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| **Manuscript Title** | **:** |  |
| **Corresponding Author** | **:** |  |

| **MANUSCRIPT FORMAT PRE-SCREENING FORM** | | **Acceptable** | **NA** |
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| **3** | The manuscript must be typed by using Microsoft Word, OpenOffice or LibreOffice and must be in Times New Roman font, 12-point, 1,5 space, A4 sheet size, and 2,5cm margins on all sides. It must be in \*.doc or \*.docx format. |  |  |
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| **6** | Authors’names and surnames, ORCID information and addresses; corresponding author’s contact information; and the title of the manuscript must be given in English on a separate page not with manuscript. Names of the authors must be written clearly, surnames must be capitalized, and no titles must be used. It must be centered and in bold. |  |  |
| **7** | In addition, the cover page should include texts regarding acknowledgement (if necessary), ethics committee approval and conflict of interest. |  |  |
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| **10** | The title of the abstract must be brief and written both in Turkish and English. For all types of manuscripts, including short notes, the abstract must be at least 50 or at most 250 words and include main results of the study. |  |  |
| **11** | Following the abstract, at least 4 - at most 6 key words, which are not included in the title of the manuscript, must be provided. |  |  |
| **12** | The first letters of the key words must be capitalized and separated by a comma. Only “Anahtar Kelimeler” and “Keywords” must be written in bold. |  |  |
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| **14** | The order of the manuscript must be as follows: Title Abstract (Abstract and Key words), Main text (Introduction, Materials and Methods, Results, Discussion, and Conclusions if necessary), and References. After the References, Table and Figure descriptions must be listed which must be followed by tables and figures. |  |  |
| **15** | All photographs and illustrations must be titled as figures. Tables and Figures must be referred in the text. Moreover, Table and Figure must be followed by a stop (e.g., Table 1.) |  |  |
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| **19** | 1. Introduction: Previous research related to the study must be summarized by citing appropriately. The aim of the study must be stated in the last paragraph. |  |  |
| **20** | 2. Materials and Methods: Information must be provided regarding the permissions obtained for the experiments and field studies if necessary. Especially, **Ethics Committee Approval** must be attached to the email. Detailed description of the method must be provided if the method studied is new; otherwise, redundant repetition should be avoided and the method should be given briefly by citing the relevant literature. |  |  |
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1 Author: According to Lücke (2000) the habitat of … OR … is the habitat (Lücke, 2000).

2 Authors: According to Moiseenko and Kudryavtseva (2001) the habitat of … OR … is the habitat (Moiseenko & Kudryavtseva, 2001).

3 Authors and more: The first author's name with “et al.” must be used for every citation. The names of the authors can appear outside the brackets when incorporated into the sentence:

According to Tel et al. (2018) the habitat of … OR … is the habitat (Tel et al., 2018).

**In References List**

Journal Article

1 Author: Lücke, K.F (2000). Utilization of microbes to process and preserve meat. *Meat Science*, 56(2), 105-115. <https://doi.org/10.1016/S0309-1740(00)00029-2>

2 Authors: Moiseenko, T.I., & Kudryavtseva, L.P. (2001). Trace metal accumulation and fish pathologies in areas affected by mining and metallurgical enterprises in the Kola Region*. Russian Environmental Pollution*, 114(2), 285–297. <https://doi.org/10.1016/S0269-7491(00)00197-4>

3, 4, 5, 6 and 7 Authors: Campbell, G., Rabelo, G.R., & da Cunha M. (2016). Ecological significance of wood anatomy of Alseis pickelii Pilg. & Schmale (Rubiaceae) in a Tropical Dry Forest. *Acta Botanica Brasilica*, 124-130. <https://doi.org/10.1590/0102-33062015abb0267>

8 Authors and more: First 6 authors and the last author must be written and “…” must be used before the last author:

Yuan, H., Zhao, L., Guo, W., Yu, Y., Tao, L, Zhang, L., ………….. & Li, H. (2019). Exogenous Application of Plant growth regulators Promotes Growth and Regulates Expression of Wood Formation-Related Genes in *Populus simonii* × *P. nigra*. *International Journal of Molecular Sciences,* 20(3), 792. <https://doi.org/doi:10.3390/ijms20030792>

Book

1 Author: Dickison, W.C. (2000). Integrative Plant Anatomy. San Diego, Harcourt Academic Press., 533 pp.

2, 3, 4, 5, 6 ve 7 Authors: Metcalfe, C.R., & Chalk, L. (1950). Anatomy of Dicotyledons - Leaves, Stem and Wood in Relation to Taxonomy with Notes on Economic Uses. Oxford, Clarendon Press., 806 pp.

8 Authors and more: First 6 authors and the last author must be written and “…” must be used before the last author:

Halbritter, H., Ulrich, S., Grímsson, F., Weber, M, Zetter, R., Hesse, M., ……& Frosch-Radivo, R. (2018). Illustrated Pollen Terminology (2nd ed.). Switzerland: Springer Open, 483 pp.

Chapter in an Edited Book

Little, C.H.A., & Pharis, R.P. (1995). Hormonal control of radial and longitudinal growth in the tree stem. In: Gartner BL (ed) Plant stems: physiology and functional morphology. Academic Press, San Diego, 281–319.

Web Page

Walls, R.H.L. & Soldo, A. (2016). Alopias superciliosus. IUCN Red List Threatened Species. Retrieved from <https://www.iucnredlist.org/species/161696/16527729>

Agency for Toxic Substances and Disease Registry (2004). Agency for Toxic Substances and Disease Registry, Division of Toxicology, Clifton Road, NE, Atlanta, GA. Retrieved from <http://www.atsdr.cdc.gov/toxprofiles/>

Symposium or Conference Proceeding

Erzurumlu, Y., Çelen, Ç., Göçmen, B., Yıldız, M. Z., & Nalbantsoy, A. (2017) *Inhibition of Na+/K+-ATPase in Estrogen Receptor Negative MDA-MB-231 and Estrogen Receptor Positive MCF-7 Cancer Cells by the Venom of Desert Black Cobra* (*Walterinnesia morgani*) *from Şanlıurfa, Turkey*. 1st International Congress on Cancer and Ion Channels, September 21-23, 2017, Şanlıurfa, Turkey.

Yıldız, M.Z. İğci, N., Akman, B., & Göçmen, B. (2018). *Amphibian and Reptilian Biodiversty of Ararat Mountain and Near Environment.* The Fourth International Mount Ararat and Noah’s Ark, October 18-20, 2017, (Oral Presentation), Ağrı İbrahim Çeçen University Press, No: 21, pp.154-164, Symposium Book, Zafer Media, Erzurum, Turkey.