Instructions for Authors to Prepare the Manuscript

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ABSTRACT

This document is a guide and sample paper to prepare manuscript for Journal of Medicinal and Aromatic Plant Studies (JMAPS). For your paper to be published in JMAPS, you must use this document as both an instruction set and as a template into which you can type your own text.

The abstract should briefly give the aims, methodology, results and conclusion of the study, and be prepared using within the range of 120 to 250 words.

Keywords: Format, instructions, manuscript

# Introduction

This document is a template to prepare a manuscript for JMAPS. An electronic copy can be downloaded from the Journal webpage. For questions on paper preparation and guideline, please contact the Editorial Office. An electronic file containing a copy of the paper in WORD format (.doc or .docx) should be submitted using the online submission system of the journal webpage. The file should be named with the surname of the Corresponding Author like “***sozbilir.doc***”.

The journal publishes original articles, short communications and review articles:

Original Articles: This is the most important type of article since it provides new information based on original research. The manuscript should include an abstract with the following subheadings: “Introduction”, “Materials and Methods”, “Results and Discussion”, and “Conclusion”.

Short Communications: Short communication is for a concise to present scientific reports related to scope of the journal. Short communication is not intended to publish preliminary results, but if these results are of exceptional interest and are particularly topical and relevant will be considered for publication. It should include an abstract with the following subheadings: “Introduction”, “Materials and Methods”, “Results and Discussion”, and “Conclusion”.

Review Articles: Reviews prepared by authors who have extensive knowledge on a particular field and whose scientific background has been translated into a high volume of publications with a high citation potential are welcomed.

Manuscript should be written in English. Papers should be checked by a native English speaker with expertise in the field prior to submission. Nevertheless, articles written in Turkish, the extended abstract should be written between 800 and 1200 words, after the short abstract in English, and should consist of introduction, method, conclusions and suggestions.

The text of submissions, including abstract, body of the paper, and references (but not including title page), is no longer than 35 pages total. Articles over 35 pages in length can only be considered on an exceptional basis. The journal management requires that all authors register to ORCID at <http://orcid.org/register> and get a free ORCID ID.

All submissions are screened by iThenticate similarity detection software and our maximum allowed score is 20% for the document in which the References section truncated.

# Page Layout

## Page Layout

You can write your paper in Microsoft Office Word or any other software. But, acceptable file extension is only “**doc**” or “**docx**”.

Your paper must use a page size corresponding to **A4** which is 210 mm wide and 297 mm long. Your paper must be in **single-column** format.

Documents should be **1.15-line spaced** with margins of **2.5 cm** on the left, right, top and bottom.

Paragraph values: indentation should be 0 cm on the left and right and space should be 0 nk before and 6 nk after.

Font should be Palatino Linotype and font sizes should be 12 pt. on the body text. Underlining font sizes should be 10 pt. and italics.

Title must be in 12 pt bold. A word count and suggested running head of no more than 50 characters including spaces should also be provided.

Authors’ names must be in 12 pt, authors’ addresses and e-mails must be in 10 pt italic. An ORCID number should be given on the title page for all authors.

All title and authors’ names must be in single-column format and must be centered. Email address is compulsory for the corresponding author.

Page numbers, headers and footers should be used. Lines in the text should be numbering.

## Section Headings

No more than 3 levels of headings should be used. All headings must be in 12pt except “Abstract” which should be in 10pt. Every word in a heading must be capitalized except for short minor words as listed in “Title and Author Details”.

1. Level-1 Heading: Level-1 heading must be capitalized bold in left-justified. For example, see heading “INTRODUCTION” of this document. Headings must be numbered for the whole manuscript.
2. Level-2 Heading: Level-2 heading must be bold, left-justified and title case.
3. Level-3 Heading: Level-3 heading must be bold, italic, left-justified and title case.

Section headings should be identified by Arabic numbers followed by a dot. All main words should be capitalized. Subheadings should be identified by Arabic numbers followed by a dot, e.g. 2.1., 2.2, etc.

## Figures and Tables

Figures and tables must be centered in the column as seen in Figure 1 and Table 1. Graphics may be full color (Figure 1). All figures and tables should be referred in the text.



**Figure 1.** Researching on sage

**Table 1.** Sample table

|  |  |
| --- | --- |
| Text | Text |
| 1 | 64 |
| 2 | 87 |
| 3 | 57 |
| 4 | 47 |
| 5 | 100 |

Figure 2 (a) shows an example of a low-resolution image which would not be acceptable, whereas Figure 2 (b) shows an example of an image with adequate resolution. Check that the resolution is adequate to reveal the important detail in the figure.

|  |  |
| --- | --- |
|  |  |
| **Figure 2. (a)** An image for some medicinal aromatic plants | **(b)** An other image for medicinal aromatic plants |

Figures and tables must be numbered. Figures and tables captions must be centered in 11 pt italic with small caps. Captions with figure numbers must be placed after their associated figures, as shown in Figures. Captions with table numbers must be placed before their associated tables, as shown in Table 1.

Chemical structures must be prepared according to the guidelines below. Structures should be prepared using a suitable drawing program e.g., ChemDraw, Chem-Sketch and provided as separate file, submitted both on disk and in printed formats. Numbers in bold should identify all chemical structure. If a name is also used to describe the compound, the associated number in bold should be in parenthesis, e.g., “compound (1)”.

## NOMENCLATURE, UNITS, AND EQUATIONS

Please take care that all terminology and notation used will be widely understood. Abbreviations and acronyms should be spelled out in full at their first occurrence in the text. Uncommon abbreviations and acronyms should be explained. Do not use underlining except to indicate italics. Full stops should not be used in abbreviations or acronyms (e.g., NSW).

SI units are strongly recommended. If non-SI units must be used, SI equivalents (or conversion factors) must also be given.

Equations must be numbered right-justified. Write equations in dimensionless form or in metric units as shown in the example below.

(1)



## REFERENCES

All reference items must be in 12 pt. Please ensure that every reference cited in the text is also present in the reference list (and vice versa). Any references cited in the abstract must be given in full. Unpublished results and personal communications are not recommended in the reference list, but may be mentioned in the text. If these references are included in the reference list they should follow the standard reference style of the journal and should include a substitution of the publication date with either 'Unpublished results' or 'Personal communication'. Citation of a reference as 'in press' implies that the item has been accepted for publication.

References should be listed at the end of the article, arranged alphabetically according to authors' names and then by date. Journal names should be given in full. Submissions should follow references format and style described in the Publication Manual of the American Psychological Association (7th ed.).

Examples of citations are:

The theory was first propounded in 2020 (Sancar, 1971; Adar & Karayaman, 2022; Sozbilir, et al., 2022). Sancar (2020) was the first to propound the theory.

Citations may be made directly (or parenthetically). Groups of references should be listed first alphabetically, then chronologically.

List: References should be arranged first alphabetically and then further sorted chronologically if necessary. More than one reference from the same author(s) in the same year must be identified by the letters 'a', 'b', 'c', etc., placed after the year of publication.

# Content

Divide your article into clearly defined sections. Any subsection may be given a brief heading. Each heading should appear on its own separate line. Papers should be structured, i.e. they must comprise:

***Abstract***: No more than 250 words briefly specifying the aims of the work, the main results obtained, and the conclusions drawn.

***Keywords***: 3–6 keywords (in alphabetical order) which will enable a subsequent information retrieval system to locate the paper.

***Introduction***: Describing the background of the work and its aims.

***Materials and Methods***: A brief description of the methods/techniques used (the principles of these methods should not be described if readers can be directed to easily accessible references or standard texts).

***Results and Discussion***: A clear presentation of experimental results obtained, highlighting any trends or points of interest.

***Conclusions***: A brief explanation of the significance and implications of the work reported.

***Acknowledgements***: Collate acknowledgements in a separate section at the end of the article before the references and do not, therefore, include them on the title page, as a footnote to the title or otherwise. List here those individuals who provided help during the research (e.g., providing language help, writing assistance or proof reading the article, etc.).

***Conflict of Interest:*** All authors must disclose any financial and personal relationships with other people or organizations that could inappropriately influence (bias) their work. Examples of potential conflicts of interest include employment, consultancies, stock ownership, honoraria, paid expert testimony, patent applications/registrations, and grants or other funding.

***Author Contribution:*** Dear authors please indicate the contribution of the authors. Palatino Linotype, 12 point, 1.15-line spaced, justified on both sides.

***References***: These should be to accessible sources. Please ensure that all work cited in the text is included in the reference list, and that the dates and authors given in the text match those in the reference list. References must always be given in sufficient detail for the reader to locate the work cited (see below for formats).

***Supplementary Material:*** If there is more than one appendix, they should be identified as A, B, etc. Formulae and equations in appendices should be given separate numbering: Eq. (A.1), Eq. (A.2), etc.; in a subsequent appendix, Eq. (B.1) and so on. Similarly for tables and figures: Table A.1; Figure A.1, etc.

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