**ARTICLE TITLE IN MAIN LANGUAGE**

*TITLE IN SECONDARY LANGUAGE*

***Xxxxxxx XXXXXXXX***

*Sakarya University, Sakarya Business School, International Trade Department*[xxxxxxxxxxxx@xxxxx.xxxx](mailto:xxxxxxxxxxxx@xxxxx.xxxx) *ORCID: xxxxxxxxxxxx*

***Xxxxxxx XXXXXXXX***

*Sakarya University, Sakarya Business School, International Trade Department*[xxxxxxxxxxxx@xxxxx.xxxx](mailto:xxxxxxxxxxxx@xxxxx.xxxx) *ORCID: xxxxxxxxxxxx*

**ABSTRACT**

**Aim**: The abstract in the main language should be 150-200 words. **Method**:Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx **Findings**:Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx  
**Conclusions**:Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.  
**Keywords:**Xxxxxx, Xxxxxx, Xxxxxx

**ÖZ**

**Amaç**: The abstract in the secondary language should match the abstract in the main language. (If you don’t know Turkish language, you can contact the journal editor(s) for Turkish title and abstract.) **Yöntem**:Xxxxxxxxxxxxxxxxxxxxxxxxxxxxx  
**Bulgular**:Xxxxxxxxxxxxxxxxxxxxxxxxxxxxx  
**Sonuç**:Xxxxxxxxxxxxxxxxxxxxxxxxxxxx  
**Anahtar Kelimeler:**Xxxxxx, Xxxxxx, Xxxxxx

# Introduction (For 1st Grade Headings, please select “Title 1”)

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

# 1st Grade Headings (For 1st Grade Headings, please select “Title 1”)

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

## 2.1. 2nd Grade Headings (For 2nd Grade Headings, please select “Title 2”)

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

## 2.2. 2nd Grade Headings (For 2nd Grade Headings, please select “Title 2”)

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

### 3rd Grade Headings (Please do not enumarate) ((For 3rd Grade Headings, please select “Title3”

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

# 1st Grade Headings (For 1st Grade Headings, please select “Title 1”)

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

## 3.1. 2nd Grade Headings (For 2nd Grade Headings, please select “Title 2”)

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

## 3.2. 2nd Grade Headings (For 2nd Grade Headings, please select “Title 2”)

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

# Method (1st Grade Headings) ((For 1st Grade Headings, please select “Title 1”))

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

**Table 1. Xxxxxxx**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1st Column | 2nd Column | 3rd Column | 4th Column | 5th Column |
| xxx | yyyy | yyyy | yyyy | yyyy |
| yyyy | yyyy | yyyy | yyyy |
| yyy | xxxx | xxxx | xxxx | xxxx |
| xxxx | xxxx | xxxx | xxxx |

The source, if any, is written below the table in 10 points on Palantino Linotype.

# Findings (1st Grade Headings) ((For 1st Grade Headings, please select “Title 1”))

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

**Table 2. Xxxxxxx**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1st Column | 2nd Column | 3rd Column | 4th Column | 5th Column |
| xxx | yyyy | yyyy | yyyy | yyyy |
| yyyy | yyyy | yyyy | yyyy |
| yyy | xxxx | xxxx | xxxx | xxxx |
| xxxx | xxxx | xxxx | xxxx |

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

Business analysis

Determination of financial and core activities in comparison with the competitors

Identification of strenghts and weaknesses

Identification of core-competencies

Identification of critical success factors

Identifying assets and capabilties

**Figure 1.** Xxxxxx

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

# Conclusion (1st Grade Headings) ((For 1st Grade Headings, please select “Title 1”))

Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.

# REFERENCES

**\*This guide contains examples of the most frequently cited types of references. If you need to cite a source not covered in this guide, please refer to the official APA 7 website at [https://apastyle.apa.org/style-grammar-guidelines/references/examples/] for more comprehensive information)**

**Books**

**Single authored books**

Man, F. (2021). *İnsan kaynakları yönetiminde eğitim ve geliştirme* (3. Baskı). Sakarya Yayıncılık.

**Two-Authored Books**

Christie, R., & Geis, F. (1970). *Studies in Machiavellianism*. Academic Press.

**Books with three to twenty authors**

Tengilimoğlu, D., Akbolat, M., & Işık, O. (2015). *Sağlık işletmeleri yönetimi*. Nobel Yayıncılık.

**Books with twenty-one or more authors**

Surnames and initials of the first nineteen authors ... Surname and initials of the last author. (Year). *Book title* (*italic*). Publisher.

Ball, B., Blum, R., Chastain, T. D., Duff, H., Horvath, D. B., Kennedy, J., Kensington, K., Jones, S., Coughlan, S., Bortolin, L., Witte, M., Scott, A., Newport, A., Jensen, K., Wutzler, J., van Staden, I., McLean, J., Bergsma, G., Rousseau, Z., … & Simpson, C. (2002). *Psychology and the Mind*. Sage.

**Edited books**

Kırel, A. Ç., & Güzel Özbek, A. (Ed.). (2020). *Disiplinlerarası boyutlarıyla örgütsel davranış*. Ekin Yayıncılık.

**Chapter in edited books**

Ersoy, A. Y., & Saygılı, M. (2021). Covid-19 pandemisinin lojistik sektörü üzerindeki etkileri. İçinde M. Akbolat & Ö. Ünal (Ed.), *Covid-19 pandemisinde işletme yönetiminin dönüşümü* (2. Baskı, pp. 409-427). Gazi Kitabevi.

**Online book (e-book)**

Crowther, S., & Ford, H. (2005). *My life and work*. Project Gutenberg. https://www.gutenberg.org/ebooks/7213

**Translated books**

Quinn, R. E. (2021). *Kurumları verimli kılma sanatı*. (A. Tanrıverdi, Çev.). Albaraka Yayınları (Orijinal eserin basım tarihi 2015).

**Articles**

Güner, S. (2015). Investigating infrastructure, superstructure, operating and financial efficiency in the management of Turkish seaports using data envelopment analysis. *Transport Policy, 40*(2), 36-40. https://doi.org/10.1016/j.tranpol.2015.02.006

**Two-authored articles**

Sarıkaya, N., & Altunışık, R. (2019). Sağlık kurumlarında hizmet alanların gözünden hasta hakları konusundaki uygulamalara yönelik tutum ve değerlendirmeler. *İşletme Bilimi Dergisi*, *7*(3), 531-551.

**Article with three to twenty authors**

Çalış, Ş., Aydın Turan, Ş., Dönmez Maç, S., & Tan, E. (2020). İşyeri uygulamasının istihdam edilebilirliğe katkısı: Sakarya Üniversitesi İKY bölümü öğrencileri üzerine bir araştırma. *Sakarya İktisat Dergisi*, *9*(4), 435-460.

**Article with 21 or more authors**

The surnames and initials of the first 19 authors have to be given. Authors are separated from each other with commas. After the first 19 authors, (...) is used instead of the remaining author names. After an ellipsis, the last author's surname and initials are given, and the reference is ended. The reference should contain at most 20 author names in total.

Jonason, P. K., Żemojtel‐Piotrowska, M., Piotrowski, J., Sedikides, C., Campbell, W. K., Gebauer, J. E., Maltby, J., Adamovic, M., Adams, B. G., Kadiyono, A. L., Atitsogbe, K. A., Bundhoo, H. Y., Bălțătescu, S., Bilić, S., Brulin, J. G., Chobthamkit, P., Del Carmen Dominguez, A., Dragova‐Koleva, S., El‐Astal, S., …, & Yahiiaev, I. (2020). Country‐level correlates of the Dark Triad traits in 49 countries. Journal of Personality, 88(6), 1252-1267. Doi: 10.1111/jopy.12569

**Assigned to a volume of the journal for publishing but yet unpublished articles**

Schimmenti, A., Jonason, P. K., Passanisi, A., La Marca, L., & Gervasi, A. M. (On Print). Measuring the Dark Side of personality: Psychometric properties of the Dark Triad Dirty Dozen in an Italian sample. *Current Psychology*. Doi:10.1007/s12144- 017-9588-6

**Printed newspaper articles**

Gürleyen, S. (2021, 25 Ekim). Kur ve borsa birlikte yükselmeye devam edecek mi? *Dünya*, 6.

**Online newspaper articles**

Brody, J. E. (2007, 11 Aralık). Mental reserves keep brain agile. *The New York Times.* https://www.nytimes.com/2007/12/11/health/11iht-11brod.8685746.html

**Theses**

Onay, Ö. A. (2018). *Liderlik stilleri ile Narsisizm arasındaki ilişkinin incelenmesi.* (Unpublished masters dissertation). Sakarya University.

Erkan, M. K. (2015). *Firma büyüme performansının dinamikleri*. (Unpublished doctoral dissertation). Sakarya University.

**Proceedings**

Erdoğan, Ç., & Zengin, B. (2012, 12-14 April). *Turizm lisans öğrencilerinin A ve B Tipi kişilik özelliklerine göre mesleki yönelimlerinin belirlenmesi*: *Sakarya Üniversitesi Örneği* [oral presentation]*.* 11. Geleneksel Turizm Sempozyumu, Sakarya, Türkiye.

**Papers published in Congress/conference/symposium books**

Demirci, U., & Taslak, S. (2022). Psikodinamik liderlik yaklaşımı bağlamında liderlik tarzlarının lider-üye etkileşimi üzerindeki etkisi: Örgüt kültürünün düzenleyici rolü. U. Avcı, Ç. İzci, U. Demirci, & S. Türkan (Ed.), *8. Örgütsel Davranış Kongresi Bildiriler Kitabı* içinde (pp. 882-899). Muğla Sıtkı Koçman Üniversitesi Yayınevi.

**Internet sources**

**Citation of references whose author and web page name are known**

Dumansızoğlu, N. (2022, 26 Nisan). *Zirvede değişim rüzgârı*, Capital. https://www.capital.com.tr/yonetim/liderlik/zirvede-degisim-ruzgari adresinden 07 Haziran 2020 tarihinde erişilmiştir.

In such cases when the author of the web page is given as a reference is a group, the name of the group is written instead of (author’s surname, initials) in the reference notation.

**Online sources with unknown authors**

*Personality disorders.* (2019, 02 Ocak). Mind.https://www.mind.org.uk/information- support/types-of-mental-health-problems/personality-disorders/types-of- personality-disorder/#.XQk\_XuszY\_4 adresinden 07 Haziran 2020 tarihinde erişilmiştir.

In cases where the year of publication could be more precise, (u.d.) is written instead of the date.

*All human behavior can be reduced to four basic emotions*. (u.d.). BBC. http://www.bbc.co.uk/news/uk-scotland-glasgow-west-26019586 adresinden 07 Haziran 2020 tarihinde erişilmiştir.

**Institution webpages**

Türk Psikiyatri Derneği (2019, 02 January). *Madde bağımlılığı danışmanlığı ile ilgili gelişmeler*. http://www.psikiyatri.org.tr/2006/madde-bagimliligi- danismanligi-ile-ilgili-gelismeler adresinden 07 Haziran 2020 tarihinde erişilmiştir.

**Reports**

Department for Education. (2017). *Early education and childcare: Statutory guidance for local authorities* (No. DFE-00083-2017). https://www.gov.uk/government/uploads/system/uploads/attachment\_data/file/5 96460/early\_education\_and\_childcare\_statutory\_guidance\_2017.pdf

Türkiye Cumhuriyeti Merkez Bankası (2022). *Yıllık faaliyet raporu 2021*. <https://www3.tcmb.gov.tr/yillikrapor/2021/tr/>