Article Title[[1]](#footnote-1)

First Author[[2]](#footnote-2), Second Aouthor[[3]](#footnote-3), Third Author[[4]](#footnote-4)

Abstract

Abstract should be 150-200 words long with Times New Roman, font size 8 point. While writing the abstract, care should be taken to keep it short and concise, not to include repetition and unnecessary details. In this respect;

- The research question should be briefly stated.

- The theoretical/conceptual approach used in the study should be given.

- Briefly, information about research design and methodology should be given. If relevant, sample size, analysis methods, duration of study etc. can be included, but details such as the statistical software and step-by-step analyzes should not be included.

- The most detailed part of the abstract should be the part where the results are briefly explained. In this direction, the main findings should be given and linked with the research question.

- The implications of the study for academic and non-academic fields may be briefly stated.

***Keywords:*** term, term, term (3-5 keywords)

***Jel Codes:*** Max. 3 codes.

Article Title in Turkish

**Özet**

Özet, 150-200 kelime arasında olmalı ve Times New Roman, 8 punto kullanılmalıdır. Özeti yazarken kısa ve öz olmasına, tekrara ve gereksiz detaylara yer verilmemesine özen gösterilmelidir. Bu doğrultuda:

***-*** Araştırma araştırma sorusu kısaca ifade edilmelidir.

***-*** Ana hatlarıyla çalışmada kullanılan teorik/kavramsal yaklaşıma yer verilmelidir.

***-*** Araştırma tasarımı ve metodoloji hakkında kısaca bilgi verilmelidir. Gerekliyse örneklem, analiz yöntemi, araştırma süresi vb. unsurlara yer verilebilir ancak kullanılan istatistiksel yazılım ve adım adım yapılan analizler gibi detaylara yer verilmemelidir.

***-*** Özetin en ayrıntılı kısmı sonuçların kısaca açıklandığı kısım olmalıdır. Bu doğrultuda temel bulgular verilmeli ve araştırma sorusu ile ilişkilendirilmelidir.

- Çalışma sonuçlarının akademik ve akademi dışı alan için etkilerinden kısaca bahsedilebilir.

***Anahtar Kelimeler:*** anahtar kelime, anahtar kelime, anahtar kelime (3-5anahtar kelime)

***Jel Kodları:***Maks. 3 kod.

|  |  |  |
| --- | --- | --- |
| **Research and Publication Ethics Statement** | If the study requires an ethics committee approval; “This study was designed with the ethics committee approval of … University document dated … and numbered ….” (It should also be declared in the method section).  If the study does not require ethics committee approval, the following declaration can be used “The study do not require an ethical committee approval.” | |
| **Contributions of the Authors** | Example 1: A.B., B.C., and C.D. contributed to the design and implementation of the research, to the analysis of the results and to the writing of the manuscript. The contribution of A.B. to the article is ...% the contribution B.C. is …% and the contribution of C.D. is …%.  Example 2: A.B. and B.C. designed the model and the computational framework and analysed the data. A.B. and C.D. carried out the implementation. A.B. performed the calculations. A.B. and B.C. wrote the manuscript with  input from all authors. The contribution of A.B. to the article is ...% the contribution B.C. is …% and the contribution of C.D. is …%. |
| **Conflicts of Interest Statement** | It should be declared whether there is a conflict of interest. |

1. Main Text

Files must be in MS Word only and should be formatted for direct printing, using the template provided. The font should be Times New Roman and the font size should be 11. Figures and tables should be embedded and not supplied separately. To avoid unnecessary errors you are strongly advised to use the ‘spellchecker’ function of MS Word. The entire text should not exceed 12000 words, including the abstract and bibliography.

Before you start writing up your research determine the best structure for your article. For example, it is recommended to follow the Introduction, Method, Results and Discussion (IMRaD) system for research articles.

*Please do not change the formatting and style schemes set in this template document. Non-compliance with the template is a justification for rejection for studies submitted to our journal.*

* 1. Section headings

Main section headings should be written left-aligned, boldface, the initial letter of each word is capitalized, and should be numbered consecutively. Subsection headings should be written left-aligned italics, the first word capitalized and the rest is lowercased, and should be numbered as 1.1, 1.2 and so on. All headings should be single-spaced, with 12nk space before and 6 nk after.

* 1. Tables, graphs, and figures

All tables, graphics and figures should be embedded in the main text and numbered with consecutive Arabic numerals. Headings should be left aligned and the font size should be 10. Headings should be in full line spacing, with 6 nk spaces before and after. The text font size should be 10 with 2nk spaces before and after within the table.

Graphics and figures should be placed centered on the page. Tables should be placed with AutoFit Window option. Large tables that do not fit the width of the page should be positioned horizontally. For long tables continuation tables should be used on the next page. In tables, transverse and longitudinal lines can be used so that the content is understandable.

The following is an example of a well-designed table:

**Tablo 1**. Table Example

|  |  |  |
| --- | --- | --- |
| Column header example | Sütun A (*t*) | Sütun B (*T*) |
| One entry | 1 | 2 |
| Another entry | 3 | 4 |
| Another entry | 5 | 6 |

Source: Adopted from ….et al. (20xx, p. xx).[[5]](#footnote-5)

Note. Explanatory information about tables, figures and graphics should be stated below the table in the form of notes.

* 1. Footnotes

Footnotes should be avoided if possible. Necessary footnotes should be denoted in the text by consecutive superscript letters. The footnotes should be typed single spaced, and in smaller type size (8pt), and separated from the main text by a short line extending at the foot of the column.

1. Citation Style

All sources that are directly and/or indirectly cited in the study must be cited in accordance with the *APA 7* style.

* 1. Indirect quote

Although there is no obligation to specify page numbers in indirect citations, it is recommended to specify page numbers in quotations from long and complex sources such as books in order to make the quotation easily identifiable by interested readers.

In indirect quotations longer than a sentence, there is no need to cite again, provided that it is obvious that the quotation from the same source continues in the following sentences. However, if the citation extends to the second paragraph, it should be cited again in the second paragraph.

* 1. Direct quote

Direct quotes should be preferred (1) when reproducing an exact definition, (2) when an author has said something memorably/succinctly, or (3) when you want to respond to exact wording (e.g., something someone said). For citations of less than 40 words, “quotation marks” should be added around the words and the quote should be incorporated into the text, no additional formatting is required. An ellipsis should not be inserted at the beginning and/or end of a quotation unless the original source includes an ellipsis.

Quotations of 40 words or more should be formatted as block quotes. Quotation marks should not be used to enclose a block quotation. A block quotation should be started on a new line and the whole block should be indented 1.25 cm (0.5") from the left margin. The source should be cited either (a) in parentheses after the quotation’s final punctuation or (b) the author and year in the narrative should be cited before the quotation and only the page number placed in parentheses after the quotation’s final punctuation. A period should not be added after the closing parenthesis in either case.

Below are a few examples that the authors may find useful, but it is highly recommended that you review the examples page [*https://apastyle.apa.org/style-grammar-guidelines/references/examples*](https://apastyle.apa.org/style-grammar-guidelines/references/examples) on the APA official site for detailed explanations and examples.

* 1. Examples

*Journal article:*

Parenthetical: (Grady et al., 2019)[[6]](#footnote-6)

Narrative: Grady et al. (2019)

Reference list:

Grady, J. S., Her, M., Moreno, G., Perez, C., & Yelinek, J. (2019). Emotions in storybooks: A comparison of storybooks that represent ethnic and racial groups in the United States. *Psychology of Popular Media Culture, 8*(3), 207–217. <https://doi.org/10.1037/ppm0000185>

*Book/E-Book:*

Parenthetical: (Sapolsky, 2017; Svendsen & Løber, 2020, p. x)

Narrative: Sapolsky (2017) ve Svendsen & Løber (2020, p. x)

Reference list:

Sapolsky, R. M. (2017). *Behave: The biology of humans at our best and worst*. Penguin Books[[7]](#footnote-7)

Svendsen, S., & Løber, L. (2020). *The big picture/Academic writing: The one-hour guide* (3rd digital ed.). Hans Reitzel Forlag. <https://thebigpicture-academicwriting.digi.hansreitzel.dk/>

*Book chapter:*

Parenthetical: (Dildard, 2020)

Narrative: Dildard (2020)

Reference list:

Dillard, J. P. (2020). Currents in the study of persuasion. In M. B. Oliver, A. A. Raney, & J. Bryant (Eds.), *Media effects: Advances in theory and research* (4th ed., pp. 115–129). Routledge.

*Institutional report:*

Parenthetical: (National Cancer Institute, 2019)

Narrative: National Cancer Institute (2019)

Reference list:

National Cancer Institute. (2019). *Taking time: Support for people with cancer* (NIH Publication No. 18-2059). U.S. Department of Health and Human Services, National Institutes of Health. https://www.cancer.gov/publications/patient-education/takingtime.pdf

*Dictionary entry:*

Parenthetical: (Merriam-Webster, n.d.)

Narrative: Merriam-Webster (n.d.)

Reference list:

Merriam-Webster. (n.d.). Semantics. In *Merriam-Webster.com* dictionary. Retrieved January 4, 2020, from <https://www.merriam-webster.com/dictionary/semantics>

*Thesis:*

Parenthetical: (Kabir, 2016)

Narrative: Kabir (2016)

Reference list:

Kabir, J. M. (2016). *Factors influencing customer satisfaction at a fast food hamburger chain: The relationship between customer satisfaction and customer loyalty* (Publication No. 10169573) [Doctoral dissertation, Wilmington University]. ProQuest Dissertations & Theses Global.

1. It should be specified if the article is derived from a project, thesis, conference paper, etc.. E.g; “This study is derived from the scientific research project #123456789 of ...University.” [↑](#footnote-ref-1)
2. Academic Title, Institution, Department, City/Country, E-mail, ORCID ID: https://orcid.org/... [↑](#footnote-ref-2)
3. Academic Title, Institution, Department, City/Country, E-mail, ORCID ID: https://orcid.org/... [↑](#footnote-ref-3)
4. Academic Title, Institution, Department, City/Country, E-mail, ORCID ID: https://orcid.org/... [↑](#footnote-ref-4)
5. If the content of the table is not original and has been completely/partially created using different sources, the cited source(s) should be specified and included in the bibliography list. [↑](#footnote-ref-5)
6. For a work with three or more authors, include the name of only the first author plus "et al." in every citation, including the first citation. [↑](#footnote-ref-6)
7. Publisher locations are no longer included in APA Style references for books and book chapters. [↑](#footnote-ref-7)