Russell Sage Foundation.

Compilation book; if the author(s) is known (or if a person's writings are compiled):

Plath, S. (2000). *The unabridged journals*. K. V. Kukil (Ed.). New York, NY: Anchor.

Translation:

Laplace, P. S. (1951). *A philosophical essay on probabilities*. (F. W. Truscott and F. L. Emory, Trans.). New York, NY: Dover. (The original work was published in 1814).

Important note:

In the text, when citing a republished work, both dates should be given: Laplace (1814/1951).

If other editions different from the first edition are used:

Helfer, M. E., Kempe, R. S., & Krugman, R. D. (1997). *The battered child* (5th ed.). Chicago, IL: University of Chicago Press.

A chapter or article in a compiled book:

Author, A. A., & Author, B. B. (Year of publication). Chapter/article name. A. Editor & B. Editor (Ed.), in book title (page numbers). Location: Publisher.

O'Neil, J. M., & Egan, J. (1992). Men's and women's gender role journeys: A metaphor for healing, transition, and transformation. In B. R. Wainrib (Ed.), *Gender issues across the life cycle* (pp. 107-123). New York, NY: Springer.

Multi-volume work:

Wiener, P. (Ed.). (1973). *Dictionary of the history of ideas* (Vol. 1-4). New York, NY: Scribner's.

Encyclopedia article:

Bergmann, P. G. (1993). Relativity. In The New Encyclopedia Britannica. (Vol. 26, pp. 501-508). Chicago, IL: Encyclopedia Britannica.

Published thesis:

Surname, F. N. (Year). Thesis name. (PhD thesis). Accessed database name. (Access or Sequence Number)

Unpublished thesis:

My surname is F. N. (Year). Title of the doctoral thesis. (Unpublished doctoral dissertation). Institution name, Location.

Köprülü, D. (1994). A research on the use of book collection in university libraries. Unpublished doctoral thesis, Hacettepe University, Ankara.

Government documents:

National Institute of Mental Health. (1990). Clinical training in serious mental illness (DHHS Publication No. ADM 90-1679). Washington, DC: U.S. Government Printing Office.

Articles in online periodicals:

Author, A. A. and Author, B. B. (year of publication). Article name. Name of Online Journal, volume number (if any) (...) Retrieved from <http://www.someaddress.com/full/url/>.

Bernstein, M. (2002). 10 tips on writing the living Web. A List Apart: For People Who Make Websites, 149. On January 15, 2012 <http://www.alistapart.com/articles/writeliving> accessed from

Citation to articles and DOIs in online scientific periodicals:

Online journal articles with defined DOI:

Author, A. A., & Author, B. B. (year of publication). Article name. Journal Title, volume number, page/s. doi:0000000/000000000000 or <http://dx.doi.org/10.0000/0000>

Brownlie, D. (2007). Toward effective poster presentations: An annotated bibliography. European Journal of Marketing, 41, 1245-1283. doi:10.1108/0309056071082161

Wooldridge, M. B., & Shapka, J. (2012). Playing with technology: Mother-toddler interaction scores lower during play with electronic toys. Journal of Applied Developmental Psychology, 33(5), 211-218.

<http://dx.doi.org/10.1016/j.appdev.2012.05.05>

Citation to articles in online periodicals with no defined DOI:

Author, A. A. and Author, B. B. (date of publication). Article name. Journal name, volume no.

Retrieved from <http://www.journalhomepage.com/full/url/>.

Kenneth, I. A. (2000). A Buddhist response to the nature of human rights. *Journal of Buddhist Ethics*, 8. Retrieved January 15, 2012, at <http://www.cac.psu.edu/jbe/twocont.html>.

Online newspaper article:

Author, A. A. (Year, Day Month). Article name. Newspaper Name. Retrieved from <http://www.someaddress.com/full/url/>.

Parker-Pope, T. (2008, May 6). Psychiatry handbook linked to the drug industry. *The New York Times*. Retrieved January 15, 2012, from <http://well.blogs.nytimes.com>.

Electronic books:

De Huff, E. W. (n.d.). Taytay's tales: Traditional Pueblo Indian tales. On January 15, 2012,

Retrieved from <http://digital.library.upenn.edu/women/dehuff/taytay/taytay.html>.

Davis, J. (n.d.). Familiar birdsongs of the Northwest. Retrieved January 15, 2012, at <http://www.powells.com/cgi-bin/biblio?inkey=1-9780931686108-0>.

Qualitative data and online interview:

If an audio or written form of the interview is not available, only reference is made in the text and the month, day, year information is indicated; not included in the bibliography. If audio or text is available online, it is indicated in parentheses as ([Interview transcript] or [interview audio file]); in the bibliography as follows:

Butler, C. (Interviewer) & Stevenson, R. (Interviewed). (1999). Oral History 2 [Interview transcription]. Retrieved from Johnson Space Center Oral Histories Project Website: Retrieved January 15, 2012 from [http://www11.jsc.nasa.gov/history/oral\\_histories/oral\\_histories.htm](http://www11.jsc.nasa.gov/history/oral_histories/oral_histories.htm).

Published interview:

Çelik, Z. (Interviewer) & AlSayyad, N. (Interviewed). (2012). On neoliberalism and urban inequalities [Interview transcription]. *IdealCity*. (7), 10-20.

Online lecture notes and presentation slides:

Hallam, A. Duality in consumer theory [PDF document]. Lecture Notes Online Website: <http://www.econ.iastate.edu/classes/econ501/Hallam/> on January 15, 2012

Accessed from [index.html](#).

Roberts, K. F. (1998). Federal regulations of chemicals in the environment [PowerPoint slide]. On January 15, 2012 from <http://siri.uvm.edu/ppt/40hrenv/index.html> accessed from.

Non-periodic web document, page or report:

The basic principle is to find and use the name of the owner of the file or work in such cases. Author, A. A. (date of publication). File name. Retrieved January 15, 2012 from <http://Web address>.

Angeli, E., Wagner, J., Lawrick, E., Moore, K., Anderson, M., Soderland, L., & Brizee, A. (2010, May 5). general format. Retrieved January 15, 2012 from <http://owl.english.purdue.edu/owl/resource/560/01/>.

### **References in the Bibliography**

At the end of the text, the references should be given in a separate list, arranged in alphabetical order

### Considerations in the Journal Publication Process

1. If the corresponding author is informed about the technical correction and spelling rules three times, but the requested correction is not made, the manuscript is removed from the consideration process and the author is informed.
2. The authors are given 4 weeks for the minor and major revision suggestions of the referees.
3. Corrections made according to the suggestions from the referees should be marked in different colors on the main text and written as a separate text and uploaded to the system.
4. No information is given to the author(s) about in which issue the accepted manuscript will be published.
5. The publication order of the accepted manuscript is ordered according to the acceptance order.
6. The final version of the manuscript accepted for publication is sent to the corresponding author for approval as a Pdf template. No changes are made after approval.
7. Referee opinions are included in the information mail while informing the author(s) about the rejected manuscripts.
8. The consideration period of the journal is at least 6 months.
9. Referees are given 7 days to accept article review invitations and 30 days to review the article.
- 10. In case of problems during uploading the manuscript corrections to the system, the relevant field editor or secretary should be contacted. The manuscript should not be re-uploaded to the system as a new manuscript.**