**WRITING TEMPLATE CHECKLIST**

|  |  |  |
| --- | --- | --- |
| **ABSTRACT** | **YES** | **NO** |
| Are the English and Turkish article titles written in bold and 16-point font? |  |  |
| Are the English and Turkish abstracts consistent? |  |  |
| Is the abstract justified, 10-point font, and single-spaced? |  |  |
| Is the abstract a maximum of 300 words? |  |  |
| **MANUSCRİPT** |  |  |
| Are the main headings in the article numbered and in 12-point font? |  |  |
| Is the article justified, written in 11-point font, Times New Roman font style and 1.15 line spacing? |  |  |
| Does the in-text reference display comply with APA 7 style? |  |  |
| Are there introduction, methodology, findings and conclusion sections for research articles? |  |  |
| Are subheadings used in review articles? |  |  |
| Are subheadings written in 11-point font? |  |  |
| Are table headings in accordance with the spelling rules, written in 10-point font?  **Table 1:** *Summary of formatting requirement for submitting paper in this journal.* |  |  |
| Are figure headings in accordance with the spelling rules, written in 10-point font?  **Figure 1:** Logo of SUBU |  |  |
| **KREFERENCES** |  |  |
| Does the reference section comply with APA 7 style? |  |  |
| Are all references written in 10 point font, justified on both sides, with 6 pt space between each reference? |  |  |
| **TİTLE PAGE** |  |  |
| Have the author names and surnames been given correctly on the title page? |  |  |
| Have the authors' ORCID numbers been added to the logo? |  |  |
| Have the authors' institutional information been added? |  |  |
| Has the corresponding author been specified? |  |  |
| Has a declaration section been created? |  |  |
| Has a Human and Animal Studies section been added, especially for research articles? |  |  |