Van Journal of Humanities and Social Sciences - ViSBiD Rules of Writing and Author Guide

Dear authors, attention should be paid to the composition of your papers according to the general framework   and detailed sub-headings specified below.

General Framework

Document	Word
Writing rules	Apa 6.0
All Margins	2,5
Font	Garamond
Font Style	Normal (just sideways)
Size of Titles (Article language)	14 (Article language title: **bold**; second language below: *Italic*)
Abstract / Abstract Font Size	10 (justified, Left and right indent 1 cm)
Footnotes Font Size	10 (just sideways)
Text Font Size	12
Table-Figure Font Sizes	Headings and content 10 pt (The font size can be reduced according to the content density)
Subheadings and Paragraphs Indent	1 cm (From Left)
Paragraph Spacing (All Text)	First 12 pt, then 6 pt (0 pt before and after visual content)
Line gap	1.15
Quotation Size	10 (Left and right indented 1 cm, no paragraph indent)
Source	Alignment: Hanging on both sides, Indent: 1 cm, Spacing: 12 pt first, then 12 pt, Leading value 1.15 cm.

Papers must be uploaded to the system as Microsoft Word Documents. APA 6.0 spelling rules should be applied and reference notation should be used. Click for APA 6.0 format. The main text parts should be in Garamond font and 12 point size. Articles, 2.5 cm from each edge. It should be set justified on both sides so that there is a space. Pages should not be numbered. Articles as a whole (including references and images) should not exceed eight thousand words and thirty pages, and should not be less than three thousand words and seven pages. In subheadings and paragraphs, the first line is 1 cm. must be indented.   There should be no blank lines between paragraphs and subheadings. Paragraph spacing should be arranged as 12 pt before and after the Paragraph tab, line spacing as 'Multiple', and value 1.15.

Main Title in Papers

 The main titles of the article (Turkish and English) should be 14 points in the middle of the text and should not exceed 12 words. In whatever language the article is in (Turkish or English), that title should be written first. Conjunctions such as, "and" in the title should be in lowercase letters and the first letters of all words other than these should be capitalized and written in bold. In the second language of the article (Turkish or English), the first letters of all the words of the title except the

conjunctions (and/with) should be capitalized and all should be written in italics. Headings should be placed one below the other. The author will be asked to add the author information that comes after the article title, after the article is accepted.

Abstract and Summary

If the article is in Turkish, Turkish Abstract first; In English, the English Abstract should be written first. The words Abstract and Summary should be bold, the first letters should be capitalized, and should be indented 1 cm from the right and left. Abstract and Summary should be in Garamond font, 10 points and between 250-300 words. Abstract and Summary should be prepared with 12 pt paragraph spacing and then 6 pt paragraph spacing. 'Multiple' should be set to value 1.15. Abstract and Summary should generally summarize the scope of the research, namely its importance, purpose, data, method and findings. While writing the Abstract/Summary the words should be chosen carefully. Repetition and use of inappropriate words should be avoided. As in the main text, an academic language and style should be preferred in the abstract. Results that are not in the article should not be included. References should not be made in the Abstract and the source should not be specified.

Keywords

At the end of the Abstract and the number of Keywords should be at least 3 and at most 5. If any, the conjunctions of the keywords should be small, the first letters of the other words should be capitalized and italicized. The indent for Keywords and Abstract should be 1 cm from the left and right. Each word must be separated by a comma.

Introduction

The main purpose of the introduction is to provide the reader with preliminary information about the subject or problem related to the prepared article. If the importance of the study, the research question and its purpose are not given under subheadings in different areas of the text, it should be conveyed to the reader in this section.

Subtitles

Except for the conjunctions, the first letters of all words should be capitalized and all should be written in bold and 12 points. Subheadings should be indented 1 cm from the left to align with the text paragraphs below them. Except for the Sub-headings Introduction and Conclusion sections, when there is a need to refer to the in-text sections, numbering can be done: 1.; 1.1; Like 1.2.

Tables, Graphs, Figures and Pictures

The first letters of all figures and table captions should be written under the tables and figures, with a size of 10 pt below the images, and capitalized and centered, except for connectors such as and. The sequence number for each of them should be given in bold letters in the form of Table 1:, Table 2: and Figure 1:, Graphic 1: and the source notifications should be placed completely under the tables

and figures in 10 points. If there is a problem of displacement and deletion in the word formation of the image, it should be placed in the text as pdf sections.

Information and Acknowledgment

If necessary, the institutions and individuals supporting the creation of the study can be specified by using the Information and Acknowledgment heading.
References
The bibliography title should be 12 pt and indented 1 cm from the left. References should also be given with a 1 cm hanging indent. It should be created according to the Apa 6.0 spelling rules.

Appendices

In this section, the list of abbreviations used in the main text or the sequential presentations of the images in the article can be numbered. If there is more than one annex, it should be stated in bold letters in the form of Annex 1. Annex 2. Annex 3.

Articles that are requested to be published in the journal should be uploaded to the Dergipark site in anonymous, word format.

Authors should use visbid@yyu.edu.tr e-mail address for communication.