

### 1. Writing Rules and Journal Rules

- Similarity report, copyright agreement and title page must be added when uploading the article to the system. All information about the author(s) must be complete on the title page. If the article is produced from a thesis or a paper, this information should be added to the title page.
- When uploading the article to the system, the article type must be entered correctly.
- When the article is uploaded to the system, the Turkish and English titles of the article must be uploaded with initials in capital letters.
- The full text of the article must be uploaded to the system as Word.
- Article If the language of the article is Turkish, the Turkish title of the article should be written at the top, the English title should be written at the bottom, or if the language of the article is English, the article title should be written first in English and then in Turkish.
- When writing titles, only the initial letters of the word should be written in capital letters.
- Article size should be 9 points, first level headings should be 11 points.
- Article summary ' It should be at least 250-300 words, with titles such as 'Self' and 'Abstract'.
- Keywords should be at least 3 and at most 6 words. Only the initial letters of proper nouns should be capitalized by placing a comma between the words. (Ex: Keywords: Erzurum, Yakutiye Medresesi, medrese, art, crown gate)

### 2. Title Levels

#### First

11 point, Centered, bold, initials capitalized;  
The Text starts with a new paragraph.

#### Second

Flush left, bold, initial letters uppercase  
The text starts with a new paragraph.

#### Third

Flush left, bold, italic, initial letters uppercase  
The text starts with a new paragraph.

#### Fourth

Indented, bold, capital initial letters, end with a point  
The text begins on the same line with the title and continues as a standard paragraph.

#### Fifth

Indented, bold, capital initial letters, end with a point  
The text begins on the same line with the title and continues as a standard paragraph. The text begins on the same line as the title and continues as a standard paragraph.

### 3. Figure and Tables

#### Figures and Figure Legends

Figures should be submitted as separate files in TIFF or JPEG format, and they should not be embedded in the Word document or the main manuscript file. If a figure has subunits, each subunit should be submitted as a separate file, and the subunits should not be merged into a single image. The figures should not be labeled (a, b, c, etc.) to indicate subunits. Instead, the figure legend should be used to describe the different parts of the figure. Thick and thin arrows, arrowheads, stars, asterisks, and similar marks can be used on the images to support figure legends. Images should be anonymized to remove any information that may identify individuals or institutions. The minimum resolution of each figure should be 300 DPI, and the figures should be clear and easy to read. Figure legends should be listed at the end of the main document. Figures should be referred to within the main text, and they should be numbered consecutively in the order in which they are mentioned.

The image should be center aligned. Visual information should be written just below the image, as in the example given below.

#### Image 1.

*Erzurum Yakutiye Medrese taç kapısı, 2024 (italics, point 8)*

(At the end of the text, Visual Tag information should be written under the title of Image References.)

#### Tables

Tables should be included in the main document, after the reference list, and they should be numbered consecutively in the order they are referred to within the text. Each table should have a descriptive title placed above it, and any abbreviations used in the table should be defined below the table by footnotes (even if they are defined in the main text). Tables should be created using the "insert table" command of the Word processing software, and they should be arranged clearly to make the data easy to read and understand. The data presented in the tables should

not be a repetition of the data presented in the main text, but should support and enhance the main text.

The table should be center-aligned. Table information should be written just above the table, as in the example given below.

**Table 1:** *Fastness values of washing and rubbing tests* (*italics, point 8*)

#### 4. In-text Citation

- In-text citations and bibliography should be prepared in accordance with the Publication Manual of the American Psychological Association (APA), Seventh Edition (2020).
- When citing publications, the most current and newest sources should be used. Citing the latest sources helps ensure that the article is relevant, up-to-date, and reflects the latest developments in the field.
- Authors are responsible for ensuring the accuracy of the references in their articles. All sources must be cited correctly and quotations must be formatted correctly.
- To prevent theft at the academic level, it is necessary to acknowledge other sources in your paper through in-text citations. For each in-text citation, it should be added to the appropriate reference list.
- APA in-text citation style includes the author's surname and year of publication, for example (Field, 2005). If you are quoting directly from a source, the page number should also be included, for example (Field, 2005, p. 14-16). (*pay attention to punctuation marks*)
- If a publication is cited that has not yet been page numbered but is in pre-print publication, the DOI number must be provided in the source list.

#### 5. References

**When giving references (article title, book title, etc.), the first letter should be capitalized, the rest should be lowercase, except for proper nouns.**

**Journal Article:** (*Journal name and volume number are in italics, journal number is normal, the first letter of the title is uppercase, the others are lowercase.*)

Edwards, A. A., Steacy, L. M., Siegelman, N., Rigobon, V. M., Kearns, D. M., Rueckl, J. G., & Compton, D. L. (2022). Unpacking the unique relationship between set for variability and word reading development: Examining word- and child-level predictors of performance. *Journal of Educational Psychology*, *114*(6), 1242–1256. <https://doi.org/10.1037/edu0000696>

**Book Section:** (*Book section normal, book name should be in italics*)

Zelege, W. A., Hughes, T. L., & Drozda, N. (2020). Home–school collaboration to promote mindbody health. In C. Maykel & M. A. Bray (Eds.), *Promoting mind–body health in schools: Interventions for mental health professionals* (pp. 11–26). American Psychological Association. <https://doi.org/10.1037/0000157-002>

**Books with a Single Author:** (*Book title is in italics, the first letter must be capitalized except for proper names, the others must be lowercase.*)

Haslwanter, T. (2022). *An introduction to statistics with Python*. Springer International Publishing.

**Editor(s) as Author:**

McCormack, B., McCance, T., & Maben, J. (2013). Outcome evaluation in the development of person-centred practice. In B. McCormack, K. Manley, & A. Titchen (Eds.), *Practice development in nursing and healthcare* (pp. 190-211). John Wiley & Sons.

**Thesis:** (*The thesis title is in italics, the first letter must be capitalized except for the proper name, the others must be lowercase*)

Valentin, E. R. (2019, Summer). *Narcissism predicted by Snapchat selfie sharing, filter usage, and editing* [Master's thesis, California State University Dominguez Hills]. CSU ScholarWorks. <https://scholarworks.calstate.edu/concern/theses/3197xm925?locale=en>

**Conference:**

Soyad1, A. G., Soyad2, A. G., .... ve Soyad X, A. G. (Yıl, İlkGün-SonGün Ay). Bildiri başlığı [Çalışmanın türü]. Sempozyum ya da konferansın adı, Toplantının gerçekleştiği yer. Bağlantı

Örnek:

Evans, A. C., Jr., Garbarino, J., Bocanegra, E., Kinscherff, R. T. ve Márquez-Greene, N. (2019, 8-11 Ağustos). Gun violence: An event on the power of community [Conference Presentation]. APA 2019 Convention, Chicago, IL, Amerika Birleşik Devletleri. <https://convention.apa.org/2019-video>

**Websites:** (*Author Surname, Initials or Group name. (Year). Title of the study. Name of the website. Taken from URL on date.*)

Artlife. (2023, 30 Eylül). What Is Superflat?: A Guide To Takashi Murakami's Art Movement. <https://www.artlife.com/news/what-is-superflat-a-guide-to-takashi-murakamis-art-movement> adresinden 20 şubat 2024 tarihinde alınmıştır.

Sparks, Dana. (2018, September 12). Mayo mindfulness: Practicing mindfulness exercises. Mayo Clinic.

The Online References should be written in detail by adding a title under the References. (Searched information title, website address, Access Date, day, month, year)

**Epub Ahead of Print Articles:**

Muldoon, K., Towse, J., Simms, V., Perra, O., & Menzies, V. (2012). A longitudinal analysis of estimation, counting skills, and mathematical

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ability across the first school year. *Developmental Psychology*. Epub ahead of print. doi:10.1037/a0028240.

In the seventh edition, up to 20 authors should now be included in a reference list entry. For sources with more than 20 authors, after the 19th listed author, any additional authors' names are replaced with an ellipsis (...) followed by the final listed author's name: Author, A. A., Author, B. B., Author, C. C., Author, D. D., Author, E. E., Author, F. F., Author, G. G., Author, H. H., Author, I. I., Author, J. J., Author, K. K., Author, L. L., Author, M. M., Author, N. N., Author, O. O., Author, P. P., Author, Q. Q., Author, R. R., Author, S. S., . . . Author, Z. Z.

## 6. Author Contributions

In articles with two or more authors, the author contributions section should be written in the copyright agreement form and the article should be written in full in the full text file. (*included in the article template*)

Örnek;

**Peer-review:** Externally peer-reviewed.

**Author Contributions:** Concept; B.B.-E.K.M. - Design; B.B.-E.K.M. - Supervision; B.B. E.K.M. - Fundings; B.B.-E.K.M. - Materials; E.K. - Data Collection and/or Processing; E.K.M. - Analysis and/or Interpretation; B.B.-E.K.M. - Literature Search; B.B. E.K.M. - Writing Manuscript; B.B.-E.K.M. - Critical Review; B.B.

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**Yazar Katkıları:** Fikir; B.B.-E.K.M. - Tasarım; B.B.-E.K.M. - Denetleme; B.B.-E.K.M.- Finansman; B.B., E.K.M. - Materyaller; E.K.M. - Veri Toplanması ve/veya İşlenmesi; E.K.M. - Analiz ve/ veya Yorum; B.B.-E.K.M. - Literatür Taraması; B.B.-E.K.M. - Yazıyı Yazan; B.B.-E.K.M. - Eleştirel İnceleme; B.B.

**Çıkar Çatışması:** Yazarlar, çıkar çatışması bildirmemişlerdir.

**Finansal Destek:** Yazarlar, bu çalışma için finansal destek almadığını beyan etmiştir.

## 7. Structured Abstract

At the end of the full text of the article, a structured abstract should be written in the range of 750-800 words. The structured abstract should be in English for Turkish articles and in Turkish for English articles. Structured abstract translations in English must be made by an expert person or institution and must be signed in the translation declaration form.