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| **Article title** |  |

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| **5** | **"Abstract"** and "**Abstract"** titles and text are written in Times New Roman font, 10 pt, justified, single-spaced and without indentation. |  |
| **6** | Abstracts are set to be no more than 250 words and summaries are set to be no more than one page. |  |
| **7** | **"Abstract"** title and text are italicized. There is no space between the titles **"Abstract"** and "**Abstract"** and the following text. |  |
| **8** | Between the **"Abstract"** text and the "**Keywords" there is** a single line and 1 line space with 0nk spacing. |  |
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| **10** | **"Keywords" should be** no less than 3 words and no more than 6 words, written in alphabetical order and according to the rules specified in ***TemplateEN*** files. |  |
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| **12** | For each keyword consisting of more than one word, only the initials of the first word are capitalized and the initials of the other words are lowercase. |  |
| **13** | In the footer section at the end of the title page, the name-surname and e-mail address of the corresponding author are given correctly. |  |
| **14** | The title page does not exceed one page and the introduction starts on the second page. |  |
| **15** | If the main title, subtitle, figure and table titles consist of more than one word, only the first letter of the first word is capitalized and the first letters of the other words are lowercase (except for proper names) |  |
| **16** | "**English**" equivalents of main and subheadings, figure and table names are given. In articles whose first language is English, only English equivalents are given, Turkish equivalents are not included. |  |
| **17** | The heading numbers are added consecutively, without using the bullet point feature and without indenting the first line (o cm). |  |
| **18** | The body text from the introduction onwards was written in "Times New Roman" in 11-point font, justified, with the key level set to "body text", without right and left line indentation, with a spacing of 0nk before and after the text, and with a line spacing of one (1). |  |
| **19** | All line spacing is given in Times New Roman, 11-point font, single-spaced, with 0nk before and after spacing values. |  |
| **20** | All figures (including graphs from Excel) used in the article (multiple figures as a single piece) have been included in the article in .jpeg and/or .png format, not in a text box and/or table. |  |

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| **21** | The written expressions and figure axes in the figure are clear, readable and understandable. Figure axes are written in black font color. A figure is not divided and spread over more than one page, but is shown on the same page (valid for long figures). |  |
| **22** | If the shapes consist of more than one sub-shape and are named with expressions such as a, b, c, these letterings are embedded in the shapes, not added as a text box. |  |
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| **24** | Figures are placed in the text by selecting the "Aligned with the Text" option. |  |
| **25** | When the tables are placed in the text, the "Text Wrap" feature is placed by selecting the "None" option. Colored padding is not given to the rows, columns and cells of the tables except in special cases. |  |
| **26** | Before, after and after the table names, 1 line space is left with single line spacing and spacing values of 0nk. |  |
| **27** | In the tables, border lines are shown only on the top and bottom border of the first line and the bottom border of the last line. |  |
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| **29** | If the column and row headings of the tables consist of more than one word, only the initials of the first word are capitalized and the initials of the other words are lowercase (except for proper names). |  |
| **30** | For tables that do not fit on a single page, the parts of the table that overflow to the second page are indicated as the continuation of the table by moving the column headings to the continuation table and named as ***"Table X. Continuation"***. |  |
| **31** | For tables that do not fit on a single page, table splitting was done using the ***"Split Table"*** feature of the document editor (MS Word). |  |
| **32** | When writing the "English" equivalents of the figures and tables, the expressions ***"Table X***" and ***"Figure X***" are written in bold font and italicized; the names are written only in italics. |  |
| **33** | One line space is left before and after the equations used in the article in Times New Roman and 11-point font with single line spacing. Equations are given on the left side of the page and equation numbers on the right side. |  |
| **34** | "**Author contribution**", "**Ethical statement**" and "**Conflict of interest statement**" headings have been added. |  |
| **35** | The "**References**" section is written in accordance with the rules specified in ***TemplateEN*** files, in alphabetical order, with one line space between them, justified, indented 0cm from the left and right and indented 1 cm from the left. Previous and next spaces are set to 0nk. |  |
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