# **Article Submission Control**

## Points to Consider in the Article Submission Process

### Before uploading your article to the system, follow the steps below.

The Article Submission Checklist should be read, checked, and approved, and then uploaded to the system by the corresponding author after all options have been completed.

## Article Submission Checklist

- The application for article publication should be uploaded to the journal system via dergipark.gov.tr.
- Have all texts been scanned for similarity (plagiarism) using "Turnitin" or "iThenticate" and is the prepared article ready? Is the similarity less than 18%?
- Has a statistical analysis been conducted for the article? (for research articles).
- In studies involving human elements, is it stated in the "materials and methods" section that the principles of the Helsinki Declaration are followed, ethics committee approval was obtained from their institution, and "informed consent" was obtained from the patients?
- If animal elements are used, is it stated in the "materials and methods" section that the principles of the "Guide for the Care and Use of Laboratory Animals" are followed?
- Has the article been checked for language accuracy?
- Is the article written according to the journal's writing guidelines?
- Are the references written in accordance with APA7 system and the journal's writing guidelines, and are citations and references written according to the sample article template?
- In the TEMPLATE with Author Information, are the authors' first names and last names written with only the first letter capitalized, followed by superscripts (1,2, etc.) for each author, and then the address, email, and Orcid number for each author written in sequence?
- \*Are the corresponding author and their information written separately?

#### Items to be uploaded to the system during the FIRST SUBMISSION of the article

- i) Full text: The full text of the article (without author information) should be prepared according to the "Article without author information" and uploaded to the system as a PDF under this name.
- ii) Additional Information: The "Author Information" should be prepared and uploaded to the system as a PDF under additional information.
- iii) Additional Information: A letter indicating the request for article publication, "Article Publication Request," should be prepared and uploaded to the system as a PDF with additional information.
- iv) Copyright transfer form: The "Copyright Transfer Form" should be signed by all authors and the corresponding author and uploaded to the system as a PDF.
- v) Similarity Report: The "Similarity Report" should be uploaded to the system.

Your article will be returned or rejected if these 5 files are not uploaded to the system.